

TAB	DESCRIPTION/SUBJECT	
0	15 Oct 76 EO/OL memo to EO/DDA - Support of Other Agencies (OL 6 5129)	
1	19 Nov - P&PD Req to Demo & Brief. of Terminal Data Corp. Documate II Microfilm Camera to State (OL 6 5679) -- Approved 7 Dec 76 OL-001-77	
2	19 Nov - P&PD Brief. of DIA on Microfiche Titling Techniques on Documate II Microfilm Camera (OL 6 5708) -- Approved 7 Dec 76 OL-002-77	
3		STAT
4	24 Nov - Copier Mgmt Assistance from the Social Security Admin. to OL/P&PD (OL 6 5772) -- Approved 7 Dec 76 OL-004-77	
5	24 Nov - P&PD - Run Test on Documate II Microfilm Camera for Securities & Exchange Commission (OL 6 5773) -- Approved 7 Dec 76	STAT
6		
7	1 Dec - P&PD - Atex Text Editing & Composition System Users Group Meeting--Various Commercial Firms, GPO, P&PD (OL 6 5816) OL-007-77 Approved 7 Dec 76	
8	9 Dec - 1-day tour of P&P facility by small group of NSA psnl. (OL 6 5977) -- Approved 16 Dec 76 OL-008-77	
9	Memo to EO/DDA fr DO/OL - Subj: CIA Assistance to Other Government Components -- Memo voided - not sent -- OL 6 5927	
10	Memo dtd 13 Dec 76 fr AGC to IG, Subj: Rendering Agency Assistance to Other Government Components (OL 6 6253) -- Attached Memo dtd 7 Sep 76 to DDA fr D/L, Subj: CIA Assistance to Other Government Components (OL 6 4467 blanket approval pkg Atts A,B,C approved 20 Dec 76 - Att A f/SD, Att B f/P&PD, Att C f/RECD)	
11	Memo dtd 11 Jan 77 to AD/L/O/Fin fr C/P&PS/OL, Subj: Rendering Assistance to Other Government Components (OL 7 0121) Note: Th atts fwded to adse are atts A and B of 7 Sep Memo to DDA fr D/L filed under Tab 10)	

TAB	Description/Subject	STAT
12	13 Jan 77 - P&PD Req Meet w/Dept of Army to discuss operation of Documate II microfiche camera, 21 Jan 77 (OL 7 0139) -- Approved 12 Jan 77 (OL-010-77)	
13	1 Mar 77 Memo to DDA fr D/L, Subj: CIA Assistance to Other Government Components (OL 7 0674a) 9 Feb 77 Multiple Adse Memo fr EO/DDA, Subj: Recommendation of Inspector General Survey of Directorate of Administration (DDA 77-0739; OL 7 0674)	
14	10 Feb 77 Memo to DDA fr D/L Subj: CIA Assistance to Other Government Components (OL 7 0478) [approved by [redacted] for J.F.Blake] -- with DDA 77-1250 Multiple Adse Memo dtd 11 Mar 77 fr DDA, Subj: Procedures for Approval of Assistance to Other Government Agencies Pursuant to [redacted] (OL 7 1174)	STAT STAT
15	DDA 77-1613 - Multiple Adse Memo dtd 24 Mar 77 fr EO/DDA Subj: Procedure for Handling Requests for Assistance to Other Federal Agencies (OL 7 1394)	
16	DDA 77-2885 - Multiple Adse Memo dtd 20 May 77 fr EO/DDA Subj: [redacted] Assistance to Other Agencies (OL 7 2287)	STAT
17	19 Oct 77 Memo to EO/DDA, Subj: Approval Request to Transfer Excess Audio-Countermeasures Equipment to Department of State; from D/L (OL 7 4691)	
18	DD/A 78-1367/5 - Memo to DCI through DDCI fr IG, dated 10 May 1978, Subj: Revision of Annex E, [redacted] (OL 8 4064)	STAT

