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16 April 1965

MEMORANDUM FOR: Director of Training

THROUGH : Registrar Staff/OTR

SUBJECT : Change in Presentation of Information Reporting,
Reports and Requirements (IRRR) Course No. 54

REFERENCE : OTR Regulation [redacted] dated 12 January 1960 (b)(3)

As of this date, student registration in IRRR Course No. 54, scheduled to take place from 19 April to 7 May 1965, has dropped to a total of three students. Since there is a definite need for training by the three students, we are requesting your permission not to cancel the course entirely but to change its method of presentation from the regular three-week formal course to a two-week tutorial.

(Signed) [redacted] (b)(3)
[redacted]
Chief, Headquarters Training

Approved:

Director of Training

Distribution:

Orig & 1 - Addressee
1 - R/TR
1 - C/OS
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GROUP 1
Excluded from automatic
downgrading and
declassification