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17 January 1947

DECLASSIFIED AND APPROVED
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BY THE CENTRAL INTELLIGENCE
AGENCY

Y NO. 6

CENTRAL INTELLIGENCE GROUP

LIAISON CONTACTS OF THE CENTRAL INTELLIGENCE GROUP
WITH THE INTELLIGENCE ADVISORY BOARD

OPERATIONS MEMORANDUM NO. 3

1. Reference is made to Operations Memorandum No. 2 outlining the responsibilities of ICAPS for the establishment of liaison contacts of CIG with other agencies of the government.

2. In the implementation of Operations Memorandum No. 2, the following guiding principles will obtain in the authorization of specific points of contact with departments and agencies represented on the IAB. Operations Memorandum No. 4, to follow, will include liaison arrangements with other agencies of the government.

a. Principles stated in Operations Memorandum No. 2.

b. Liaison contacts must be based upon the functional structure of CIG as a whole and must be confined to matters that are clearly included in the functions of each CIG office. Contacts regarding matters which while of admitted interest to an office, but yet fall into the functional province of another CIG office must be so referred to the latter office for the appropriate liaison and action.

c. No restrictions are placed upon the liaison contacts effected by Assistant Directors and Staff Chiefs or their deputies within their own fields as outlined in b above.

d. No restrictions are placed upon liaison by members of ICAPS with the particular departments from which they were assigned to the CIG.

The principles and specific contacts herein mentioned apply to intelligence matters only and do not restrict nor concern administrative liaison between the Office of the Executive for Personnel and Administration and corresponding activities of other agencies.

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f. Reference paragraph 3 a (1), Operations Memorandum No. 2, liaison contacts for the Office of Special Operations will be arranged with the intelligence agencies by the Assistant Director for Special Operations.

g. Formal liaison contact between offices of the CIG and offices of the intelligence agencies is not permitted below the level of Branch Chiefs of CIG and the parallel or closely related chiefs in the agencies.

h. Operational contact at the working levels below Branch Chiefs should be kept to the minimum necessary to meet specific or continuing projects. Such operational contact will be established by direct negotiation of CIG Branch Chiefs with Branch Chiefs or designated individuals of the intelligence agencies concerned. Confirmation by CIG Branch Chiefs in writing, stating name of person, purpose of contact and the agency office or person to whom such contact is authorized will be required for all continuing operational contacts. These operational contacts are not considered formal liaison, and personnel so engaged are not authorized to make commitments on behalf of CIG regarding policies, programs or projects.

i. Assistant Directors will make monthly reports to ICAPS on the first of each month of the names and duties of persons in their offices and branches engaged in continuing operational contact with each agency to show purpose of contact and with what particular office or person.

j. Nothing in this memorandum is intended to restrict the liaison or contact approaches to CIG originating in an agency. In such cases, CIG personnel should, when appropriate and practicable, refer the agency representative to the proper CIG

official charged with liaison contacts on the particular subject, provided always that the initiator understands the procedure and that unnecessary delay will not result. If out-of-channel liaison appears necessary, pertinent CIG officials shall be so informed.

4. Nothing in this memorandum is intended to restrict, on purely informal matters, personal contact or telephone conversations between "opposite numbers." It will be clearly understood, however, that such informal conversations are not considered binding unless confirmed through properly authorized liaison contact.

3. The permanent liaison arrangements on the Branch Chief level are authorized herewith as shown in Tab A. When further arrangements or additions or deletions are desired, notification thereof will be made by CIG Assistant Directors to ICAPS, who upon approval thereof will publish the necessary supplement to this memorandum.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

Sheffield Edwards
SHEPHERD EDWARDS
Colonel, F.A.
Assistant Executive Director

1 Enclosure:
Tab "A"