

CIA REQUEST FOR EVALUATION BY _____		EVALUATING AGENCY _____							
DISSEM. NUMBER	DATE OF DISTRIB.	FIELD NUMBER							
Chief Country _____									
Subject _____									
<p>EVALUATOR: Please complete this valuation within ___ days of receipt of request. Need for completion within this time is priority/standard. Indicate choices by "X." If item marked is printed in italics, please explain under "Evaluator's Comments." Normally, put one X in each appropriate section. Otherwise, please cover each of these aspects in your comments. For further NOTES on use of this form, see reverse.</p>									
SUBJECT OF THIS REPORT IS OF:		COLLECTOR'S COMMENTS AND QUESTIONS							
A	<table border="1" style="width: 100%;"> <tr> <td style="width: 5%;">1. <i>Major</i></td> <td rowspan="4" style="font-size: 2em; vertical-align: middle;">}</td> <td rowspan="4" style="vertical-align: middle;">IMPORTANCE IN RELATION TO OUR NEEDS.</td> </tr> <tr> <td>2. MODERATE</td> </tr> <tr> <td>3. LITTLE</td> </tr> <tr> <td>4. NO</td> </tr> </table>	1. <i>Major</i>	}	IMPORTANCE IN RELATION TO OUR NEEDS.	2. MODERATE	3. LITTLE	4. NO		
1. <i>Major</i>	}	IMPORTANCE IN RELATION TO OUR NEEDS.							
2. MODERATE									
3. LITTLE									
4. NO									
INFORMATION IN THIS REPORT:									
B	CONTRIBUTES TO OUR KNOWLEDGE OF THE SUBJECT:								
	1. SIGNIFICANTLY								
	2. MODERATELY								
	3. NEGLIGIBLY								
C	ACCURACY:								
	1. SUBSTANTIALLY TRUE								
	2. CREDIBLE								
	3. <i>Doubtful</i>								
	4. <i>False</i>								
	5. CANNOT BE JUDGED. SEE D.								
D	RELATION TO OTHER INFORMATION:								
	1. USEFUL FOR CONFIRMATION								
	2. USEFUL FOR NEW INFORMATION								
	3. <i>Sufficiently known</i>								
	4. AT PRESENT WE LACK OTHER INFORMATION TO JUDGE ACCURACY OR USEFULNESS								
	5. <i>Conflicts with previous information</i>								
	6. <i>Appears to be fabrication</i>								
E	USEFULNESS WOULD HAVE BEEN GREATER WITH:								
	1. <i>More detail</i>								
	2. <i>Less detail, more summary</i>								
	3. <i>Less fragmentary approach</i>								
	4. <i>Better organization</i>								
	5. <i>Better observation or better exploitation of source, or both.</i>								
	6. (STATED IN COMMENT)								
	7. NO DEFECT AFFECTING USEFULNESS.								
REQUIREMENTS									
F	(ONLY IF YOUR REQUIREMENT IS CITED.) REPORT SATISFIES IT:								
	1. FULLY. REQUIREMENT CAN BE CLOSED.								
	2. <i>Partially. Portion of requirement may be closed.</i>								
	3. PARTIALLY. BUT NEED CONTINUES.								
	4. NEGLIGIBLY								
G	DEGREE TO WHICH OTHER (NON-CS) REPORTING PROVIDES ESSENTIAL INFORMATION ON SUBJECT:								
	1. FULLY								
	2. SUBSTANTIALLY								
	3. LITTLE								
	4. NONE								
H	(IF IN G YOU CHECKED "LITTLE" OR "NONE," AND IF YOU HAVE FILED NO REQUIREMENT.)								
	1. WE WILL PRESENT A REQUIREMENT WITHIN 30 DAYS.								
	2. OUR NEED DOES NOT WARRANT A REQUIREMENT FOR CS REPORTING.								
EVALUATOR	NAME (<i>Please print</i>)	COMPONENT	PHONE						
	DATE REQUEST RECEIVED	DATE EVALUATION FORWARDED							

NOTES TO EVALUATOR

EXPERIMENT. This is an experimental form, intended to obtain your guidance with minimum effort on your part and with maximum speed. If you see a way to serve these ends better please describe it, either in the comments section or on an attached sheet.

PURPOSE. This evaluation request is part of a determined effort to concentrate collection and reporting on what is most valuable to you. Because you are the best judge of value to you, your cooperation is essential.

SPEED. The sooner your guidance gets to those who need it, the sooner it can influence what you receive. So please do the job promptly -- if possible as soon as you have read the report. (See also "CLASSIFICATION . . ." and ". . . EVALUATOR'S COMMENTS.")

CLASSIFICATION AND CONTROLS. Please classify your evaluation independently of the classification of the report. If the report comes from a foreign liaison service and if you think part of your comment should not be passed back to that service, please indicate the portion that should be withheld.

FRANKNESS. We invite candid criticism, particularly when it is constructive. At stake here are national intelligence needs, taxpayers' money, and a collection mechanism with limited resources. None of these interests is served by too much concern with politeness or too little concern with faults.

ITALICS. On items printed in italics, an "X" by itself is very nearly useless; whenever possible, some explanation should be given. If you are in doubt as to what to comment upon, the following notes should help. Please tag each comment with the letter of the topic.

A. If the subject is of greater interest to another component of your department or office, please refer this request there. If you rate the subject of major importance, please indicate whether the importance is temporary (to meet a deadline or complete a study) or continuing (because of relevance to major departmental or national intelligence needs), and briefly explain the nature of the need. If the subject of the report as stated does not clearly delineate the subject you have in mind, please restate the subject as you see it.

C. If you consider the information doubtful or false, please briefly state basis for your opinion, unless "X" and comment on one of the last two items in D adequately states the case.

D. Sufficiently known. If you can fairly easily say whether previous reports were by Foreign Service/Army/Navy/Air/other components of this Agency/US press/foreign press, please do so.

Conflicts. If this information conflicts with other information, please indicate nature of conflict, and, if possible, give origin of previous information.

Appears to be fabrication. Please explain.

E. More detail/less detail/fragmentary. Please suggest the type of information that should have been omitted or included.

Better observation or exploitation. Please briefly explain basis for your opinion.

F. If report partially satisfies your requirement, please identify the part, so that effort can be redirected to do you more good.

H. The post-audit provided by candid evaluations, while most useful for current guidance, is less effective for planning. In planning for the PURPOSE stated above, we need requirements, not only for spot queries or gaps, but for major continuing needs. In view of intensified efforts to reduce marginal reporting, the analyst should not assume that his unstated needs will be recognized and that reporting to which he has become accustomed will continue indefinitely. If you have a priority need for information that is obtainable only by clandestine means, present a requirement for it.

COLLECTOR'S COMMENTS AND QUESTIONS: EVALUATOR'S COMMENTS AND FOLLOW-UP QUESTIONS.

In addition to an "X" in each appropriate section, explanation of your use of italicized items, and answers to "Collector's Questions," if any, we shall welcome comments on the substance of the report. In the interest of conserving your time, however, it may be well to remember that this evaluation will go not to a fellow analyst but to specialized collectors who need your guidance in collecting what -- and only what -- you most need.

If you need more space, use plain paper and staple it to this sheet.