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MEMORANDUM FOR THE PRESIDENT

In response to your request of December 31st, regularized the this Agency has assisted the orderly transition from your Administration to the incoming Administration in the following ways:

- a. By your direction I kept each of the major

  Presidential candidates informed on international

  developments, along the general lines of the/briefings

  I regularly prepare for you. During the campaign General

  Eisenhower and Governor Stevenson were each briefed four

  times at their convenience by an Agency representative.
- b. By your direction this Agency prepared a comprehensive National Intelligence digest designed to give in summary form the most important national intelligence on a world wide basis. This was keyed to the NSC policy compilation prepared by the NSC Staff and was given by you to General Eisenhower immediately following the election.
- c. Since the election I have personally briefed General Eisenhower four times, and Mr. Joseph Dodge, the incoming Director of the Budget, once.
- d. To exsure the strict security precautions
  necessary for handling highly classified information,
  I have established a secure office for an Agency representative in the Commodore Hotel. This Agency representative is continuously available to the President-elect and to the

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brief them and to provide the materials regularly prepared by the Central Intelligence Agency.

- e. Representatives of CIA have conferred with condition at their representatives of General Eisenhower in connection with a committee which General Eisenhower proposes to establish for the purpose of reviewing the US effort in the field of "cold war" activities. These conversations have assisted in the organization of such a committee and in determining the kinds of information and material which the committee will need.
- f. Various special briefings have been prepared in order that I may provide on request additional briefings for the principal cabinet and sub-cabinet officers.

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MEMORANDUM FOR: CENERAL ITE AVIED BY LOS & Sou 50 - 000

Mr. Dulles asked that the attached proposed reply to the President's memorandum (Tab A) be given to you in draft form since there is some question as to whether paragraph e should be included. The pencilled changes are his.

8 January 1953

FORM NO. 10,101 JAN 1952

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(b)(3) (b)(6)