

FOREIGN BROADCAST INFORMATION SERVICE

P. O. Box 2604
Washington, D. C. 20013

11 AUG 1988

[Redacted]

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Dear [Redacted]

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As you complete your first summer with us, I wish to extend my appreciation to you for your consistent work and dedication. The efficiency and flexibility you've provided to the members of the Personnel Branch and Administrative Staff greatly facilitated their work in numerous ways. I also want to thank you on behalf of all the FBIS travelers who would not have made their TDY and PCS departure dates if you had not hand carried their visas and passports to the appropriate offices. In addition, your organizational talent in arranging the first annual "FBIS Summer Only Splash" did not go unnoticed by your supervisors. Thank you!

Please accept my best wishes for success as you begin your junior year at the Colorado State University. FBIS is looking forward to your return during the holidays and next summer.

Sincerely,

[Redacted Signature]

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Deputy Director

DS&T/FBIS/ADMIN/PERS [Redacted]

(09Aug88)

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Distribution:

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