TAB

AGREEMENT
LEGAL
OPINIONS

Assistance to "Other"
Government Components,
Agencies

STAT



INSPECTOR GENERAL
78-949

10 MAY 1973

Executive Registry
78-9146

MEMORANDUM FOR: Director of Central Intelligence
THROUGH : Deputy Director of Central Intelligence
FROM : John H. Waller
Inspector General
SUBJECT : Revision of Annex E, [redacted]

DD/A Registry
78-1367/4

DD/A Registry
File *Leisen*

25X1

1. Action Requested: Approval of the recommendation in paragraph 3 to delete those provisions of Annex E of [redacted] [redacted] which require the Inspector General to make recommendations to the Director on CIA activities which involve assistance to or from other government components. This recommendation is brought to your attention in response to the requirement in [redacted] (Restrictions on Intelligence Activities) that amendments to that regulation have your approval.

25X1

2. Discussion:

a. The present Annex E of [redacted] (attached) prescribes the procedures for obtaining approval for CIA components to give or receive assistance from other government agencies. It contains a requirement that Deputy Directors and Heads of Independent Offices send to the Inspector General requests to start or continue relationships with other agencies that have significant policy or resource implications as well as those for which the legality or propriety had not previously been established. (See paragraph (3) of Annex E) The Inspector General is then required to recommend initiation, continuation, termination, or modification of these relationships. These requirements were established in 1974 as part of the Director's efforts to ensure management control over the Agency's response to requests from other agencies for CIA assistance and support.

25X1

b. Our review of the Inspector General's role in this process has led us to the conclusion that this Office should not be involved in the management approval of these requests. We have found that the information made available, and the time constraints involved for review and approval, rarely permit thorough and meaningful assessment of the proposed

relationship; the proposals involve issues of policy, resources, and value which are beyond the issues of propriety normally brought to our attention; and there is some concern that our involvement in management decisions may, in some way, compromise this Office's review of such activities at a future date, should that become necessary.

c. Other provisions of [redacted] (Restrictions on Intelligence Activities) requiring Agency employees to bring questionable activities (including questionable forms of assistance to other agencies) to the attention of the Director or the Inspector General are sufficient to ensure this Office's appropriate role in considering such assistance.

25X1

3. Recommendation: That the provisions in paragraph (3), Annex E, [redacted] pertaining to the forwarding of requests for assistance to other agencies to the Inspector General and the Inspector General's review of such requests be deleted. The relevant sections of Annex E are underlined in the Attachment. Specific changes in the wording of Annex E are presently being considered by the Office of the General Counsel in an overall revision of [redacted] to bring it into conformity with Executive Order 12036.

25X1

25X1

[redacted]

25X1

John H. Walter

Attachment: a/s

25X1

CONCUR:

[redacted]

for General Counsel

25X1

APPROV

[redacted]

Director of Central Intelligence

DISAPPROVED:

Director of Central Intelligence

DATE:

17 May 1978

Distribution:

- Orig - Addressee
- 1 - OGC
- 2 - ER
- 1 - IG Subject
- 1 - IG Chrono
- 1 - RRM Chrono

25X1

(10 May 78)

25X1

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

Next 1 Page(s) In Document Exempt

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3
ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Memo to DCI from IG, dated 10 May 78

FROM:

Executive Officer/DDA

EXTENSION

NO.

DD/A 78-1367/5

DATE

25 August 1978

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. Executive Officer/ Office of Logistics

It appears I may have failed to make the attached memorandum available to you for your information. In summary, it provides that the Inspector General Office need not concur in requests for assistance to or from other Government agencies.

[Redacted Signature]

Att: IG 78-949; Revision of Annex E, [Redacted]

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Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

78-949

10 MAY 1978

Executive Registry
78-9146

MEMORANDUM FOR: Director of Central Intelligence
THROUGH : Deputy Director of Central Intelligence
FROM : John H. Waller
Inspector General
SUBJECT : Revision of Annex E, [redacted]

DD/A Registry
78-1367/4

DD/A Registry
File Leiser

25X1

1. Action Requested: Approval of the recommendation in paragraph 3 to delete those provisions of Annex E of [redacted] [redacted] which require the Inspector General to make recommendations to the Director on CIA activities which involve assistance to or from other government components. This recommendation is brought to your attention in response to the requirement in [redacted] (Restrictions on Intelligence Activities) that amendments to that regulation have your approval.

