

PROBATION CHECK SHEET

(b) (3)

NAME Barnard, Edward J  
ADDRESS \_\_\_\_\_  
PHONE \_\_\_\_\_

INITIATED BY \_\_\_\_\_  
EXTENSION \_\_\_\_\_  
DATE 11/11/59

STATUS CONTROL  
DATE REC'D 27 March 1. PHS Forms \_\_\_\_\_ 3. Status Card \_\_\_\_\_  
2. Form 57's \_\_\_\_\_ 4. Position Card \_\_\_\_\_

CANDIDATE SECTION: 1. Date received 27 March 4. Proposed Branch \_\_\_\_\_  
2. Sec. initiated? 13 March Station \_\_\_\_\_  
Waiver needed \_\_\_\_\_ Position \_\_\_\_\_  
Waiver submitted \_\_\_\_\_ Grade \_\_\_\_\_  
3. Asses. Scheduled? \_\_\_\_\_ Salary \_\_\_\_\_  
Asses. Completed? \_\_\_\_\_ Payroll \_\_\_\_\_  
5. Empl: 37-3 \_\_\_\_\_  
33-1 \_\_\_\_\_

DATE HELD: \_\_\_\_\_ TAB FOR: \_\_\_\_\_ REASON HELD: (give action taken, date, name and extension in office responsible) \_\_\_\_\_

IF AN ACTION IS HELD IMMEDIATELY NOTIFY STATUS CONTROL GIVING COMPLETE REASON HELD

STATUS CONTROL: to forward to: Perso Review C 14 April 1. Entered on Status Card \_\_\_\_\_  
Perso Division \_\_\_\_\_ 2. Date forwarded 2 April  
Other \_\_\_\_\_

CANDIDATE SECTION: 1. Papers received 15 April 4. Sec. clearance rec'd \_\_\_\_\_  
2. Status Control notified 18 April Sec. effective \_\_\_\_\_  
3. Interim Letter 20 May 5. Assessment approved \_\_\_\_\_  
Waived? \_\_\_\_\_

DATE HELD: 6 May TAB FOR: 28 April REASON HELD: (give action taken, date, name and extension in office responsible) Security Pending - Sec initiated 13 March - also conducting report to Dir. 22 April 59. Nothing being sent.

EOD DESK:

1. Papers received \_\_\_\_\_ 7. Interim activities \_\_\_\_\_ 9. Briefing \_\_\_\_\_  
2. Status Control notified \_\_\_\_\_ Overseas agreement \_\_\_\_\_ Naval Res info \_\_\_\_\_  
3. Br. checked for EOD date \_\_\_\_\_ No Strike Aff. \_\_\_\_\_ 10. Cred. req \_\_\_\_\_  
4. P.D. notified (vouchered) \_\_\_\_\_ Oath of Office \_\_\_\_\_ EOD memo \_\_\_\_\_  
5. Ltr. of approval \_\_\_\_\_ Ltr. of Appt. \_\_\_\_\_ EOD card \_\_\_\_\_  
Accepted \_\_\_\_\_ 8. Form 37-6 \_\_\_\_\_ Qualif. sheet \_\_\_\_\_  
Rptg. date \_\_\_\_\_ W-4 forms \_\_\_\_\_ 11. Papers to SF \_\_\_\_\_  
Remarks \_\_\_\_\_ Civ. Ser. Retire. \_\_\_\_\_  
6. Physical Exam req. \_\_\_\_\_ Payday info. \_\_\_\_\_  
Inoculations req. \_\_\_\_\_ Expense Acct. \_\_\_\_\_  
Report received \_\_\_\_\_ (Overseas perso) \_\_\_\_\_

DATE HELD: \_\_\_\_\_ TAB FOR: \_\_\_\_\_ REASON HELD (Notify Status Control immediately) \_\_\_\_\_

STATUS CONTROL: 1. Sp. Fds. papers returned \_\_\_\_\_ 3. Fanfold to subj. \_\_\_\_\_  
2. Fanfold received \_\_\_\_\_ 4. Employee Jacket \_\_\_\_\_