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5 November 1946

**MEMORANDUM TO: Chief, Interdepartmental Coordinating
and Planning Staff**

SUBJECT: Interdepartmental Liaison

1. In response to the request contained in paragraph 3 of your memorandum dated 23 October 1946, dealing with the subject of interdepartmental liaison, this office furnishes herewith the following information:

a. Established ORE contacts for stated purposes are listed and discussed in detail under Tab "A".

b. Known or anticipated additional requirements for further contacts are discussed under Tab "B".

c. Internal Control of ORE liaison activities is described under Tab "C".

d. Authorization for the establishment by ORE of existing contacts is referenced where practicable in Annexes 1 and 2 to Tab "A", and in all other cases in Tab "D".

2. Planning Staff, ORE, is currently engaged in analyzing existing ORE liaison procedures, objectives and requirements. While this office has received no specific indication from any source that its liaison activities are being conducted "on too broad a basis to insure adequate control", such information, if available and applicable to ORE, would be helpful to Planning Staff in arriving at its final recommendations on this subject.

3. It is of vital importance to successful fulfillment of the mission of this office that authority to control working level contacts, on the basis of mutually agreed upon procedures, between our own intelligence producing units, and those of the State, War, and Navy Departments, remain a responsibility of the Branch Chiefs, operating under the general supervision of Planning Staff, ORE, in each case. This objective does not appear to do violence to the provisions of Operations Memorandum No. 1.

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J. KLARR HUDDLE
Assistant Director
Research and Evaluation

APPROVED FOR
RELEASE DATE:
26-Aug-2008

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TAB "A"

Survey of Existing ORE Interdepartmental Contacts

1. General Statement. ORE contacts with other Governmental agencies fall into three functional categories as follows:

a. Administrative Contacts. Conducted by the Executive Staff in pursuit of its normal functions. These are discussed in detail under Annex No. 1 to Tab "A".

b. Planning and Coordinating Contacts. Conducted principally by the Planning Staff in order to implement approved CIG Directives or projects initiated by ICAPS and assigned to ORE for implementation. These are described in detail under Annex 2 to Tab "A".

c. Intelligence Working Level Contacts. Conducted under the direction of the Branch Chiefs, in order to enhance the quality of the Weekly Summary and Special Evaluations produced by ORE. These are discussed, and pertinent data and correspondence relating to their origin and operation are included under Annex No. 3 to Tab "A".

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Annex No. 1, Administrative Contacts

Annex No. 2, Planning and Coordinating Contacts

Annex No. 3, Intelligence Working Level Contacts

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ANNEX NO. 1

TO

TAB "A"

Administrative Contacts

1. The Executive Staff has established and is maintaining contacts as follows:

a. With the Library of Congress, for the purpose of withdrawing books and other material required by ORE personnel. Lt. Colonel Haynes and Miss Bowman of ORE are authorized to deal directly with Miss Elsa Backstraw, Chief, Loan Division. This contact was authorized by memorandum, dated 10 October 1946, from the Executive for Personnel and Administration. Responsibility for continuance of this contact will be transferred to ORE Reference Branch at such time as it becomes operational. *de*

b. With the Office Chief of Staff, War Department, for the purpose of keeping abreast of the changing situation regarding the availability of intelligence personnel affected by recent and current reductions in force. Lt. Colonel Haynes and Miss McKenney contact Mrs. Mary Holmes in the Personnel Management Branch, O/CS. This arrangement is authorized on an informal basis between the Executive Staff, ORE and the Office of the Executive, Personnel and Administration. This contact will terminate as the War Department personnel situation becomes stable. ?

c. With the Washington Document Center, in collaboration with the Planning Staff, for the purpose of completing administrative arrangements necessary for ORE to integrate this activity at a future date. Lt. Colonel Haynes, Executive Staff, and Colonel Perry, Planning Staff, contact War and Navy personnel in ONI and ODI and the Document Center under authority of Disposition Form, dated 23 September 1946, from the Chief, ICAPS to the Assistant Director, ORE. This contact will terminate with the acquisition by ORE of the Document Center. *de*

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ANNEX NO. 2

TO

TAB "A"

Planning and Coordinating Contacts

The following listed contacts have been established by the Planning Staff, ORE, for purposes or projects as indicated, under cited authority in each case.

<u>Project</u>	<u>Authority</u>	<u>Remarks</u>
1. Defense Project	CIG Directive No. 9 and Memorandum, Secretary, NIA, 13 May 1946.	Continuing project conducted by a committee whose membership was designated by member agencies.
a. Col. L. L. Williams, I.D., W.D.G.S.		
b. Cmdr. H. E. Seidel, ONI		
c. Col. J. F. Olive, AC/AS-2; HQ, AAF		
d. Mr. T. A. Polyzoides, State Department		
2. Guided Missiles Over Sweden	ICAPS Memorandum to Asst. Director, ORE.	
a. Mr. Stites, Scientific Branch, I.D., W.D.G.S.		
b. Mr. Alberti, Technical Intelligence Center, ONI		
c. Mr. Ravendhi, Division of Foreign Service, State Department		
d. Mr. Carrol, Air Intelligence Division, AC/AS-2, AAF		
3. USSR Guided Missile Program	ICAPS Memorandum to Asst. Director, ORE.	
a. Mr. Clark, Joint Research and Development Board		

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<u>Project</u>	<u>Authority</u>	<u>Remarks</u>
4. Foreign Industrial Establishments	ICAPS Memorandum to Asst. Director, ORE.	
a. Colonel McKee, I.D., W.D.G.S.	h. Mr. Schnellbacher, Commerce Dept.	
b. Col. B. A. Lawrence, A-2, AAF	i. Mr. O'Keefe, Commerce Department	
c. Dr. J. T. Lowe, A-2, AAF	j. Mr. Bailiff, U. S. Tariff Comm.	
d. Captain Duborg, ONI	k. Mr. Morgan, U. S. Tariff Comm.	
e. Captain Phelan, ONI	l. Mr. Pehrson, U.S. Bureau of Mines	
f. Mr. Malenbaum, State Department	m. Mr. Miller, U. S. Bureau of Mines	
g. Mr. Guyol, State Department		

5. Washington Document Center

(See Annex No. 1 to Tab "A".)

