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2 FEB 1972

MEMORANDUM FOR: Mr. John L. Poe

SUBJECT : Involuntary Retirement Under the CIA Retirement and Disability System

1. This will confirm a discussion with you concerning the surplus in your career service of on-duty strength in relation to a new reduced ceiling and the consequent need to effect a reduction in personnel. You indicated your willingness to assist your career service in reaching its proposed ceiling by accepting involuntary retirement.

2. Accordingly, and in order to establish the necessary conditions for involuntary retirement under the CIA Retirement and Disability System, I have determined that you are surplus to the needs of your career service and will recommend your retirement to the Director, effective 29 February 1972.

3. I urge you to contact the Retirement Affairs Division, Office of Personnel. Every effort will be made to provide whatever information and assistance you may need in preparing for your anticipated retirement.



Director of Communications

DATE: 8 Feb. 1972

NOTED: John L. Poe
John L. Poe

APPROVED FOR RELEASE
DATE: 14-Sep-2011

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