

ROUTING AND RECORD SHEET

SUBJECT: (Optional)
Support for Intelligence community Mini-Conferences

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FROM:

Director, Planning & Policy Office

EXTENSION

NO DCI/ICS 87-4446

STAT

DATE
1 December 1987

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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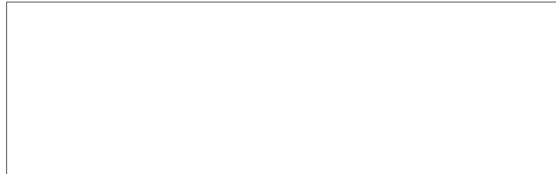
The Director of Central Intelligence

Washington, D.C. 20505

Intelligence Community Staff

DCI/ICS 87-4446
1 December 1987

MEMORANDUM FOR:



FROM:

Director, Planning and Policy Office

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SUBJECT:

Support for Intelligence Community Mini-Conferences

1. I would like to take this opportunity to thank you on behalf of the Intelligence Community for providing your facility for the Intelligence Community mini-conferences in support of an important DCI planning effort. I would also especially like to thank you for the help and support that was provided to our effort by all of the [redacted] with whom our staff and mini-conference attendees came into contact. Your people provided an environment for our meetings that allowed the meetings to function with an apparent ease that belied the amount of work actually going on behind the scenes. Their professionalism, expertise, and outright friendliness actually succeeded in making what could have been a real "chore" into a pleasurable experience, at least from our perspective. More importantly, the environment directly contributed to what we believe were four highly successful conferences that will enable the timely completion of our overall effort.

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2. [redacted] told me that several people in particular provided truly outstanding support. These were [redacted] who was our first point-of-contact [redacted] and was responsible for our being able to hold our mini-conferences [redacted] who was your security POC for each of the mini-conferences, and aided us immeasurably in handling the exceedingly dynamic area of visitor/attendee access; [redacted] who did so much of the administrative and logistical support, and arranged for the

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feeding of the hordes of attendees that always seemed to show up when the chow bell rang; and [redacted] your receptionist, who performed that needed function of traffic and information(messages) flow for all of the participants as they milled around your lobby [redacted] area. All are highly deserving of congratulations and a personal THANKS from all of the Intelligence Community participants as well as [redacted] and myself.

[redacted]

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SUBJECT: Support to Intelligence Community Mini-Conferences

DISTRIBUTION: (DCI/ICS 87-4446)

Original - [redacted]

- 2 - PPO [redacted]
- 3 - PPO [redacted]
- 4 - PPO [redacted]
- 5 - SIGINT [redacted]
- 6 - PPO Chrono
- 7 - ICS Registry

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1 December 1987

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