

DS-1

28 JUN 1988

MEMORANDUM FOR: Director of Research and Development

VIA: Deputy Director for Administration
Deputy Director for Science and Technology

FROM: John M. Ray
Director of Logistics

SUBJECT: ORD Space Requirements

REFERENCE: Memo for D/OL from D/ORD, dated 9 May 1988,
Same Subject

1. As you may be aware, the Office of Logistics is in the process of preparing a detailed space plan for the Agency through the year 2000. The relocation of the Office of Research and Development (ORD) is an integral piece of that plan. We are within several weeks of presenting this comprehensive plan to the DDA and then to the EXCOM for review and approval. In view of this situation, we suggest that no action be taken regarding the acquisition of additional new space until the plan is approved.

2. In our proposed plan, we have made provision for ORD to be relocated to an external building some time in 1989. Assuming that we gain EXCOM approval this is in line with ORD's desires.

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ohn M. Ray

Attachment:
Reference

DOWNGRADE TO ADMINISTRATIVE-INTERNAL
USE ONLY WHEN SEPARATED FROM SECRET
ATTACHMENT

OL 10195-88



ORD 409-88

S E C R E T

SUBJECT: ORD Space Requirements

25X1

OL/FMD/HCS [] (16 June 88)
Rewritten/JMRAY:mgk (27 June 88)

Distribution:

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

ORD Space Requirements

FROM: Philip K. Eckman
Director of Research and Development
606 Ames

NO. ORD 409-88



DATE 9 May 1988

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.	D/M&P/S&T	DATE		OFFICER'S INITIALS
		RECEIVED	FORWARDED	
2.	ADDS&T			✓
3.	DDS&T			PKA
4.				
5.	D/OL/DA		14/5	a
6.	DD/L		3/17	H
7.	Brenda			
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RECD

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get this "facts"?

~~C/HCS/FMD~~
~~C/RES/RECD~~
dw



FORM 8-62

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USE PREVIOUS EDITIONS

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ORD 409-88



9 MAY 1988

MEMORANDUM FOR: Director of Logistics

VIA: Deputy Director for Science and Technology

FROM: Philip K. Eckman
Director of Research and Development

SUBJECT: ORD Space Requirements

REFERENCE: OL 10140-88, dated 25 April 1988, Same Subject

1. This memorandum requests that the Office of Logistics (OL) identify and undertake the necessary actions to obtain commercial office space in the Washington metropolitan area for occupancy by the Office of Research and Development (ORD) until the availability of [redacted]

[redacted] We are prepared to support this effort with funding.

2. Our assessment of the need to find new, interim quarters for ORD is based upon our understanding of the following facts:

-- The Ames Building lease expires in January 1989. A one-year option to extend the lease until January 1990 has been exercised. An extension of the lease until the end of 1992 has been requested through GSA, but no reply has yet been received. ?

-- [redacted] which ORD is scheduled to occupy, will not be completed until 1992-93. An extension on the Ames Building lease, even if it were available, might still not be long enough to bridge the gap to our move-out date. ?

-- We are out of room in the Ames Building, which we have occupied since 1962, in both laboratory and office space. We appreciate your offer to reserve 6,000 sq. ft. on the 9th floor of Ames for 1989 occupancy. Given our current space shortages and planned growth, this will not provide adequate quarters for the next 4-to-5 years. This period is too long to consider temporary expedients.



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SUBJECT: ORD Space Requirements

- The Ames Building configuration lacks the flexibility we need to support our multifaceted activities. For example, we find it increasing difficult to support an ever-growing number of automated systems because of the attendant demands on the outmoded electrical and air conditioning systems. We have insufficient room to accommodate our new Artificial Intelligence Lab and can provide little working space for ORD and Community analysts using the equipment. And, we lack the conference rooms we need to accommodate on-site meetings with our customers, community co-workers and contractors involved in ORD projects.
- Employee and visitor parking is grossly inadequate. We currently lease over 50 parking spaces from a commercial parking lot in Rosslyn, but we find the arrangement unsatisfactory and having a detrimental effect on employee morale.
- Ames Building, with in-building parking areas easily accessed by passersby, raises serious security concerns.

3. ORD has two primary requirements for new office space:

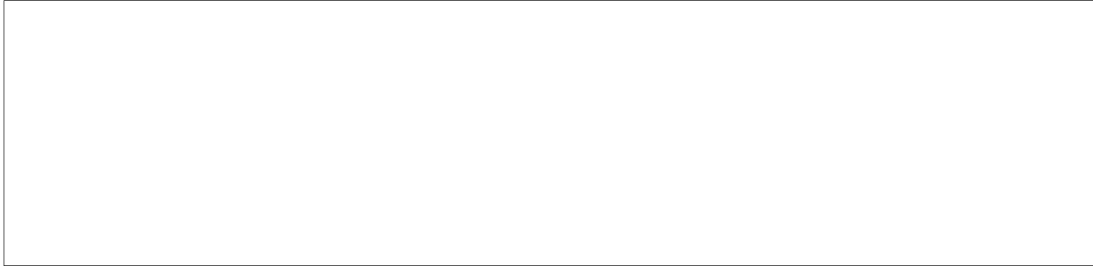
- We need approximately 52,000 sq. ft. of office space to accommodate the current level and projected growth in our staff and activities. Space requirements by ORD component or major activity are contained in the attachment. Since our work ranges over the entire spectrum of security from unclassified to SCI, we would be very concerned with the nature of co-occupants of any building we use.
- We need to be close to [redacted] for easier access to other DS&T offices located there, to utilize the support services provided by the Center and to mitigate the possibility that we may not be permitted to move into [redacted] due to planning revisions as occurred with the new Headquarters building.

4. One possible candidate for consideration that appears to be capable of meeting our needs is the [redacted] currently under construction. [redacted]

SECRET

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From preliminary discussions [redacted] management, we believe this property is a viable option and could be negotiated with terms that are advantageous to the government. //

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5. We are ready to clarify our requirements and to work with you in this endeavor. Please contact me [redacted] or my Executive Officer,



Philip K. Eckman

Attachment:
As Stated

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APPROVED:



Deputy Director for Science and Technology

11 May 88
Date

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Page Denied