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FOIA Request submitted by:

Russ Kick

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(b)(6)

United States

Request:

I hereby request all "briefing materials and information relating to the Presidential transition" prepared by your agency for the Trump administration's Agency Review Teams and incoming political appointees.

The Executive Order "Facilitation of a Presidential Transition" (May 6, 2016) established the Agency Transition Directors Council (ATDC). The Presidential Transition website says:

"In line with guidance from the ATDC, agencies prepare briefing materials and information relating to the Presidential transition for Agency Review Teams (also known as Agency Landing Teams), who will review briefing materials and meet with internal agency transition teams to better understand each agency and its current state of affairs. Briefing materials are prepared for two audiences: Agency Review Teams and incoming political appointees following the Inauguration."

<https://presidentialtransition.usa.gov/2016transitionactivities/>

According to this same website, these materials should have been finalized by your agency no later than November 1, 2016.

Further, I request that these files be sent to me in any digital formats in which they exist (PDF, Word, PowerPoint, etc.). Under the terms of the E-FOIA Amendments of 1996, Section 5, if a document exists in electronic format, it must be released in that format upon request.

Fee Waiver:

Noncommercial, for personal use