

**ROUTING AND TRANSMITTAL SLIP**

Date

5 December 1988

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. DIRECTOR OF LOGISTICS	File	
2.		
3.		
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

**REMARKS**

#1 FOR ACTION: PLEASE PREPARE DIRECT RESPONSE WITH  
 A DROP COPY FOR ER AND DDA.

FMG will not respond — Negative Reply if done  
 EYO/DDA notified 12/17

SUSPENSE: 29 DECEMBER 1988

**DO NOT use this form as a RECORD of approvals, concurrences, disposals, similar actions**

STAT

STAT  EXA/DDA

	Room No.—Bldg.
	Phone No.

**OPTIONAL FORM 41 (Rev. 7-76)**

STAT

Declassified in Part - Sanitized Copy Approved for Release

2013/01/28 : CIA-RDP91-00981R000100020015-7

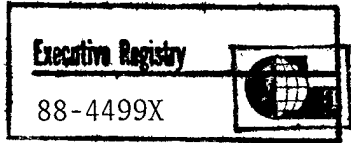
**Page Denied**

Declassified in Part - Sanitized Copy Approved for Release

2013/01/28 : CIA-RDP91-00981R000100020015-7



156



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
THE SECRETARY  
WASHINGTON, D.C. 20410-0001

NOV 30 1988



Honorable William H. Webster  
Director, Central Intelligence  
Agency  
Washington, DC 20505

Dear Judge Webster:

Title V of the Stewart B. McKinney Homeless Assistance Act (the Act), Public Law 100-77, signed by the President on July 22, 1987, requires the Secretary of the Department of Housing and Urban Development (HUD) to collect information regarding unutilized and underutilized federal real properties (including fixtures) that may be suitable for use as facilities to assist the homeless.

As a result of the recent ruling in National Coalition for the Homeless vs. United States Veterans Administration, et al, (Civil Case No. 88-2503-OG D.D.C.), GSA and certain other Federal agencies are enjoined from disposing of any federal property until the requirements of Section 501 of the Act have been met.

Consequently, we are requesting that you review your agency's most recent real property surveys that were developed pursuant to the requirements of the Federal Property and Administrative Services Act of 1949 and its implementing regulations, 40 U.S.C. 471, et seq.; 40 C.F.R. Part 101-47.8, or any other surveys of federal real property that your agency is required to conduct, and submit to HUD a list of the properties that have been identified as unutilized or underutilized, but which your agency has not declared as excess to the General Services Administration (GSA). (See 41 C.F.R. Section 101-47-801 (a)(1)(2)(3).)

HUD, in consultation with GSA and HHS, has recently revised its criteria for reviewing properties under Title V of the Act and its corresponding checklist, copies of both are enclosed. It is important to note that because HUD's determination of property suitability is made without a specific proposal for use, approval is conditioned upon a number of factors, including whether the property or any portion of the property is suitable for the type of activity planned as well as the user's compliance with applicable federal, state and local requirements which govern the proposed use of the facility. For buildings and tracts of land identified on your survey(s) as unutilized or underutilized, please submit a completed check list for each property. The information you provide will assist HUD in determining which of the properties identified, if any, would be suitable for use as facilities to assist the homeless.

Because of the urgency of this matter, we are requesting that your agency take any necessary actions to expedite your responses. We request that all data be submitted no later than 30 days from receipt of this letter.

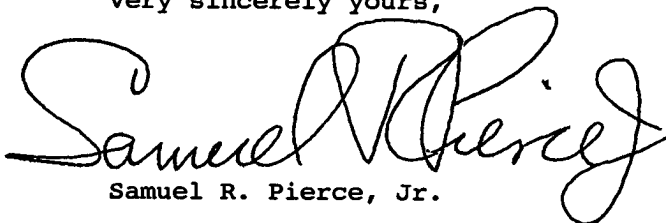
Please return the completed checklist(s) to the address listed below:

Morris Bourne  
Director  
Transitional Housing Development Staff  
Department of Housing and Urban Development  
451 7th Street, SW, Room 9140  
Washington, DC 20410

If you have any questions regarding this matter, please have your staff contact Otelia Hebert of the Transitional Housing Development Staff at (202) 755-9075.

Thank you for your attention to this matter.

Very sincerely yours,



Samuel R. Pierce, Jr.

Enclosures

Criteria for suitability of a building or vacant land for facilities for the homeless

Introduction. A building, vacant land or a portion thereof ("Property") may be identified as suitable to assist the homeless if it is determined suitable: (1) to provide a facility for overnight shelter or for daytime activities (e.g., drop-in centers or soup kitchens) for the homeless ("Occupancy Facility"); or (2) to provide a facility to serve the homeless which is not intended for occupancy ("Non-Occupancy Facility") (e.g., storage facility). Because HUD will determine suitability without a specific proposal for use, the Department will not determine if a Property meets all applicable environmental requirements (except the minimum environmental analysis described in paragraph 4) .

