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21 MAR 1988

MEMORANDUM FOR: Director of Information Technology

FROM: John M. Ray
Director of Logistics

SUBJECT: Space Assignments for OIT Components

REFERENCE: Memo for D/OL, from D/OIT, dtd 1 February 88,
Same Subject

Ed:

1. We are in the uncomfortable position of having no more space on the Headquarters Compound. While we are acutely aware of the problems you face because of the decision that most of the Office of Information Technology (OIT) will now go to [redacted] when it is completed, we have no solution to mitigate completely any ill effects in the interim period. There simply is no additional permanent space, contiguous or otherwise, available to OIT in the New Building unless someone moves out. Moreover, the OIT employees in the Original Building must be out of the way of Backfill renovation activities by 1 November 1988. The options available for accomplishing this are not particularly palatable by any stretch of the imagination, but they represent the only possible course of action at this time.

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2. Issue A. We must move [redacted] OIT employees presently in the GA corridor and in Room 1A13 of the Original Building, and the six additional contractors, to temporary quarters in existing OIT space in the New Building until interim external space is available. As noted above, the move from the Original Building has to occur by 1 November 1988. We will help you in any way we can to make this possible. The external space should be available in the January to March 1989 period when Audit Staff is scheduled to vacate Key Building and the Office of Personnel should be leaving Ames Building.

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3. Issue B. For the same reasons noted above, OIT must vacate the 1A53-1B07 area as previously planned when the Communications Center goes. This area becomes swing space which is critical to the renovation program. OIT has been assigned 7,400 square feet of this space at the corner of 1B and 1C corridors for a crisis center, which will have to suffice for the stay-behind and training operations you note in the referenced memorandum.

All Portions CONFIDENTIAL

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4. Issue C. Room CJ06 is available for your use until February 1989. At that time it must be vacated to make way for an element which is in the way of the cafeteria expansion. You may wish to gamble with us on this one. It is a small space to replace, and something might become available elsewhere in the building when the moves to the New Building begin.

5. Issue D. We can help you with the PC Software Center problem. If it cannot be accommodated in the New Building, we will leave it where it is in the Original Building.

6. Issue F (sic). As you are probably aware, there is considerable pressure to move [redacted] now to make way for minor expansion of the Inspector General Staff that has been mandated by the Director of Central Intelligence. If an alternative to this move is found, which is unlikely at this moment, [redacted] is probably secure there for another 1 to 2 years until the renovation program catches up with him. We recommend that you initiate discussions with the Directorate of Intelligence regarding his housing.

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7. I wish I could be more helpful on your request, but for the present we have run out of space options on the Compound. It appears that the bulk of the OIT housing problem centers on employees who are destined for [redacted], but are disenfranchised until [redacted] is complete. The Key/Ames solution is probably the best move, but there will be several months of severe belt tightening in the New Building until these external spaces are vacated. As you are aware, the space situation is dynamic. If an opportunity to serve you better presents itself between now and 1 November 1988, we will grab it. I do not advise you to gamble on such an occurrence, however.

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[Redacted Signature]

John M. Ray

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OL/FMD

[Redacted]

(7 March 1988)

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