

Verry

Narrative Status Report

Terminal Installation Policy MBO

December 1979 - February 1980

1. Activity This Period

Meetings were held with OL, ED, and ODP/LOGS to define terminal installation problems. Terminal procurements for the CRT terminal and a standard hard-copy terminal were scheduled in the OL/ODP ADP Procurement Working Group. A key issue raised during these meetings is terminal property accountability. Related items which impact this MBO are the terminal requirements submissions for FY 1982, the procurement contract for the Agency standard CRT terminal, the draft agreement with the DO regarding accountability of the DO 4331, and the FY terminal figures in the ODP long-range plan.

2. Problems and Shortfalls

The many facets of terminal acquisition and installation have changed the scope of policy to be generated. The mechanics of the process in Engineering Division are well known but the question of accountability has never been answered. Since accountability is of importance and will impact offices other than ODP, a Headquarters Notice will be the vehicle used for stating terminal policy. The problem of sterility is new to ODP and must also be addressed in the policy statement.

3. Status

This MBO is behind schedule. The schedule has been updated to reflect a more realistic estimate.

4. Plans for Next Period

A background paper on ODP terminal planning, acquisition, installation, accountability, auditing, and maintenance will be written to satisfy the first milestone. A policy paper on accountability is to be written for internal ODP coordination.

5. Long Term Outlook

ODP terminal policy has been formulated on an ad-hoc basis with the result that any statement of policy will run counter to past examples. Many offices have purchased terminals, at the urging of ODP, with their own funds and thus have a proprietary interest in the terminals now installed. The need for an Agency policy position is strong; agreement within ODP on the main points of policy has been achieved; coordination with other Agency components will lengthen the time for completion of the MBO.

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