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By R.T. NARA Date 7-5-07

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TO HOOB

T O P S E C R E T / SENSITIVE EXCLUSIVELY EYES ONLY SWH0021

MARCH 2, 1973

TO: HOOB
FROM: LORD

PLEASE PASS THE FOLLOWING MESSAGE TO YOUR CUSTOMER:
BEGIN TEXT: THE US SIDE HAS COMPLETED DETAILED STUDIES CONCERNING THE FORTHCOMING ESTABLISHMENT OF THE LIAISON OFFICE IN PEKING. IT PROPOSES THE FOLLOWING STAFFING AND LOGISTIC ARRANGEMENTS FOR THE CONSIDERATION OF THE CHINESE SIDE.
THE US SIDE ENVISAGES A STAFF OF 9 OFFICERS, A TRANSLATOR/INTERPRETER, 10 CLERICAL SUPPORT PERSONNEL, 3 SEABEES (ENLISTED NAVY PERSONNEL WHO PERFORM CONSTRUCTION AND MAINTENANCE WORK), AND 6 MARINE SECURITY GUARDS, FOR A TOTAL AMERICAN COMPLEMENT OF 29 PERSONNEL. IN ADDITION THE US SIDE ANTICIPATES THE NEED FOR HIRING APPROXIMATELY 20 CHINESE NATIONALS TO ASSIST IN PROVIDING LOGISTIC AND SUPPORTING SERVICES SUCH AS TRANSPORTATION, SUPPLY OPERATIONS AND MAINTENANCE. IT IS ALSO ANTICIPATED THAT THERE WILL BE A NEED FOR ADDITIONAL SEABEES AND SECURITY TECHNICIANS TO GO TO PEKING ON A TEMPORARY DUTY BASIS TO INSTALL EQUIPMENT AND FACILITIES. TWO OF THE THREE SEABEES IN THE PERMANENT STAFFING PATTERN ABOVE COULD BE WITHDRAWN AFTER A SHAKEDOWN PERIOD OF A FEW MONTHS.
THE US SIDE PLANS ENVISAGE LEASING AN OFFICE BUILDING COMPRISING SOME 12000 SQUARE FEET TO ACCOMMODATE THE ABOVE STAFF, AND 23 RESIDENTIAL HOUSING UNITS. PLANS INCLUDE RADIO/TELETYPE COMMUNICATIONS FACILITIES. IN VIEW OF THE LIMITED TIME AVAILABLE, THE US SIDE WOULD AIRLIFT VARIOUS FURNISHINGS AND EQUIPMENT TO PEKING BY MILITARY AIRCRAFT IF THE CHINESE SIDE CONCURS.
THE US SIDE PROPOSES A TARGET DATE OF MAY 1, 1973 FOR THE OPENING OF THE LIAISON OFFICE. IN THAT CASE IT WOULD ENVISAGE SENDING AN ADVANCE PARTY CONSISTING OF APPROXIMATELY FIVE PEOPLE TO PEKING AROUND APRIL 1, 1973.
NAMES WILL BE SUPPLIED AFTER THE QUESTION OF THE CHIEF OF THE LIAISON OFFICE IS SETTLED BY THE TWO SIDES.
END TEXT.

***** W H S R C O M M E N T *****

SCOWCROFT, LORD

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