25X1

2. Discussion:

a. The present Annex E of [redacted] (attached) prescribes the procedures for obtaining approval for CIA components to give or receive assistance from other government agencies. It contains a requirement that Deputy Directors and Heads of Independent Offices send to the Inspector General requests to start or continue relationships with other agencies that have significant policy or resource implications as well as those for which the legality or propriety had not previously been established. (See paragraph (3) of Annex E) The Inspector General is then required to recommend initiation, continuation, termination, or modification of these relationships. These requirements were established in 1974 as part of the Director's efforts to ensure management control over the Agency's response to requests from other agencies for CIA assistance and support.

25X1

b. Our review of the Inspector General's role in this process has led us to the conclusion that this Office should not be involved in the management approval of these requests. We have found that the information made available, and the time constraints involved for review and approval, rarely permit thorough and meaningful assessment of the proposed

relationship; the proposals involve issues of policy, resources, and value which are beyond the issues of propriety normally brought to our attention; and there is some concern that our involvement in management decisions may, in some way, compromise this Office's review of such activities at a future date, should that become necessary.

c. Other provisions of [redacted] (Restrictions on Intelligence Activities) requiring Agency employees to bring questionable activities (including questionable forms of assistance to other agencies) to the attention of the Director or the Inspector General are sufficient to ensure this Office's appropriate role in considering such assistance.

25X1

3. Recommendation: That the provisions in paragraph (3), Annex E, [redacted] pertaining to the forwarding of requests for assistance to other agencies to the Inspector General and the Inspector General's review of such requests be deleted. The relevant sections of Annex E are underlined in the Attachment. Specific changes in the wording of Annex E are presently being considered by the Office of the General Counsel in an overall revision of [redacted] to bring it into conformity with Executive Order 12036.

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[redacted signature box]

John H. Waller

Attachment: a/s

25X1

CONCUR

[redacted signature box]

for General Counsel

25X1

APPROVED

[redacted signature box]

Director of Central Intelligence

DISAPPROVED:

Director of Central Intelligence

DATE: 17 May 1978

Distribution:

- Orig - Addressee
- 1 - OGC
- 2 - ER
- 1 - IG Subject
- 1 - IG Chrono
- 1 - Gen Chrono

25X1

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

TAB

19 OCT 1977

RB
n

MEMORANDUM FOR: Executive Officer, DDA
FROM: James H. McDonald
Director of Logistics
SUBJECT: Approval Request to Transfer Excess
Audio-Countermeasures Equipment to
Department of State
REFERENCE: Memo dtd 29 Sep 77 to A-DDA fm AD/S,
same subj (DDA 77-5524) (OS 7 4422)
(OL 7 4463)

1. [] Annex E, paragraph (3), provides that the A-DDA may approve all requests for initiation or continuation of assistances originating within the DDA to other Federal agencies when the resulting relationship is compatible with practices previously established as legal and proper and involves no policy or resource implications without Inspector General (IG) or Office of General Counsel (OGC) concurrence. We have examined this proposed transaction and conclude it to be compatible with practices identified previously as legal and proper and does not require IG or OGC concurrence.

2. In the past, we have provided materiel which had been declared excess to Agency needs to other Federal agencies without reimbursement. As a matter of fact, the Federal Property Management Regulations insist that all excess property channels be exhausted to the maximum extent possible prior to the expenditure of funds for new procurements of personal property.

3. The Office of Logistics concurs in paragraph 4 recommendation contained in the referenced memorandum.

/s/ James H. McDonald
James H. McDonald

Att: Ref

This memorandum may be considered Unclassified when separated from attachment.

