

MEMORANDUM FOR : Chief, [] OP
FROM : Chief, [] RS/ TR
SUBJECT : Completion of External Training

NOV 23
1965

This is to advise you that POE, John L. training request # [] attended the following external training program:

COURSE : Modern Supervisory Practice

INSTITUTION : United States Department of Agriculture

DATE : Correspondence date ending 26 July 1965

GRADE : A

FOR THE DIRECTOR OF TRAINING:

[]

Attachments:

- Grade Report
- Certificate of Satisfactory/Successful Completion
- Certificate of Completion
- Roster of Participants
- Training Report by Institution
- Training Report by Student
- None
- Other: _____

[]