

~~S-E-C-R-E-T~~

OFFICE OF TRAINING
OPERATIONS SCHOOL
Headquarters Training

INFORMATION REPORTING, REPORTS, AND REQUIREMENTS (IRRR)
Course No. 56

13 Sept - 1 Oct 1965

3 weeks

STUDENT OBJECTIVES

1. To study theory and practice in the collection, communication, appraisal and the evaluation of intelligence information.
2. To become familiar with the production machinery, the procedures, and the application of requirements.
3. To acquire proficiency in the collection and the communication of information through laboratory practice.

Room 603 1000 Glebe

Chief Instructor
 Training Assistant

(b)(3)

Ext. 2141

Group I
Excluded from automatic
downgrading and
declassification

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MC

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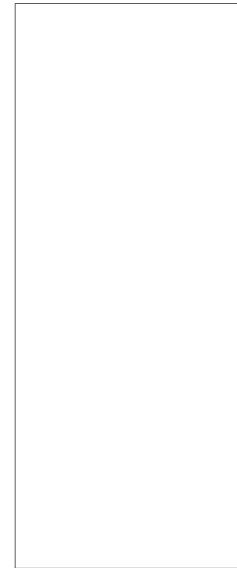
Guest Speakers



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Monday, 13 September 1965

- 0900 - 0910 Organization of Class
- 0910 - 0945 The IRRR Course and Its Aims
- 1000 - 1120 Clandestine Services Reporting
- 1130 - 1220 Collecting and Communicating Information
- 1320 - 1410 Observation, Direct and Indirect
- 1420 - 1510 Effective Organization and Editorial Appraisal
- 1520 - 1650 Operations Reporting and Its Use in Appraisal



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Tuesday, 14 September 1965

- 0900 - 1100 Expressive Language
- 1110 - 1200 Film: Language in Action
- 1300 - 1450 Film: Eye of the Beholder
- 1500 - 1615 Reading: Reports Manual



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Wednesday, 15 September 1965

0900 - 1130 The Clandestine Services Information Report

1230 - 1600 The Clandestine Services Information Report

1610 - 1650 Reading: Reports Manual



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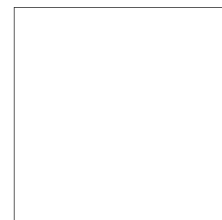
Thursday, 16 September 1965

0900 - 0950 The Cabled Intelligence Report

1000 - 1200 The TDCS: Its Handling

1300 - 1450 Reproduction, Dissemination and Exchange

1500 - 1650 Laboratory: Putting to Use The Basic Information Report Form



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Friday, 17 September 1965

0900 - 1200 Laboratory: Putting to Use the Basic Information Report Form

1300 - 1350 Special Reports

1400 - 1650 Laboratory: Writing Intelligence Cables, Situation Appraisals and Situation Reports

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Monday, 20 September 1965

0900 - 1200 Laboratory Practice: Preparation
of CS Reports and Intelligence Cables

1300 - 1650 Laboratory Practice: Preparation
of CS Reports and Intelligence Cables

Tuesday, 21 September 1965

0900 - 1200 Laboratory Practice: Preparation of
CS Reports and Intelligence Cables

1300 - 1650 Laboratory Practice: Preparation of
CS Reports and Intelligence Cables

Wednesday - Friday, 22 - 24 September 1965

0900 - 1650 Reporting Exercise: Collection of
Information

 Laboratory Practice: Preparation of
Information Reports

Monday, 27 September 1965

0900 - 1650 Laboratory Practice

Tuesday, 28 September 1965

0900 - 0950 The Need for Guidance

1000 - 1050 Qualification and Development
of Sources

1100 - 1200 Requirements Discussion

1300 - 1350 Reading: Basic Requirements Papers

1400 - 1650 Reading: Requirements File



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Wednesday, 29 September 1965

0900 - 0950	Reading: Basic Requirements Papers	
1000 - 1130	Functions of a Division Reports and Requirements Officer	<input type="text"/> (b)(3)
1230 - 1350	Reading: "The Operations Officer as a Reporter"	
1400 - 1450	Intelligence Guidance	<input type="text"/> (b)(3)
1500 - 1650	Requirements and Evaluation Roundup	<input type="text"/>

Thursday, 30 September 1965

0900 - 1040	Discussion of Exercise and Reports. Completion of Reading and Review of Notes.	
1050 - 1600	Writing of Report on Course	
1610 - 1650	Briefing on Guidance Problem	<input type="text"/> (b)(3)

Friday, 1 October 1965

0900 - 1100	Collection of Information (Headquarters)	
1230 - 1630	Laboratory: Writing Guidance Report	
1640 - 1650	Checkout of OTR Material	<input type="text"/> (b)(3)

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