

PRIVACY ACT STATEMENT FOR  
VICE DIRECTORATE FOR PRODUCTION LOCATOR ROSTER

1. The authority will be 44 U.S.C. 3101 and 3102 entitled "Establishment of Program of Management."

2. PRINCIPAL PURPOSE OR PURPOSES

The item of concern is a document of convenience to provide identification, work location and residence information on personnel assigned to the subordinate elements of the Vice Directorate for Production.

3. ROUTINE USES

The alphabetic roster, by Deputy Directorate or subordinate element, is used as a locator, both during and after working hours, by senior level management personnel in the Vice Director for Production and Deputy Directorate offices. After hours use is limited solely to provide assistance in the relaying of time sensitive or emergency information.

4. DISCLOSURE IS VOLUNTARY

5. EFFECT ON INDIVIDUAL (if any) OF NOT PROVIDING ALL OR ANY PART OF THE REQUESTED INFORMATION.

No effect upon personnel not providing all or part of the requested information.