OL 7 4691

[]

25X1

Distribution:

- 0 + 1 - Adse, w/att
- 1 - OL Official, w/cy of att
- 1 - OL/P&PS, w/cy of att
- 1 - OL/P&PS (Chrono), w/o att
- 1 - D/L Chrono, w/o att

25X1

OL/P&PS: (14 Oct 77)

SENDER WILL CHECK CLASSIFICATION ON TOP AND BOTTOM

OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1			
2			
3			
4			
5			
6			

ACTION	DIRECT REPLY	PREPARE REPLY
APPROVAL	DISPATCH	RECOMMENDATION
COMMENT	FILE	RETURN
CONCURRENCE	INFORMATION	SIGNATURE

Remarks:

Hal — you may want to check with McDonald about "non-reimbursable" transfer. Could we get anything for it?

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE

UNCLASSIFIED	CONFIDENTIAL	SECRET
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SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
	UNCLASSIFIED	CONFIDENTIAL	SECRET
OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	<i>Mike</i>		
2			
3			
4			
5			
6			
	ACTION	DIRECT REPLY	PREPARE REPLY
	APPROVAL	DISPATCH	RECOMMENDATION
	COMMENT	FILE	RETURN
	CONCURRENCE	INFORMATION	SIGNATURE
Remarks:			
<i>Makes sense - we have Autocam equipment excess to our needs & State Dept needs it. This asks for authorization to transfer on non-deductible basis!</i>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
	UNCLASSIFIED	CONFIDENTIAL	SECRET

FORM NO. 237 Use previous editions
1-67

(40)

UNCLASSIFIED

INTERNAL

CONFIDENTIAL

SECRET

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

[Redacted]

Acting Director of Security

EXTENSION

NO.

DATE

29 SEP 1977

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1.

D/Logistics

[Redacted]

7/7

[Handwritten initials]

P. [Handwritten]

2.

FO/DDA

10/12

[Handwritten arrow]

3.

A/DDA
7D26 Hqs.

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A/Director of Security

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15.

OL 7 4463

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

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Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

Next 3 Page(s) In Document Exempt

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

UNCLASSIFIED	CONFIDENTIAL	SECRET			
OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS	DATE	INITIALS		
1	DD/L	10 MAY 1977	<i>J</i>		
2	D/L	10 MAY 1977	<i>J</i>		
3	<i>EO/OL</i>	11 MAY 1977	<i>J</i>		
4	<i>P&PD/Lean</i>				
5	<i>Pla file</i> [redacted]				
6	<i>Thomas. Glenn</i>				
<input type="checkbox"/>	ACTION	<input type="checkbox"/>	DIRECT REPLY	<input type="checkbox"/>	PREPARE REPLY
<input type="checkbox"/>	APPROVAL	<input type="checkbox"/>	DISPATCH	<input type="checkbox"/>	RECOMMENDATION
<input type="checkbox"/>	COMMENT	<input type="checkbox"/>	FILE	<input type="checkbox"/>	RETURN
<input type="checkbox"/>	CONCURRENCE	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	SIGNATURE
Remarks:					
FYI.					
Commerce Department's phototypesetter is temporarily broken. I authorized P&PD to allow Commerce to make a one-time run until theirs is repaired (they did the same for us when our equipment was initially installed). I requested [redacted] to personally examine the material to ensure that it was legitimate and non-sensitive.					
Glenn					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO.					DATE
<i>EO/OL</i>					<i>5/16/77</i>
UNCLASSIFIED	CONFIDENTIAL	SECRET			

25X1

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TAB

DDA 77-2885

20 May 1977

MEMORANDUM FOR: Director of Communications
 Director of Data Processing
 Director of Finance
 Director of Logistics ✓
 Director of Medical Services
 Director of Personnel
 Director of Security
 Director of Training
 Chief, Information and Privacy Staff
 Chief, Information Systems and Analysis Staff

FROM:
 Executive Officer/DDA

SUBJECT: Assistance to Other Agencies

REFERENCE: DDA 77-1250 dated 11 March 1977, same subject (OL 7-1174)

1. I am forwarding the attached to help clarify the policy on providing assistance to other agencies. is being republished and indicates that the DDA should approve all assistance to other agencies.

