

S E C R E T

BoG

31 October 1988

MEMORANDUM FOR: Executive Director

VIA: Deputy Director for Administration
Comptroller

FROM: John M. Ray
Director of Logistics

SUBJECT: Results of Executive Committee Meeting on
Physical Space Requirements, 3 October 1988

REFERENCE: Memo for Multiple Addressees, frm EXDIR,
(ER 3797 88), dtd 4 Oct 88, Same Subject

25X1 1. The building owners of [] have agreed to grant the
 25X1 Agency an exclusive option to the lease space in their building.
 25X1 The option will begin on 1 December 1988 and end on 30 June 1989.
 25X1 It will cost a total of [] Payments of [] will be
 25X1 made monthly. If a lease is signed at any time prior to the end
 25X1 of the option period, our monthly payments will stop.

25X1 2. Once Congress approves of the Agency's leasing the []
 25X1 Building, the money spent on the option will be applied toward our
 25X1 costs to fit-up the building. If Congress disapproves, the
 25X1 building owners will permit the Agency to terminate the option
 25X1 after the first four months. In either case, once we have signed
 25X1 the option we will be liable for as little as four months or as
 25X1 much as seven months in payments.

25X1 3. Action Requested: Indicate your approval of the use of
 25X1 the Director's special authorities in Section 8 of the CIA Act of
 25X1 1949 to acquire this option and provide the necessary funding in
 25X1 the amount of []

[]
 John M. Ray
 K

RG

S E C R E T

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SUBJECT: Results of Executive Committee Meeting on
Physical Space Requirements, 3 October 1988

CONCUR:

25X1

[Redacted Signature] _____
Comptroller

11/11/88
Date

25X1

[Redacted Signature] _____
Deputy Director for Administration

4 Nov 1988
Date

APPROVED:

25X1

[Redacted Signature] _____
Executive Director

15 Nov 88
Date

S E C R E T

SUBJECT: Results of Executive Committee Meeting on
Physical Space Requirements, 3 October 1988

25X1

OL/FMG/SPD/REB/KMaloney:pl 28 Oct 88

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SECRET

ER 3797 88

4 October 1988



MEMORANDUM FOR: ✓ Deputy Director for Administration
Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and Technology
Inspector General
Comptroller



FROM: Executive Director

SUBJECT: Results of Executive Committee Meeting on Physical Space Requirements, 3 October 1988

1. The Executive Committee met on 3 October 1988 to address both the near and longer-term physical space needs of the Agency. (The DDI, having a scheduling conflict, was not represented.) The EXDIR asked the DDA to introduce the subject. The DDA indicated that the Agency has been foundering on the issue in the absence of a long-term plan and in the face of changing demands which make long-term planning difficult. He also indicated that a lot of resources would be needed, no matter what decisions are made today. He then turned the meeting over to Chief, Space Planning Division, OL/PMG, who provided the Committee with a five-part briefing, covering the points indicated on the attached vugraphs.

2. After considerable discussion following the briefing the EXCOM decided to:

- Retain Key and Ames Building through 1994, without communications upgrade.
- Enter into discussions with the builder of [redacted] to protect our option on a monthly basis through at least early 1989 to lease that soon-to-be-built structure.
- Refine the estimates of the information technology options for [redacted] to see if there are any less costly approaches to this part of the [redacted] fitting-out problem.
- Initiate a study of our longer-term space needs and develop a recommendation for EXCOM consideration within the next year.

3. It was agreed that the EXCOM should revisit these issues at its November offsite conference, before the Comptroller develops a presentation to our Congressional oversight committees. In addition, I plan to schedule an EXCOM update on this subject every six months for the foreseeable future.

JHT
James H. Taylor

Att: As stated

All Portions Classified Secret



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CIA-RDP91-00981R000100020016-6

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