APPROVED FOR RELEASE DATE: 12-Nov-2008

(b)(3) (b)(2)

1 2 MAR 1970

Mr. John C. Caranci 64 Eddy Street Centerdale, Rhode Island 02911

Dear Mr. Caranci:

In accordance with your recent request, this is to advise you that while you are still an employee of this Agency you will have exhausted all accrued annual and sick leave to your credit on March 23, 1970. Accordingly, you will enter into a leave-without-pay status on March 24, 1970, and will continue in this status until you are able to return to work.

Sincerely,

/s/ Robert S. Wattles

Robert S. Wattles Director of Personnel