

~~SECRET~~

ECONOMIC INTELLIGENCE COMMITTEE

Control No. 490427
EIC-D-371
13 May 1959

MEMORANDUM FOR: Chairmen and Executive Secretaries of All EIC
Subcommittees

SUBJECT: Subcommittee Annual Reports for Fiscal Year 1959

REFERENCE: EIC Handbook, p. 71, "Subcommittee Periodic Reports"

1. The officers of each EIC Subcommittee are requested to submit a brief annual report summarizing the activities and accomplishments of their Subcommittee during Fiscal Year 1958-59. This report should be fully coordinated with the members of your SC and should follow the general outline set out in the "Guide for Annual Reporting on EIC Subcommittee Programs - FY 1959," attached. The report should include activities scheduled through 30 June 1959, as well as those accomplished during the year.

2. It is requested that you give special attention to Item 2 on "Research and Collection Deficiencies," to Item 9 a on "Evaluation of the Role of the Subcommittee," and to Part B, "Future Program of the Subcommittee."

3. It is requested that your report be submitted to the EIC Secretariat on or before 15 June 1959. If you have any questions in connection with the preparation of this report, the EIC Secretariat is available for consultation.

50X1

Executive Secretary

Attachment (1)

50X1

~~SECRET~~

S-E-C-R-E-T

ECONOMIC INTELLIGENCE COMMITTEE

Attachment to
EIC-D-371
13 May 1959

GUIDE FOR ANNUAL REPORTING ON EIC SUBCOMMITTEE PROGRAMS, FY 1959

A. Activities of the Subcommittees During Fiscal Year.

1. Review of the Intelligence Product in the Subcommittee's Field of Competence.

Describe the nature of the SC review and evaluation of the state of intelligence under its purview (including SC discussion and comment on the planned economic research programs of participating departments or agencies), and report any significant conclusions reached.

2. Research and Collection Deficiencies.

a. Research Deficiencies.

1. Indicate the current status of the SC statements of Priority Deficiencies of Research (EIC-S-1 Series).

2. If the SC-approved statements of Priority Deficiencies of Research in your field(s) are more than 2 years old, or if they need updating even though more recently approved, indicate the SC's plans for updating. Similarly, if applicable, indicate SC plans for completing statements of priority research deficiencies in sectors of the SC field which are not yet covered by such statements.

b. Collection Deficiencies.

During the past several months, many of the SCs have been forwarded for review and consideration CIA/ORR statements of priority gaps in intelligence on various aspects of their respective fields. The EIC Secretariat wishes to be advised as to the following:

S-E-C-R-E-T

S-E-C-R-E-T

1. The present status of SC consideration of the various statements of gaps in intelligence submitted.

2. What response has the SC Secretariat had from the members as to the suitability of these statements of priority gaps for use by the intelligence community?

3. What is the SC's considered judgement as to the feasibility of the use of these and other ORR statements as a basis for SC statements of Priority Collection Deficiencies, replacing the EIC-S-16 Series? The original intent in the implementation of this program was to issue the SC-approved collection deficiency statement, following about the same format as the ORR statement, as a replacement for ORR's normal updating of these collection requirements, including whatever additional priority collection requirements might be submitted by the SC.

3. Review of Substantive Papers.

a. Give a brief summary of the Subcommittee's activities in reviewing, formally or informally, substantive papers during the past fiscal year.

b. List, by title and agency preparing, individual papers discussed, reviewed, or noted, in the Subcommittee during the past year.

4. Review of Proposals for External Research.

Give a brief summary of the Subcommittee's review of agency proposals for external research, in accordance with the provisions of DCID 3/1.

5. Maintenance of Agreed Basic Statistics.

Report extent to which the Subcommittee has been able to implement the EIC recommendation to develop agreed basic statistics, listing fields in which agreement has been reached and areas currently under consideration, together with an indication of other areas for which agreed data may be feasible, and arrangements, if any, for keeping agreed estimates current.

6. Projects Undertaken at the Request of the EIC or Proposed to the EIC.

List all projects which the Subcommittee has undertaken at the direction of the EIC, or which the Subcommittee has proposed to the EIC.

- 2 -

S-E-C-R-E-T

S-E-C-R-E-T

7. Intelligence Research Techniques.

Report any discussions on intelligence research techniques which have been held under the auspices of the Subcommittee, and comments on any papers which have been presented on such techniques.

8. Special Coordination Functions of the Subcommittee.

List any special coordination functions, other than those listed above, which have been performed by the Subcommittee, e.g., coordination of contributions to NIEs, assistance to USIB Committee on Exchanges, etc.

9. Evaluation of the Role of the Subcommittee.

a. Evaluate the extent to which the SC is realizing its potential as a medium for inter-agency review and coordination, as a mechanism for improving economic intelligence research within its field of interest, and any general views regarding definition of its mission. Include such comments as individual agency representatives may wish to submit as to the role of the SC or suggestions as to how its work may be more effective.

b. In connection with 9a, list the factors, if any, which impede the efficient functioning of the Subcommittee and any remedial suggestions which appear appropriate.

B. Future Program of the Subcommittee.

Describe plans which have been made as to the future program of the Subcommittee. All Subcommittees should consider the manner in which they can most effectively perform the "minimum" and appropriate "additional" functions for EIC Subcommittees as outlined in the EIC Handbook and in the SC Terms of Reference.

S-E-C-R-E-T