

SECRET

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CONTRACT INFORMATION AND CHECK LIST		CASE OFFICER	VISION Security
INSTRUCTIONS: Use [] for guidance. Complete all items. Inserting "NA" when items are not applicable. Forward original and TWO copies for preparation of contract.		TELEPHONE EXTENSION	DATE 10 March 1966
SECTION I GENERAL			
1. NAME	2A. PROJECT	3. ALLOTMENT NO.	4. SLOT NO.
	2B. PERMANENT STATION	3A. FUNDS	
5. PREVIOUS CIA NONE	6. INDIVIDUAL HAS BEEN ENGAGED BY CIA OR ITS ALLIED ACTIVITIES IN SOME CAPACITY PRIOR TO THIS CONTRACT. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (If yes, describe and include dates and salary.) 28 March 1951 to Present (Staff Employee) \$14,250		
7. SECURITY CLEARANCE (Type and date) Top Secret	7A. MEDICAL CLEARANCE <input checked="" type="checkbox"/> OBTAINED <input type="checkbox"/> INITIATED <input type="checkbox"/> NOT REQ'D.	8. CONTRACT IS TO BE WRITTEN I.E., "U.S. GOVERNMENT" <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
9. INDIVIDUAL WILL WORK UNDER "CONTROLLED CONDITIONS" I.E., REGULAR OFFICE HOURS AWAY FROM SUBJECT'S HOME AND PERFORMED UNDER THE SUPERVISION OF A STAFF EMPLOYEE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	10. PROPOSED CATEGORY () Staff Agent		
SECTION II PERSONAL DATA			
11. CITIZENSHIP U.S.	12. IF NOT U.S. CITIZEN, INDIVIDUAL IS A PERMANENT RESIDENT ALIEN <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	13. AGE 42	14. DATE OF BIRTH (Month, day, year) 31 Jan 1924
15. LEGAL RESIDENCE (City and state or country) Falls Church, Virginia		16. CURRENT RESIDENCE (City and state or country) 2626 Sigmona St, Falls Church, Va.	
17. MARITAL STATUS (Check as appropriate) <input type="checkbox"/> SINGLE <input checked="" type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> ANNULLED <input type="checkbox"/> SEPARATED <input type="checkbox"/> DIVORCED			
18. NUMBER OF DEPENDENTS (Not including individual) RELATIONSHIP AND AGE: Marjorie - Wife - Age 41 Jeffory - Son - Age 21 Thomas - Son - Age 13 Robert - Son - Age 10		19. INDIVIDUAL IS RELATED TO A STAFF EMPLOYEE. <input type="checkbox"/> OR AN INDIVIDUAL CURRENTLY WORKING FOR THE AGENCY IN SOME CAPACITY <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO RELATIONSHIP:	
SECTION III U.S. MILITARY STATUS			
20. RESERVE NA	21. VETERAN Yes	22. IF RETIRED, INDICATE CATEGORY (Longevity, combat disability, service disability non-combat)	
23. BRANCH OF SERVICE USAF	24. RANK OR GRADE 1st. Lt.	25. DRAFT ELIGIBLE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	26. DRAFT DEFERMENT OBTAINED BY CIA <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
SECTION IV COMPENSATION			
27. BASIC SALARY GS-13 Step 5 \$14,250	28. POST DIFFERENTIAL NONE	29. (Breakdown, if any) NONE	30. FEDERAL TAX WITHHOLDING <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
SECTION V ALLOWANCES (NORMALLY GRANTED ONLY TO RESIDENTS OF THE UNITED STATES)			
31. QUARTERS NONE	32. POST NONE	33. OTHER NONE	
34. (Breakdown, if any) NONE			
SECTION VI TRAVEL			
35. TYPES <input type="checkbox"/> PCS <input checked="" type="checkbox"/> DOMESTIC OPERATIONAL <input checked="" type="checkbox"/> FOREIGN OPERATIONAL			36. WITH DEPENDENTS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
37. HHE TO BE SHIPPED <input type="checkbox"/> YES <input type="checkbox"/> NO	37A. HHE TO BE STORED <input type="checkbox"/> YES <input type="checkbox"/> NO	38. PERSONAL VEHICLE TO BE SHIPPED <input type="checkbox"/> YES <input type="checkbox"/> NO	39. TRANSPORTED VEHICLE TO BE USED FOR OPERATIONAL TRAVEL <input type="checkbox"/> YES <input type="checkbox"/> NO
40. IF WITH DEPENDENTS STATE RELATIONSHIP, CITIZENSHIP, AGE AND DATE OF BIRTH NA			
41. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH <input checked="" type="checkbox"/> CIA REGULATIONS <input type="checkbox"/> POLICIES AND PROCEDURES			
SECTION VII OPERATIONAL EXPENSES			
42. PURCHASE OF INFORMATION	43. ENTERTAINMENT	44. OTHER	

