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30 AUG 1988

MEMORANDUM FOR: Chief, Support Services
Management, Planning and Services Staff, DI

VIA: Deputy Director for Administration
Chief, Support Services Center, MPSS/DI

FROM: John M. Ray
Director of Logistics

SUBJECT: Request From the Collection Requirements Evaluation Staff
for Additional Space [redacted]

REFERENCE: Memo for C/HCS/FMD/OL from EO/CRES/DI, dtd 2 Aug 88;
Same subject.

1. We regret that we are unable to provide you the additional space you
have requested in the 3E corridor of the Original Headquarters Building. As
you are aware, the space requested is assigned to the Office of Logistics
Parking Office, and is fully utilized. [redacted]

2. Please be assured, however, that we are sensitive to your need for
additional space and security. We hope to provide for them in the design of
your new permanent quarters. In the interim, we suggest that you consider
accepting some expansion space at Key Building. Alternatively, you may want
to explore the possibility of expanding into space at [redacted]
[redacted] which your Directorate now occupies. [redacted]

3. Please let me know if we can serve your needs in an external building.
[redacted]

John M. Ray

Attachment:
Reference

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25X1 SUBJECT: Request from the Collection Requirements Evaluation Staff for
Additional Space [redacted]

25X1 OL/FMD/HCS [redacted] (10 August 1988)

Retyped:O-D/L:mgk (17 Aug 88)

Retyped:O-HCS/OL:blp (26 Aug 88)

Distribution:

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25X1 circumstances are interfering with efficient and secure operations [redacted]

25X1 I recently learned that the date for our staff to move into "swing space" has again been delayed until 1991. I can no longer risk holding out for that solution. The only possible relief I now see is to ask that another small and nearby component be moved to give us space for three of four of our staff. I envision that we would move one of our least sensitive components, our Training and Preparedness Staff, into the new space which would allow us to move others around to lessen our security and space problems. The space I seek is now occupied by OL's Parking Office. I believe the benefit for our mission and for security would far outweigh the acknowledged inconvenience this would cause two of your employees. [redacted]

25X1 Please contact me if I can answer any further questions. I would greatly appreciate knowing of your decision by 15 August.

25X1 Distribution:

- addressee
- [redacted]
- CRES Managers

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