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14 February 1986

MEMORANDUM FOR:

[Redacted]

STAT

Contracting Officer, Office of Communications/DDA

FROM:

Henry P. Mahoney
Director of Logistics

SUBJECT:

Delegation of Contracting Authority to the Contracting Officer for the Office of Communications/DDA [Redacted]

25X1

REFERENCE:

Certificate of Appointment No. 26

1. You are hereby appointed contracting officer for the Office of Communications, Directorate of Administration, with authority to solicit proposals, negotiate, execute, administer, and settle contracts for:

a. Research, development, the Headquarters Building Communications Program, and engineering services.

b. Prototype or first follow-on production units of equipment previously developed, when it can be reasonably demonstrated that adequate specifications or manufacturing drawings are not available to permit competitive procurement from other than the contractor who developed the equipment.

c. System development programs and other specified types of contractual actions as authorized and documented by the Director of Logistics.

d. Upon the request of the Director of Communications or his Deputy, programs of special interest to the Office of Communications. [Redacted]

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[Redacted]

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SUBJECT: Delegation of Contracting Authority to the Contracting Officer for the Office of Communications/DDA.

25X1

2. This delegation is limited to contracts and amendments in an amount not to exceed \$500,000 except that you may assume the full delegation of the OC/MLS/LOG/CT in the absence of that person.

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3. You will exercise your delegation of contracting authorities in accordance with all applicable Agency Regulations and procurement policies and procedures promulgated by the Director of Logistics.

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Henry P. Mahoney ✓

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Procurement Executive

CONCUR:

STAT

Chief, Logistics and Procurement Law Division, OGC

Feb 12, '66
Date

ACCEPTED:

STAT

Contracting Officer, Office of Communications/DDA

Feb 12, '66
Date

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EXHIBIT 17

File

OC/CS File Copy

OC-9346-87
3 August 1987

MEMORANDUM FOR: Chief, Procurement Management Staff, OL

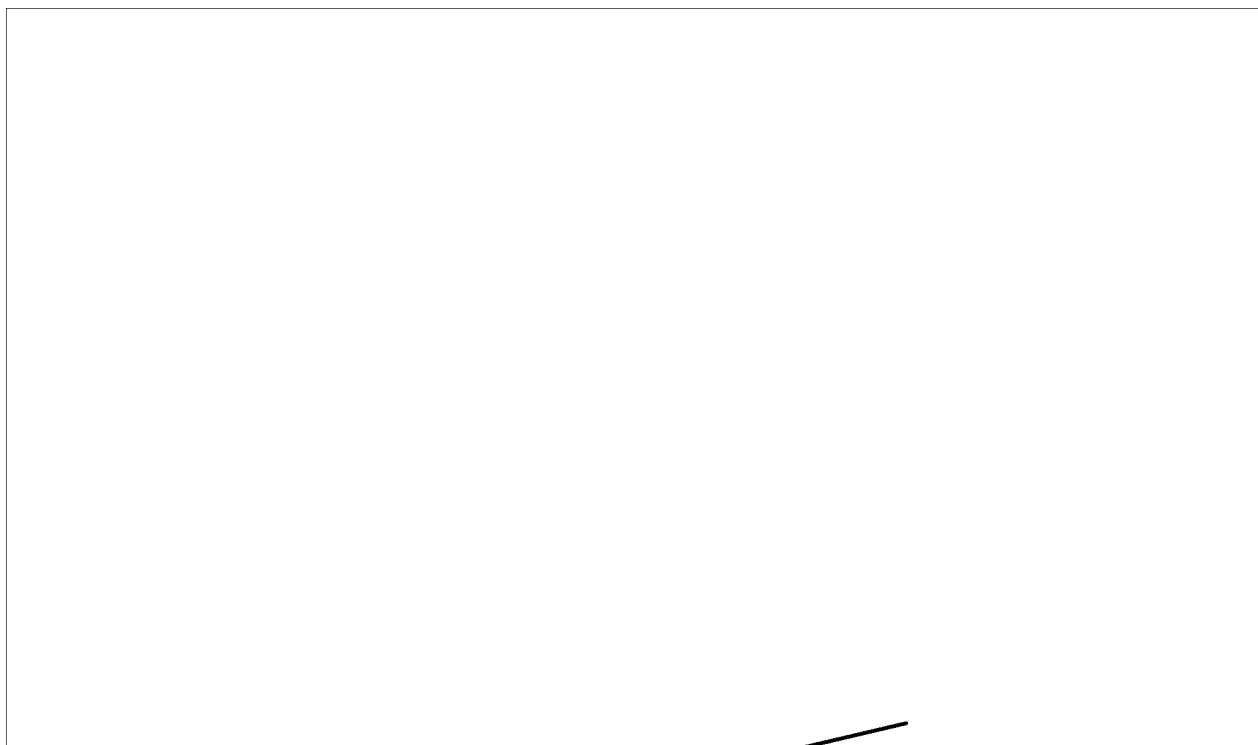
FROM:
Chief, Contracts Branch, OC

SUBJECT: Annual Report on the Inventory of Government Property in the Possession of Contractors

REFERENCE: C/PMS Memorandum, Subject as above, dated 22 April 1987

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1. The following is provided in response to referenced memorandum and represents an accounting for OC/CB of Agency Property in the possessions of Contractors.



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CONTRACT CLOSEOUT CHECKLIST

CONTRACTOR _____ CONTRACT NO. _____

TYPE OF CONTRACT _____

PERIOD OF PERFORMANCE _____ TO _____

LIMITATION OF FUNDS \$ _____

COTR _____ OFFICE _____ PHONE _____

1. Received Final Inspection report from COTR, and sent letter requesting Patent, Property and Cost Reconciliation Statement _____
2. Received Patent Statement, sent P-17 to OF/A&CD with copy to COTR _____
3. Received Property Statement, sent P-21 to COTR _____
4. Received Final Cost Claim & Reconciliation Statement, sent to OF/CSAD for Final Audit Report. _____
5. Received Final Audit Report, sent to Contractor with Final Release _____
6. Received signed Final Release, sent copy to OF/CACD and CSAD with P-24 _____
7. Received P-24 from OF and sent file to Records Center _____

Date:

MEMORANDUM FOR: OF/A&CD/Contract Claims Section

FROM:

SUBJECT: Contract No:
Contractor:

1. The above rental/service contract is complete according to the terms contained in the subject contract.
2. It is believed that there will be no additional charges beyond those allowed for in the subject contract.
3. This office is in receipt of a Final Inspection Report which indicates all goods and services have been received and accepted.
4. Therefore, unless your office is aware of any additional charges to be made against the subject contract, final financial settlement is authorized.
5. Please send a Notice of Final Payment to our office as soon as you have annotated your file and effected final payment.
6. Unless notice to the contrary is received from your office within sixty days of the date of this memorandum, this office will assume that the final payment has been made to the contractor and that the contract is settled.

Contracting Officer

Distribution:

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FINAL SETTLEMENT MEMO