

\*\*\*\*\* PO-2A GUIDANCE \*\*\*\*\*

ACTION: PAG SUSPENSE: 1200 10 MARCH 1994

COLLAB: PAA/PAE/PAM/PAN/PO/PGI/PGT/P-AS/P-FM SUSPENSE: 0900 08 MARCH 1994  
PO-4C 1100 10 MARCH 1994

INFO: PC-HQ/PA/PG/PO-2A (FILE)

GUIDANCE:

- PAG: 1. TAKE THE LEAD FOR PC. COORDINATE/CONSOLIDATE INPUTS FROM PC COLLABS (LISTED ABOVE) AS WELL AS INPUT FROM CC, OC, DA, PS, J2, SC AND MC.
- 2. PREPARE A MEMORANDUM FOR, FOR THE DR SIGNATURE, REPORTING THE STATUS OF AGENCY PARTICIPATION IN RESEARCH INVOLVING HUMAN SUBJECTS. IF RESPONSE IS NEGATIVE, A WRITTEN RESPONSE IS REQUIRED.
- 3. A STAFF SUMMARY SHEET, FOR DIRECTOR NMIPC SIGNATURE, SHOWING THE APPROPRIATE COORDINATION, SHOULD BE INCLUDED AS PART OF THE COMPLETED PACKAGE.
- 4. COORDINATE THE COMPLETED RESPONSE WITH GC PRIOR TO FORWARDING TO PO-4C.
- 5. FORWARD COMPLETED PACKAGE TO PO-4C FOR EDITING NLT 0900 10 MARCH.
- 6. WHEN THE PACKAGE IS RETURNED FROM PO-4C, FORWARD IT TO PC HEADQUARTERS FOR SIGNATURE NLT 1200 10 MARCH.
- 7. UPON COMPLETION, PLEASE PROVIDE CLOSEOUT INFORMATION, VIA HIGGINS, TO PO-2A/[REDACTED] (W/CY TO [REDACTED] TO CLEAR SUSPENSE: TASKER NUMBER, DATE/TIME COMPLETED, ACTION TAKEN, ACTION OFFICER, AND CORRESPONDENCE CONTROL NUMBER.

SG1J  
SG1J

PAG/PAA/PAE/PAM/PAN/PGI/PGT/PO/P-AS/P-FM:

- 1. PREPARE A WRITTEN RESPONSE INDICATING THE STATUS OF ANY KNOWN NMIPC PARTICIPATION IN RESEARCH INVOLVING HUMAN SUBJECTS. IF RESPONSE IS NEGATIVE, A WRITTEN RESPONSE IS REQUIRED.

SG1J 2. FORWARD RESPONSES TO PAG POC, [REDACTED] NLT 0900 8 MARCH.

PO-4C: EDIT/FORMAT THE CONSOLIDATED DIA RESPONSE AND RETURN TO PAG NLT 1100 10 MARCH.

SG1J

[REDACTED] 1500/3MAR94)

\*\*\*\*\* GUIDANCE FOR CC ELEMENTS \*\*\*\*\*

TCN : 94-002605; SUBJECT: RECORDS SEARCH - PROTECTION OF HUMAN SUBJECTS IN RESEARCH

ACTION : C-AS (C-AS2A2, [REDACTED] TAKE FOR ACTION AS NOTED ON 311. PC POC TO BE DETERMINED (CONTACT [REDACTED] NEGATIVE REPORTS ARE

SG1J

SG1J

REQUIRED; ORAL REPLIES NOT ACCEPTABLE. SEARCH REPORTS MUST INCLUDE FILES SEARCHED, PARAMETERS, AND THE PERSON(S) RESPONSIBLE FOR THE SEARCH. SEARCH SHOULD FOCUS ON, BUT NOT BE LIMITED TO SPECAT/RODCA TRAFFIC HELD. SAFE SEARCH IS NOT REQUIRED.

S: 10 MAR 94

COLLAB : C-AS/C-FM/CMO/CL/CH PROVIDE NAME/TELEPHONE NUMBER OF ACTION OFFICER TO C-AS2A2 [REDACTED] UPON RECEIPT. EACH COLLAB (TO INCLUDE C-AS) IS REQUIRED TO PROVIDE A WRITTEN RESPONSE IN THE FORMAT OUTLINED IN THE TASKER. FORWARD SIGNED RESPONSES TO [REDACTED] NEGATIVE RESPONSES ARE REQUIRED IN WRITING. VERBAL RESPONSES OR RESPONSES FROM COLLAB SUBORDINATE ELEMENTS WILL NOT BE ACCEPTED.

SG1J

SG1J

SG1A

S: 8 MAR 94

CC/JRF/3MAR94/1004HRS/[REDACTED]

SG1J

\*\*\*\*\*C-AS GUIDANCE\*\*\*\*\*  
TCN: 94-002605 SUBJ: RECORD SEARCH-PROTECTION OF HUMAN SUBJECT IN RESEARCH ACTION: C-AS2 [REDACTED] TAKE FOR ACTION. CC GUIDANCE REMAIN UNCHANGED FROM ABOVE.

SUSPENSE: 8 MAR 94

COLLAB: C-AS1, C-AS2, C-AS2A, C-AS2B, C-AS2C, C-AS3 - EACH COLLAB (TO INCLUDE C-AS) IS REQUIRED TO PROVIDE A WRITTEN RESPONSE IN THE FORMAT OUTLINED IN THE TASKER. FORWARD SIGNED RESPONSES TO [REDACTED] NEGATIVE RESPONSES ARE REQUIRED IN WRITING. VERBAL RESPONSES OR RESPONSES FROM COLLAB SUBORDINATE ELEMENTS WILL NOT BE ACCEPTED.

