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*Office Memorandum* UNITED STATES GOVERNMENT

TO : CHIEF, INTERDEPARTMENTAL COORDINATING  
AND PLANNING STAFF

FROM : EXECUTIVE FOR PERSONNEL AND ADMINISTRATION

SUBJECT: Washington Document Center

DATE: 15 October 1946

1. Attached is a memorandum dated 11 October 1946, subject: "Washington Document Center", from the Office of Chief of Naval Operations.

2. A somewhat similar memorandum has been received from G-2 and forwarded to Colonel Edwards.

3. In view of General Vandenberg's statements at the Staff Meeting on 15 October 1946, it is believed that a review of personnel status of the Washington Document Center at this time would be appropriate to determine CIG's position as to whether or not the Center will be accepted under existing circumstances.

DECLASSIFIED AND APPROVED FOR RELEASE  
BY THE CENTRAL INTELLIGENCE AGENCY  
DATE: 2001

*William H. Harris*

WILLIAM H. HARRIS

Colonel, CAC

Executive for Personnel and Administration

Attachment

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NAVY DEPARTMENT  
OFFICE OF THE CHIEF OF NAVAL  
OPERATIONS  
WASHINGTON 25, D. C.

11 October 1946

From: Chief of Naval Intelligence  
To: Director, Central Intelligence Group  
Subj: Washington Document Center

1. At a conference held at ~~1000~~, 8 October 1946, at the office of Col. Sheffield Edwards, USA, Central Intelligence Group, to discuss future planning and administrative arrangements concerning service personnel on duty with the Washington Document Center, the Office of Naval Intelligence was asked to furnish specific information as to the status of Naval personnel assigned to WDC and to make recommendations concerning the assignment of such personnel after 1 December 1946. As you are doubtless aware, the Washington Document Center was approved as an "interim" project until 1 December 1946, and Naval personnel assigned thereto, unless appropriate arrangements can be made for their retention, will on that date have to be made available for other assignments or released.

2. The Naval officer, enlisted and civilian personnel assigned to duty in WDC are named below and the status of each individual is indicated:

a. To be released 1 December 1946.

BIRLEFELDT, W.A.T., Comdr.  
BUCHAN, L.M., Lt. Comdr.  
BUMBARDNER, C.L., Ens.  
BURKHARDT, C.S., Ens.  
CASSIDY, C.H., Ens.  
CONGLETON, J.D., Lt.  
COSTANTINO, A.G., Ens.  
DOLEBCK, H.C., Ens.  
FELLOWS, M.R., Ens.  
FRIFIELD, D.R., Ens.  
KITA, D.A., Ens.  
KOHMANN, W.A., Lt.  
KUTCHERA, D.J., Ens.  
MALBOEUF, A.C., Ens.  
MARSHALL, R.H., Ens.  
McCabe, D.C., Lt.  
MESKILL, J.T., Ens.  
MILLER, R.A., Ens.  
MONTGOMERY, W.T., Jr., Lt.  
MORGAN, J.R., Ens.  
NICHOLS, W. Lt. Comdr.  
RINALDI, F.R., Ens.  
SAHLBERG, H.W., Ens.

Enclosure "B"

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-Subj: Washington Document Center

a. To be released 1 December 1946 (continued)

- SCHRIER, A., Ens.
- SIMONIS, W.J., Ens.
- VOGHER, L.A., Lt.
- WHITE, J.J., Lt.
- WINTERS, C.L., Jr., Ens.

b. Approved for retention until 1 July 1947.

- BAVIS, W.S., Lt. (jg)
- ELDRIDGE, J.R., Ens.
- LITTLE, M.T., Comdr.
- PINEAU, R., Lt.
- POMEROY, R.I., Ens.
- SHUDER, R.A., Ens.
- WEISS, L.W., Ens.

c. Reserve Officers accepted into Regular Navy.

- JORDAN, L., Lt. (jg)
- PEKKA, C.F., Ens.
- WOIBICH, F.E., Ens.

d. Enlisted personnel

- GEORIN, Geraldine W., Y1c
- FORD, Dorothy M., Y1c
- GLASS, Barbara F., Y1c
- RANSNEY, James Carl., S1c
- HOUSE, Tom, S1c
- SHUHAYDA, Lydia B., CY
- SPRATT, Hubert E., S2c
- VANTHEEM, G.R., CY
- WHITMAN, Dorothy M., CY

Duty status.

- 1 July 1947
- 1 July 1947
- 1 July 1947
- USN
- USN
- 1 July 1947
- USN
- 1 March 1947
- 1 January 1947

e. Civil Service personnel.

- |                  |        |
|------------------|--------|
| BAGHALL, John J. | CAF-14 |
| BECKER, Joseph   | P5     |
| BROOKS, Sarah M. | CAF-4  |
| CUNNINGHAM, M.   | CAF-6  |
| EWING, Vera      | CAF-4  |
| MORGANS, Helen   | CAF-3  |
| QUINN, Justine   | CAF-3  |

f. Navy contract employee.

Dr. Francis PREVEDEK

3. In order that the services of the above-named Navy personnel may be made available to Washington Document Center after 1 December 1946, the following recommendations are made:

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Subj: Washington Document Center

11 October 1946

- a. That the Central Intelligence Group request an increase in its present Navy complement so as to effect the transfer of the officer and enlisted personnel named in paragraph 2b, c and d above.
- b. That on or before 1 December 1946 CIG effect the transfer to its rolls of the civilian personnel named in paragraph 2e.
- c. That consideration be given by CIG to the employment as civilian translators, with appropriate Civil Service ratings, of the Naval Reserve officers shown in paragraph 2a. The Office of Naval Intelligence will perform such initial functions as are necessary including the preparation of job sheets, etc., to aid in their classification.

/s/ Thomas B. Inglis

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