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CENTRAL INTELLIGENCE GROUP  
NEW WAR DEPARTMENT BUILDING  
21st and VIRGINIA AVENUE, N. W.  
WASHINGTON, D. C.

19 August 1946

MEMORANDUM FOR INTERDEPARTMENTAL COORDINATING AND PLANNING STAFF:

SUBJECT: Interdepartmental Liaison and Coordination

1. In accordance with your request of 5 August, I submit the following list of liaison activities now in operation between my office and other US Government agencies:

(a) The Editor or Assistant Editor maintains constant daily liaison with the Offices of the Secretary of State or the State Department's Information Service Committee, which supply them with a duplicate file of the telegrams distributed by the Department's Division of Communications and Records to the Secretary's office as well as the periodical publications of the Committee. This office is in constant touch with those two offices by classified teletype and the Editor or Assistant Editor personally confers daily with representatives of one of the two offices. This liaison is of extreme value to the Editors and the Central Reports Staff and absolutely essential to effective operations. Thanks primarily to the full and kind cooperation of Mr. R. Borden Reams of the Secretary's office and Mr. Bromley K. Smith of the Information Service Committee, the liaison is completely satisfactory in its present form.

(b) The Editor maintains daily personal contact with the Strategy and Policy section of OPD, War Department, under Brigadier General George Arthur Lincoln. This operation is of recent origin and is developing rapidly into a procedure of extreme usefulness to CRS. General Lincoln and the members of his staff are most cooperative and are meeting promptly and faithfully all requests for information, comment or guidance presented by the Editor. The material obtained through this channel is of such a nature that it must be closely held and is not even transmitted to members of CRS below the level of Division Chief, and then only if it is clearly essential to his operations (as is the case not infrequently with respect to material obtained through the State Department liaison outlined in paragraph "a"). The primary function of this liaison is to keep the Director, CIG, informed on top level War Department traffic and decisions, and to provide background guidance for weekly articles and estimates. It is completely satisfactory in its present form.

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Liaison is also maintained with the Current Section, OPD, which prepares for ORE a Daily Summary of operational telegrams, when the traffic justifies such a publication. The summary is of relatively minor value to us as it contains very little TOP SECRET material and virtually none of the top-level policy traffic. It is now published about twice weekly.

(c) The Chief, Assistant Chief and Editor, ORE, maintain liaison with G-2, War Department in several respects. The Editor receives from Colonel Ennis' office notes of the thrice-weekly G-2 meetings or "briefings"; the Chief and Assistant Chief are entitled to attend these meetings and do so as their other duties permit. The Editor likewise receives advance carbons of the contents of the weekly Intelligence Review. All of the above procedures are completely satisfactory to this office in their present form.

(d) Through Navy Department representatives on CRS, the Editor maintains liaison with the Navy Department and receives from the latter two Daily Summaries, both prepared by OP-32Y for ORE (one of which contains digests of Naval despatches having operational priority and the other with US Naval operations), as well as a number of periodic intelligence reports, evaluations and estimates prepared by OP-32 for internal use by ONI. All of this material is of value. No suggestions for improvement are necessary.

*Merritt K. Ruddock*  
MERRITT K. RUDDOCK  
Editor  
Central Reports Staff

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