SG1J

SG1A

SUSPENSE: 7 MAR 94

SG1J

C-AS/DJL/3MAR94/1555HRS/[REDACTED]

\*\*\*\*\*PS GUIDANCE\*\*\*\*\*  
PSP: PLS PROVIDE COLLAB SUPPORT FOR PS. SEE SCANNED PAGES. PROVIDE INPUT TO PC POC. SEND HIGNOTE TO [REDACTED] WITH CLOSING INFORMATION. DUE: 11 MAR.

SG1J

P-FM GUIDANCE

P-FM1/2/3 GUIDANCE SUSPENSE: 1200/7 MAR 94  
DIVISIONS ARE ASKED TO PROVIDE A SHORT SUMMARY, INDICATING STATUS OF ANY KNOWN P-FM PARTICIPATION IN RESEARCH INVOLVING HUMAN SUBJECTS. SUBMIT VIA HIGGINS (WP 5.1) TO P-FM ACTION OFFICER, [REDACTED] NLT SUSPENSE INDICATED ABOVE. NEGATIVE RESPONSE, IF APPLICABLE, REQUIRED.

P-FM GUIDANCE:

SUSPENSE: 0900/8 MAR 94

RECEIVE, CONSOLIDATE AND FORWARD P-FM RESPONSE TO [REDACTED]

SG1J

%%%%%%%% PGT GUIDANCE %%%%%%%%%

PGT-1,2,3 IF THERE ARE ANY INPUTS PLEASE SEND THEM TO [REDACTED] VIA HIGGINS 5.1 ENCLOSURE NLT COB 7 MAR. PLEASE ROUTE A COPY TO [REDACTED] AS WELL SO SHE CAN CLOSE IT OUT ON THE ATS.

SG1J

SG1J

## DELEGATED OFFICES

| Office | Suspense | Time | Type |
|--------|----------|------|------|
| P-AS   | 03/08/94 | 0900 | CL   |
| P-FM   | 03/08/94 | 0900 | CL   |
| PA     | 03/15/94 |      | IN   |
| PAA    | 03/08/94 | 0900 | CL   |
| PAE    | 03/08/94 | 0900 | CL   |
| PAG    | 03/10/94 | 1100 | PA   |
| PAM    | 03/08/94 | 0900 | CL   |
| PAN    | 03/08/94 | 0900 | CL   |
| PC-HQ  | 03/15/94 |      | IN   |
| PG     | 03/15/94 |      | IN   |
| PGI    | 03/08/94 | 0900 | CL   |
| PGT    | 03/08/94 | 0900 | CL   |
| PO     | 03/08/94 | 0900 | CL   |
| PO-4C  | 03/10/94 | 1100 | CL   |

**TASKING CONTROL FORM**

UNCLASSIFIED

Validated

|                                       |                                       |  |                              |   |
|---------------------------------------|---------------------------------------|--|------------------------------|---|
| <b>Task Control No.:</b><br>94-002605 | <b>Slant No.:</b><br>0                | <b>Subject:</b> PROTECTION OF HUMAN SUBJECTS IN RESEARCH |                              | <b>Subject Classification:</b> UNCLASSIFIED |
| <b>Consumer:</b><br>ASD/HA            | <b>No. Of Scanned Pages:</b><br>2     |  |                              |   |
| <b>Office Of Entry:</b><br>ESS        | <b>Primary Action:</b><br>PC          | <b>Tasking Authority:</b><br>ESS                         | <b>Validator:</b><br>VALID1  |   |
| <b>DIA Suspense:</b><br>03/15/94      | <b>Consumer Suspense:</b><br>03/16/94 | <b>Reference No.:</b><br>ESO #0710                       | <b>Document Control No.:</b> |   |

**Guidance:** **Guidance Classification:** UNCLASSIFIED

1. TASKER CONTAINS TWO PAGES SCANNED MATERIAL: OSD/ENVIRONMENTAL AND LIFE SCIENCES MEMORANDUM ON PROTECTION OF HUMAN SUBJECTS IN RESEARCH

2. PER SCANNED MEMO, DIA HAS BEEN REQUESTED TO INDICATE WHETHER THE AGENCY CONDUCTS OR PROVIDES FUNDING SUPPORT FOR INTRAMURAL OR EXTRAMURAL RESEARCH WHICH INVOLVES HUMAN SUBJECT PARTICIPATION. IF SO, A STATUS REPORT OF THE AGENCY PARTICIPATION IS REQUIRED. IF NOT, A WRITTEN NEGATIVE REPLY IS NECESSARY.

3. ESS OBTAINED THE REQUESTOR'S APPROVAL ON EXTENDING SUSPENSE FROM 4 MAR 94 TO 15 MAR 94.

3. PC SHOULD TAKE THE LEAD, AND PREPARE A CONSOLIDATED AGENCY RESPONSE FOR DR SIGNATURE.

4. ESS POC:

SG1J

\*\* EST SHOULD SCAN TWO PAGES. \*\*

**Collab:**

|                  |                  |                  |                  |
|------------------|------------------|------------------|------------------|
| CC 03/11/94 ---- | DA 03/11/94 ---- | J2 03/11/94 ---- | MC 03/11/94 ---- |
| OC 03/11/94 ---- | PS 03/11/94 ---- | SC 03/11/94 ---- |                  |

**Coord:**  
GC 03/14/94 ----

**Info:**  
ATS CS-XO DR-XA ES ESO IG MD

SG1J

**Tasking Authority:**