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November 8, 1974

William E. Colby, Director of Central Intelligence
Central Intelligence Agency
Washington, D.C. 20505

Dear Mr. Colby:

We are currently compiling a book, the complete and comprehensive *Documentation Index to the Impeachment Proceedings Against Richard M. Nixon - Including 'Watergate' and Related Investigations, Hearings and Prosecutions* to be published in April, 1975.

This Index will completely identify all contents of the UNCLASSIFIED sources of information used in the Watergate and Impeachment investigations, hearings or prosecutions. These will be obtained from the various government agencies and private organizations involved.

This compilation is being prepared as a scholarly work and will be published in a format which will provide the legal, historical, and journalism professions with a comprehensive reference source of information — indexed in depth.

Today Publications & News Service, Inc. is both an accredited news service and a publishing company. Mrs. Myra E. Barrer and I are co-owners of the firm. Mrs. Barrer is accredited as a Congressional reporter and I am accredited to cover the White House, State Department, etc.

In the publishing area, we recently published a book entitled *Women's Organizations & Leaders - 1973 Directory* (December 1973), a major directory which was selected by the American Library Association as one of the "outstanding reference books of the year (1974)." The book was also recommended by the Wilson Library Bulletin with an "A" rating signifying that it is "Important even for a small basic reference collection . . ." The Association of College and Research Libraries gave special recognition to our book and stated that ". . . This source provides information . . . that is otherwise elusive. Recommended." Another review stated that ". . . this directory fills a gap . . . and should be a helpful addition to most libraries." The entire compilation, indexing, data processing, writing, editing, composition, and graphics of the 470-page book were done by us and our own staff. This directory is now an annual publication of our company. Another publication we prepare is *The Law & Women Series*.

We are interested in obtaining from you for the *Documentation Index* the following types of published or unpublished materials:

- 1—Lists of documents used by or submitted by your organization directly in the Watergate or Impeachment investigations, hearings, or prosecutions.
- 2—Lists of documents used by or submitted by your group as reference materials.
- 3—Lists of documents in your possession which are being or have been used by, or submitted by, other government agencies in the Watergate or Impeachment investigations, hearings, or prosecutions.

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4—Identification of specific units of government agencies, private organizations, or of individuals who may have documents of the nature just described. This is so that we may better assure a comprehensive coverage of all potential sources of these materials.

5—A copy of the index of materials you may have already submitted to the U.S. Archives or another document storage facility such as a federal records center or a library.

6—If you have not yet sent your materials to such a storage facility, we would like to obtain a list or index of these materials when they are sent.

Once we have obtained these lists, we will then be able to determine which items are in the possession of your organization and which ones we may need a copy of for our work. If a copy is not available for our retention, perhaps we could either borrow a copy for a short period of time or review a copy in your office or library. It would be most useful, however, if we could obtain a copy for our own use.

We would also like to make arrangements to be kept informed about documents that are produced in the future or are obtained by your organization which would pertain to our research. This could be done either by a periodic telephone call to a specific member of your staff or by placing us on your mailing list. It is important to note that we are interested in obtaining the preliminary documents as well as the final ones.

We have already made or are currently making similar arrangements with other government agencies. The Watergate Special Prosecution Force and others have already agreed to assist us in this important work.

Having disclosed the scholastic and historical need for an index which will lead researchers, historians, students and the public to these important documents, may I make it clear that I am not in any way suggesting that my sole purpose in this undertaking is to obtain, for retention, documents from you or your files. I am asking to be allowed to use the documents which are in your possession. From these I need to copy only the title pages, tables of contents, indexes, and similar information which will explain to any reader what might be found within the context of the entire document. Our goal is indexing in depth.

Although we have not yet made the selection, Mrs. Barrer and I have decided to place the entire collection of those documents which we have obtained—when the *Documentation Index* is completed—in the Law Library of a major university or the Law Library of the U. S. Supreme Court.

On the attached pages you will find a copy of the draft Title Page, Table of Contents and a descriptive abstract prepared for librarian purposes.

We would be pleased to meet with you or a member of your staff to answer any further questions concerning this request and its fulfillment by you in the near future.

Sincerely,



Lester A. Barrer

DOCUMENTATION INDEX
TO THE
IMPEACHMENT PROCEEDINGS AGAINST
RICHARD M. NIXON
INCLUDING "WATERGATE" AND RELATED
INVESTIGATIONS, HEARINGS & PROSECUTIONS

VOLUME 1 - THROUGH 1974

APRIL 1975

LESTER A. BARRER

&

MYRA E. BARRER

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Computer System and Programs Used to Prepare the Indexes

This work provides an exact identification of and comprehensive index to the documents submitted, obtained or used by the Legislative, Judicial and Executive branches of the U. S. Government in the conduct of the Impeachment Proceedings against Richard M. Nixon. Documents of the "Watergate" and related investigations, hearings and prosecutions; and those documents used by or submitted as supporting material or evidence on behalf of plaintiffs, defendants, witnesses or the courts are included. The first section of each volume contains in chronological order an exact reproduction from each of these documents of the cover, title page, publisher's information page, table of contents, lists of participants, references, appendices, laws and regulations, and cases cited. Each of these documents is indexed in depth in the second section. Every document is indexed by title, names of individuals and organizations involved or mentioned, cases and cases cited, and by subject area. Indexing will be cross-referenced. Volume 1 covers the years through 1974 with its index. Volume 2 will cover 1975 and will contain a cumulative index to Volumes 1 & 2. The books are designed for easy reference and research use by the attorney, historian, politician and the journalist. Archival type of materials and methods are to be utilized in the printing and binding of these books.

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This work provides an exact identification of and comprehensive index to the documents submitted, obtained or used by the Legislative, Judicial and Executive branches of the U. S. Government in the conduct of the Impeachment Proceedings against Richard M. Nixon. Documents of the "Watergate" and related investigations, hearings and prosecutions; and those documents used by or submitted as supporting material or evidence on behalf of plaintiffs, defendants, witnesses or the courts are included. The first section of each volume contains in chronological order an exact reproduction from each of these documents of the cover, title page, publisher's information page, table of contents, lists of participants, references, appendices, laws and regulations, and cases cited. Each of these documents is indexed in depth in the second section. Every document is indexed by title, names of individuals and organizations involved or mentioned, cases and cases cited, and by subject area. Indexing will be cross-referenced. Volume 1 covers the years 1972, 1973 & 1974 with its index. Volume 2 will cover 1975 and will contain a cumulative index to Volumes 1 & 2. The books are designed for easy reference and research use by the attorney, historian, politician and news media reporter. Archival type of materials and methods are to be utilized in the printing and binding of these books.

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Lester A. Barrer & Myra E. Barrer are co-owners and directors of Today Publications & News Service, Inc. Both are long-term accredited reporters in the Nation's Capitol. Mr. Barrer covers the White House and the Supreme Court generally while Ms. Barrer covers Congress.

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