

CONFIDENTIAL

ROUTING AND RECORD SHEET

25X1

SUBJECT: (Optional) Updating of Headquarters and Field Regulations

25X1

FROM:
Policy Branch/PPS/OS

EXTENSION **NO.**

25X1

DATE 14 January 1988

TO: (Officer designation, room number, and building)

DATE
RECEIVED **FORWARDED**

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. C/Policy Branch 1/13 1/14 JM

2. C/PPS 20 Jan BJ

3. OS Registry — 1/20 B

4.

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25X1

14.

15.

C O N F I D E N T I A L

20 JAN 1988

MEMORANDUM FOR: Chief, Regulatory Policy Division, DDA

FROM: [redacted]
Chief, Policy Branch/PPS/OS

SUBJECT: Updating of Headquarters and Field Regulations

1. In response to your 30 June 1987 request to update all headquarters and field regulations issued prior to 1984, attached are proposed revisions of Headquarters Regulations [redacted] Sentences and/or paragraphs with proposed changes/adjustments are highlighted. [redacted]

2. Any questions pertaining to the above should be directed to [redacted], Policy Branch/PPS/OS on secure extension [redacted]

SIGNED

Attachments

:OS/EO/PPS [redacted] (28 Sep 87):

!Distribution:!

- ! Orig - Adse!
- ! 1 - PPS Chrono!
- ! 1 - OS Registry!

C O N F I D E N T I A L

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30 June 1987

MEMORANDUM FOR: Office of Security

FROM:

Chief, Regulatory Policy Division, DDA

SUBJECT: Updating of Headquarters and Field Regulations

1. The Regulatory Policy Division (RPD) solicits your cooperation in updating all headquarters and field regulations issued prior to 1984. RPD is committed to a program wherein any regulation more than three years old should be updated by revision or revalidation. In pursuit of this effort, RPD has listed in the attachment those regulations dated prior to 1984 for which your component has primary responsibility. Please review the list and indicate on the second copy (a) whether you plan to revise or revalidate the specific regulation, and (b) the date each will be submitted to RPD for processing. We request that you forward the completed schedule to us by 17 July 1987.

2. You will recall that the revalidation procedure is much simpler for updating than revision. For example, updating a regulation to reflect changes such as a new designation for an organizational unit or component, new position titles, or references to other issuances can be accommodated by revalidation. On the other hand, the addition or deletion of information, or changes in policy, procedures, or responsibilities require a revision of the regulation.

3. We continue to appreciate the spirit of cooperation you have shown in our mutual endeavors for the Agency's regulatory system. If we can assist you further, please call RPD on extension

Attachment

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