APPROVED FOR RELEASE
DATE: NOV 2007

CONTRACT INFORMATION AND CHECK LIST
(CONTINUED)

CASE OFFICER

DIVISION

Security

TELEPHONE EXTENSION

DATE

10 March 1966

NOTE: SEE INSTRUCTIONS ON FIRST SHEET.

SECTION VIII

OTHER BENEFITS

46. BENEFITS (Check) and/or successor regulations for benefits applicable to various categories of contract personnel.)

NORMAL BENEFITS AUTHORIZED

SECTION IX

ACTIVITY

47. STATUS (Check)

49. IF PAYMENTS ARE CONTEMPLATED, THEY WILL BE EFFECTED ON REIMBURSABLE BASIS

YES NO COMPLETE PARTIAL

SECTION X

OFFSET OF INCOME

50. OFFSET OF INCOME AND OTHER EMOLUMENTS DERIVED FROM ACTIVITIES (If less than total, justify in separate memo attached hereto.)

TOTAL PARTIAL NONE

SECTION XI

TERM

51. DURATION

52. EFFECTIVE DATE

53. RENEWABLE

YES NO

54. TERMINATION NOTICE (Number of days)

55. FORFEITURE OF RETURN TRAVEL FOR RESIGNATION PRIOR TO CONTRACT TERMINATION

YES NO

SECTION XII

FUNCTION

56. PRIMARY FUNCTION

SECTION XIII

DUTIES

57. GENERAL DESCRIPTION OF DUTIES TO BE PERFORMED

To perform counter security inspections of a sensitive nature for the Office of Security.

SECTION XIV

QUALIFICATIONS

58. EXPERIENCE

14 years experience in Security field with CIA

59. EDUCATION

(Check Highest Level Attained)

GRADE SCHOOL

HIGH SCHOOL GRADUATE

TRADE SCHOOL GRADUATE

BUSINESS SCHOOL GRADUATE

COMMERCIAL SCHOOL GRADUATE

COLLEGE (No degree)

COLLEGE DEGREE

POST GRADUATE

MA

PHD

60. LANGUAGE COMPETENCY

LANGUAGE

SPEAK

WRITE

READ

61. INDIVIDUAL'S COUNTRY OF ORIGIN

FLUENT AVERAGE POOR FLUENT AVERAGE POOR FLUENT AVERAGE POOR

(Check Appropriate Degree Competency)

62. AREA KNOWLEDGE

SECTION XV

EMPLOYMENT PRIOR TO CIA

63. GIVE INCLUSIVE DATES, POSITION TITLE OR TYPE WORK, SALARY AND REASON FOR LEAVING

NA

SECTION XVI

ADDITIONAL INFORMATION

64. ADDITIONAL OR UNUSUAL REQUIREMENTS, JUSTIFICATIONS OR EXPLANATIONS (Use other side if necessary)

APPROVAL

OVER

DATE

TYPED NAME & SIGNATURE OF REQUESTING OPERATING

DATE

TYPED NAME & SIGNATURE OF CONTRACT APPROVING

DATE