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1 March 1977

MEMORANDUM FOR: [REDACTED]

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**SUBJECT** : Priority Problems and Issues for  
Admiral Turner's Immediate Attention

David,

Items for Admiral Turner's immediate attention in the area of my responsibility are essentially those concerned with the scheduling of his meetings with media representatives. Some of these have been handled as a matter of transition by this office. Many were discussed by the Admiral's staff while he was preparing for his confirmation hearings.

Following are items for immediate attention with appropriate recommendation in each case:

14 or 15 March

Time magazine has extended an invitation to a luncheon in Washington with the participation of bureau chief, Hugh Sidey, and two or three senior correspondents, as well as Hedley Donovan (editor-in-chief) and two or three senior executives from New York. Ground rules would be of our choosing.

Recommendation: Accept, unless you have a scheduling conflict, in which case, date can be postponed by a week or so. Ground rules should be "on background", with possibility of brief "on-the-record" portion.

19 March

You have accepted the invitation to be a guest at the head table of the Gridiron dinner. Virtually all Washington correspondents of note will be there, but the ground rules are traditionally and inviolably "off-the-record".

20 March

CBS "Face the Nation" at 11:30 a.m. Off-the-record conversation with journalists on the previous evening will have given you a useful practice period for this live broadcast appearance. Talking points and questions and answers are being submitted separately.

20 March

In the afternoon you and Mrs. Turner will be guests at the Gridiron reception, a social occasion.

Week of 27 March

The New York Times has extended an invitation to a luncheon in Washington with the participation of bureau chief, Hedrick Smith, and two or three senior correspondents, as well as editorial executives from New York.

Recommendation: Accept for a day this week or next. Ground rules similar to those for Time magazine.

The Washington Post has also, so far informally, extended an invitation to an editorial board luncheon at a time of your choosing.

Recommendation: No action at this time.

Godfrey Sperling has extended an invitation to one of the Sperling breakfasts (8-9 a.m. at the Sheraton-Carlton on weekdays). About 30 newsmen usually attend and the Q&A session is "on-the-record".

Recommendation: Defer acceptance until later part of April at the earliest.

Andrew T. Falkiewicz  
Assistant to the Director