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Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training

FROM : William J. Morgan

SUBJECT: Weekly Report - 26 July-16 August

DATE: 16 August 1951

1. [] During the past two weeks while I have been on leave, Miss [] completed a tabulation of statistics of 213 cases which have been tested by the Psychological Staff of the Office of Training, during the past three months. This summary includes statistics on Age, Education, Sex, College Majors, GS Rating, and test scores on Mental Speed, Language Aptitude, English Usage, Logical Reasoning, Reading Speed, Reading Comprehension, Personality Inventory, and Vocational Interests. On the basis of such statistics we will compute frequency distributions to derive OTR/CIA norms and, also, calculate correlation co-efficients between various tests and between tests and end-of-course evaluations. This type of research work is necessary in order to insure that the various tests can be meaningfully interpreted in terms of a CIA population.

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2. Since returning to duty I have been devoting time and thought to the procedures and techniques to be used for testing and assessing employee candidates for the Career Corps. I have obtained some useful ideas along these lines by talking with members of the Research Division of the Bureau of Naval Personnel - namely, Captain Van Sweringen, Dr. Kenneth Clark, and Mr. Sidney Friedman.

3. I have begun an individual review of the psychological data on all of the Career Corps trainee students enrolled in Dr. [] course. This next week, Dr. [] Dr. [] and I will hold an evaluation conference on these students so that we can begin to determine how they can best be used by the Agency.

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WILLIAM J. MORGAN

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