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APR 18 1947
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MEMORANDUM FOR ASSISTANT DIRECTOR FOR OPERATIONS

Subject: Transfer of Personnel

1. In connection with your arrangements to assume the responsibility for the Special Documents Section and the German Documents Section now operated by the Intelligence Division, War Department General Staff, you are authorized to transfer to Washington on or after 31 May 1947 such personnel as are desired for and willing to accept assignment to C.I.G. and for whom you can provide appropriate working space within the space allocation of your Documents Branch.

2. In discussing grade authorizations, each individual who is desired for assignment to C.I.G. will be informed that all grades must be approved by the Civil Service Commission before any assurance can be given that they will be permanent. Should Commission action result in authorizing a lower grade than that now held by the individuals concerned, it will be necessary to downgrade them accordingly. Individuals who hold grades higher than P-6 should not be considered for transfer nor can any commitment be made to military personnel, other than as indicated above, as to what grades may finally be authorized for them by the Civil Service Commission.

3. All transfer and requests subject to Security clearance.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

SHEFFIELD EDWARDS
COLONEL F.A.
ASSISTANT EXECUTIVE DIRECTOR

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Exec. Registry
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