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DDA Registry
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DD/A 76-

HR70-14

21 MAY 1976

MEMORANDUM FOR: Chief, Audit Staff, O/IG

FROM : John F. Blake
Deputy Director for Administration

SUBJECT : Actions taken on Audit Recommendations for
Project [redacted]

In response to the three recommendations contained in the [redacted] audit report dated 12 May 1976, the following actions have been taken:

1. FORMAL BUDGET NEEDED

Procedures have been established whereby the budget for [redacted] will be submitted, reviewed and approved annually by the DDA. A review of the preliminary budget was made in February of this year and a review of the final budget for FY-77 is scheduled to take place prior to the end of May.

2. COST CONTROL ACCOUNT

Establishing a single [redacted] reserved for [redacted] costs is in process and should be completed in the very near future.

3. CONTROL OF CASH

Mr. Vernon C. Moseley, Vice President, has been added as a second bank signatory on all checks drawn for amounts over [redacted]

/s/ John F. Blake
John F. Blake

cc: SSA/DDA
O/Compt
D/OF
O/IG
D [redacted]

Subject

APPROVED FOR
RELEASE DATE:
20-Mar-2009

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AA/DDA [redacted] (20 May 76)

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