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ANNEX NO. 3

TO

TAB "A"

Intelligence Working Level Contacts

1. ORE contacts falling in this category have been established with the following listed agencies:

a. Through the Office of Coordination and Liaison, State Department with the Research Divisions of the State Department. In this instance ORE Branch Chiefs have been authorized to make initial contacts for operating personnel to meet their opposite numbers, with Mr. N. E. Halaby, Acting Chief, Intelligence Coordinating Division, State Department. (Reference: Inclosure No. 2, Annex No. 1 to Tab "C".)

b. Through the Chief, Intelligence Group, Intelligence Division, WDGS, with the respective branches of the Intelligence Group. In this instance eight (8) Branch Chiefs were designated to arrange for initial contacts with ORE personnel. A list of Intelligence Group Branch Chiefs is included under Inclosure No. 4, Annex No. 1 to Tab "C".

c. Through the Head, Foreign Branch, ONI with all pertinent ONI sections. In this instance Captain G. A. Lange, Head of Research and Reports Group has been designated to facilitate initial contacts between ONI and ORE personnel. (Reference: Inclosure No. 6 to Tab "C".)

2. Similar arrangements between ORE and A-2 have been initiated but final action by A-2 has not as yet been completed.

3. The purpose of the above mentioned contacts is to insure that the quality of the intelligence contained in ORE summaries and estimates is of the highest obtainable, and that fullest utilization is made of the capabilities of the intelligence producing effort of the Services and the State Department in the production of national policy intelligence.

4. A list of ORE personnel authorized to engage in direct contact with their opposite numbers in the above stated agencies is attached hereto.

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ORE PERSONNEL AUTHORIZED TO MAINTAIN LIAISON

Asst. Director's Office

Huddle, J. Klahr, Assistant Director
Montague, Ludwell L., Acting Deputy Assistant Director

Intelligence Staff

Van Slyck, DeForest, Deputy Chief
Ruddock, Merritt
Jackson, George

Planning Staff

Parkman, Francis, Chief
Perry, Colonel Willis A.
Melton, Edward R.
Hopper, Paul L.

Executive Staff

Haynes, Ben P.

Western Hemisphere

Kendall, Willmoore, Chief
Tidwell, William A., Jr.
Fowler, Roger, Major
Cartwright, Blanche A.
Bielaski, Alice K.

Western European

Hunter, S. A. D., Chief
Smith, Ray
Franklin, William M.
Hitchcock, Edward C.
LaClair, Cameron J., Jr.
Lt. Colonel E. H. Thompson
Baker, R. B.
Corson, J.
Ducibella, Dr. J.
Hall, Clare
Hawes, R. P.
Hawley, W. S.
Killea, Lucy
Merigold, Miss M.
Norman, Lt. Colonel G.
Schmid, Alice
Sheehan, Irene

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Easter Europe/USSR

Frankel, Captain S. B. (USN), Chief
Maury, John N.,
Downes, Edward O. D.
Webb, William O.
Pittis, Robert B.

Middle East/India

Lockard, Dr. D. W., Acting Chief

Far East/Pacific

Pearce, E. S., Captain (USN), Chief
Wilbur, C. Martin
Hawkey, Richard S.
Dur, Philip F.
Erskine, John
Hitchcock, James, Lt. Commander
Potts, Bertha C.
Ettridge, Constance
Morley, Lorna
Lau, Mildred
Reid, Jane
Seaver, Lorraine
Heidemann, John

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ANNEX NO. 1

TO

TAB "C"

**Procedures and Agreements Governing ORE Intelligence Working Level
Contacts with State, War and Navy Departments.**

**Pertinent correspondence and memoranda included under this
Annex are referenced as follows:**

- Inclosure No. 1** Memorandum to All Branch Chiefs, ORE,
subject: Liaison with Research
Divisions of State Department (with
one inclosure, Directory of Intelligence
Personnel, Department of State.)
- Inclosure No. 2** Memorandum to Acting Chief, Plans and
Requirements Staff, ORE, from Acting
Director, OCL, State Department,
subject: Designation of Officer to
control liaison with State Department.
- Inclosure No. 3** Memorandum for Chief, Intelligence Group,
WDGS, subject: Liaison Between G-2 and
ORE (with one inclosure, memorandum to
Branch Chiefs, ORE, subject: Liaison
Procedure with G-2).
- Inclosure No. 4** Memorandum to Branch Chiefs, ORE, subject:
Liaison Between I.G. and ORE (with two
inclosures, memorandum for Acting Asst.
Director, ORE, subject: Liaison Between
Intelligence Group and ORE and List of
Intelligence Group Officers, etc.).
- Inclosure No. 5.** Memorandum for Head, Foreign Branch, ONI,
subject: Liaison Between ONI and ORE
(with one inclosure, memorandum to Branch
Chiefs, ORE, subject: Liaison Procedure
with ONI).
- Inclosure No. 6** Memorandum for Acting Chief, Plans and
Requirements Staff, ORE, subject: Liaison
Between ONI and ORE.

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