

16 MAY 1977

GUIDELINES FOR DECLASSIFICATION OF
FINANCE RECORDS FOR THE PERIOD 1946-1950

1. GENERAL
 - a. All classified records, documents and information for which the Office of Finance (or its predecessor components) is responsible may be declassified after 30 years from date of original classification except those which contain information, the unauthorized disclosure of which could reasonably be expected to:
 - (1) Cause damage to the national security;
 - (2) Lead to disruption of foreign relations;
 - (3) Place a person in jeopardy; or,
 - (4) Compromise intelligence sources or methods which require protection as prescribed by the National Security Act of 1947.
 - b. Subject to approval of the Director, documents and information which would ordinarily be exempted from declassification under the above concepts may be declassified if it is determined that, based on prior official disclosure or other considerations, current or future equities clearly would not be adversely affected by declassification.
 - c. All documents to be certified as requiring continued protection after 30 years may be retained at the Confidential level. Decisions on the year in which these documents will be re-reviewed for declassification will be made by the reviewer within the following limits: 50 years for COI, OSS or SSU; 60 years for CIG; and 75 years for CIA. (These periods begin with the date of origin of the classified documents.)
2. SPECIFIC GUIDELINES. Finance documents which, after review in accordance with paragraph 1 above, are found to contain information of the types described below will be certified as requiring continued classification at the Confidential level.
 - a. Financial data indicating the magnitude, scope or thrust of the intelligence effort of the period such as:
 - (1) Facts and figures relating to the appropriations, budgets, obligations or expenditures of CIA or predecessor agencies, including total amounts, numbers of employees, details of budgets and expenditures, data on programs or activities, internal distribution or allocation of funds or requisitioning authorities, information on confidential funds, funds received or expended on behalf of other government agencies, etc.

- (2) Facts and figures relating to the Contingency Fund of CIA, the source of its funds and amounts or purpose for which such funds are released.

(b)(1)

(b)(3)

- d. Information disclosing details of location, organization, cover, staffing and functions of CIA or predecessor agencies' activities and installations outside CONUS.
- e. Information which names or effectively reveals the identity of any human or technical source of intelligence, either actual or planned.
- f. Information disclosing cover arrangements, identity of cover organizations or entities, or the linking of a person or organization with U.S. Intelligence unless prior official disclosure of such information clearly makes it unnecessary to continue classification.
- g. Pseudonyms, cryptonyms and codewords are part of intelligence methodology, causing need for classification on a document containing such; however, if the document does not contain information of the type which would require protection under other provisions of these guidelines, it may be declassified after excision of the pseudonym, cryptonym or codeword.

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM

UNCLASSIFIED

CONFIDENTIAL

SECRET

OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
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ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks:

The attached has been reviewed by and approved by the Director of Finance. Please let me know if we are to do more

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.

DATE

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(b)(3)
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