1. To be suitable as an Occupancy Facility or a Non-Occupancy Facility, a Property which is a building must have a structurally sound foundation, floor, roof, exterior and interior walls and electric power. In addition, to be suitable as an Occupancy Facility a building must have operating sanitary facilities, potable water, and heating adequate for the climate. If a building does not meet each of the above requirements for its possible use, it will be determined unsuitable unless HUD determines that the condition is correctable with a reasonable level of renovation.

2. Property which is vacant land, to be suitable for placement of an emergency or temporary Occupancy or Non-Occupancy Facility, must be accessible by road, or be made accessible at reasonable cost.

3. Property should be in a location where it can reasonably be expected to be of use as an Occupancy Facility or a Non-Occupancy Facility. An isolated Property, remote from areas where the homeless are located, will not meet this criterion.

4. A Property must meet a threshold of environmental suitability. For purpose of HUD's limited environmental review, among the factors HUD will consider are whether the Property is: (1) subject to contamination by toxic or hazardous waste; (2) located more than 2000 feet from industrial/commercial facilities handling flammable or explosive material (excluding underground storage); (3) located within an airport runway clear zone; (4) located in the floodway of a 100 year floodplain; or (5) containing some other known environmental condition that presents a clear threat to the safety of occupants of the Property e.g., the determined presence of friable asbestos in a building; or in the case of land, low, swampy Property that is periodically covered with water.

5. A Property must not be located in a secure facility to which the general public is denied access unless alternative access can be provided for the public without compromising security.

Informational Checklist for Agency to Complete

1. Property Address:

2. Description: Building \_\_\_\_\_ Vacant Land \_\_\_\_\_

A. Building

i. Age \_\_\_\_\_

ii. Structure type \_\_\_\_\_

iii. Size (useable square feet per floor) \_\_\_\_\_

iv. Number of floors \_\_\_\_\_

v. Current use \_\_\_\_\_

B. Vacant Land

i. Size \_\_\_\_\_

ii. Improvements (e.g., paved) \_\_\_\_\_

iii. Current use \_\_\_\_\_

3. Condition of building:

A. Operating sanitary facilities: Yes \_\_\_\_\_ No \_\_\_\_\_

B. Potable water: Yes \_\_\_\_\_ No \_\_\_\_\_

C. Electric power: Yes \_\_\_\_\_ No \_\_\_\_\_

D. Heating facilities adequate for climate: Yes \_\_\_\_\_ No \_\_\_\_\_

E. Structurally sound foundation, floors, roofs and exterior and interior walls: Yes \_\_\_\_\_ No \_\_\_\_\_

4. Condition of vacant land:

A. Accessible by road: Yes \_\_\_\_\_ No \_\_\_\_\_

B. Operating sanitary facilities: Yes \_\_\_\_\_ No \_\_\_\_\_

C. Potable water: Yes \_\_\_\_\_ No \_\_\_\_\_

D. Utilities: Yes \_\_\_\_\_ No \_\_\_\_\_

## 5. Environmental information:

- A. Is the Property subject to contamination by toxic or hazardous waste? Yes \_\_\_\_\_ No \_\_\_\_\_ No information \_\_\_\_\_  
If yes, identify the nature of the waste, its exact distance from the Property and by whom the determination of the existence of the waste was made \_\_\_\_\_.
- B. Is the Property located within 2000 feet of an industrial/commercial facility handling flammable or explosive material (excluding underground storage)?  
Yes \_\_\_\_\_ No \_\_\_\_\_. If yes, identify the nature of the material, and its distance from the Property \_\_\_\_\_.
- C. Is the Property located within an airport runway clear zone? Yes \_\_\_\_\_ No \_\_\_\_\_.
- D. Is the Property located in the floodway of a 100 year floodplain? Yes \_\_\_\_\_ No \_\_\_\_\_.
- E. Does the Property contain any other known environmental condition that might present a clear threat to the safety of the occupants of the Property (e.g., friable asbestos in a building; land is a swampland periodically covered with water) Yes \_\_\_\_\_ No \_\_\_\_\_. If yes, describe the nature of the environmental condition. \_\_\_\_\_

6. Is the Property located in a secure facility to which the general

public is denied access? Yes \_\_\_\_\_ No \_\_\_\_\_.

7. If the answer to question 6 is "yes," can alternative access be provided for the general public without compromising security? Yes \_\_\_\_\_ No \_\_\_\_\_.

8. Are there now, or are there anticipated to be, any limitations on the use of this Property to assist the homeless for a period of one year or more? Yes \_\_\_\_\_ No \_\_\_\_\_

9. If the answer to question 8 is "yes":

A. Describe the limitation \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Does the limitation currently exist? Yes \_\_\_\_\_ No \_\_\_\_\_

C. If the answer to question B is "no," when is the limitation anticipated to exist? \_\_\_\_\_



D. For what period is the limitation expected to exist? \_\_\_\_\_

\_\_\_\_\_

AGENCY

\_\_\_\_\_

TITLE

\_\_\_\_\_

PHONE NUMBER

\_\_\_\_\_

DATE