

~~C-O-N-F-I-D-E-N-T-I-A-L~~
(When Filled In)

Date **17 April 1963**

MEMORANDUM FOR RECORD

THROUGH: Staff Training Officer

SUBJECT: Special Supervision Course

1. **Hubert LeBlanc** has completed the Special Supervision Course given for the Office of Communications, **8 April - 12 April 1963**.

2. The course covered forty hours of group discussions, lectures, and selected readings concerning problems and responsibilities of the first-line supervisor. The individual named completed all course assignments but received no grade, since no evaluation is made of the student's performance in the class or of his ability to perform a particular job assignment.

FOR THE DIRECTOR OF TRAINING:

*D/*Chief,

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