2. Mr. memorandum points out that in the opinion of OGC the papers which you submitted on types of assistance of a continuing non-policy nature have been approved by the DDA and therefore new requests of that type need not come to the DDA for further approval.

3. I am sending this for information so that each office will have a complete package of OGC opinions on the matter of providing assistance to other government agencies.

Attachment

OGC 77-3059

10 May 1977

MEMORANDUM FOR: Executive Officer/DDA

FROM : [redacted]
Office of General Counsel

SUBJECT : [redacted] Assistance to Other Agencies

1. I believe I have clarified the problem you raised this morning regarding the interplay of [redacted] Annex E thereto, the General Counsel's memorandum of 22 February 1977, and the DDA submissions approved by OGC on 21 March 1977.

2. Annex E of [redacted] does require that "every request for initiation or continuation of assistance to other government components, with certain exceptions, be reported to the appropriate Deputy Director or Head of Independent Office for approval. The General Counsel's memorandum of 22 February 1977, was intended merely to restate, not modify, the policy and procedure of [redacted] and to clear up any existing confusion in that regard. As is stated in paragraph 3 of that memorandum, [redacted] provides that the Deputy Director may approve all requests for initiation or continuation of assistance when the resulting relationship is compatible with practices previously established as legal and proper and involves no policy or resource implications, without IG or OGC concurrence.

3. As I understand the purpose of the submissions by various DDA offices, which this Office approved on 21 March 1977, it was to inform the DDA of the types of assistance which are compatible with practices identified previously as legal and proper and involving no policy or resource implications and to obtain general DDA and OGC approval for assistance of that nature. This process represents the requisite DDA approval for continuation of these categories of assistance. Requests for assistance of a nature different from those approved in this manner continue to require DDA approval before initiation, except as excluded by [redacted] and, in certain cases, OGC and IG concurrence.



TRANSMITTAL SLIP		DATE
TO: D/O L		20 MAY
ROOM NO.	BUILDING	
REMARKS:		
AEO/OL W		23 MAY 1977
EO/OL G		24 MAY 1977
D/L Z		24 MAY 1977
OL/PAPS _____		
Karen: Pls send a copy to all D/O L & staffs. Thanks, J		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

TAB

DDA 77-1613

21 MAR 1977

MEMORANDUM FOR: Director of Communications
Director of Finance
Director of Data Processing
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training
Assistant for Information
Office of General Counsel
Office of Inspector General

25X1 FROM :
Executive Officer, DDA

SUBJECT : Procedure for Handling Requests for
Assistance to Other Federal Agencies

1. DDA offices have submitted through the DDA to OGC lists of the routine non-controversial types of assistance that are requested of them by other federal agencies. In a memorandum dated 21 March 1977, OGC has concurred in the offices' submissions and agrees that Office Directors may give approval for providing such assistance.

2. In certain gray areas where it is not clear as to whether or not assistance may routinely be given, such requests will be forwarded to the DDA for his approval. In such instances a copy of the request will be provided to OGC and OIG for their information.

25X1 3. Annex 3, clearly delineates those types of assistance which must be forwarded through the DDA to the OIG and OGC for their concurrence before DDA approval.



25X1

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

UNCLASSIFIED		CONFIDENTIAL		SECRET	
OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS	DATE	INITIALS		
1	D/L, 	28 MAR 1977	<i>J</i>		
2	DD/L	28 MAR 1977	<i>J</i>		
3	EO/OL	25 MAR 1977	<i>J</i>		
4	P&PS (file)				
5					
6					
ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
Remarks:					
<p> Karen's Copies to all Divs & Staffs, pls. Thanks, <i>J</i> </p>					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO.					DATE
EO/DDA 7D24 H-15 					24 MAR 1977
UNCLASSIFIED		CONFIDENTIAL		SECRET	

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

25X1

25X1

TAB

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM: John F. Blake
Deputy Director for Administration
7D-26, Hqs.

EXTENSION NO.

DATE

25X1

TO: (Officer designation, room number, and building)

DATE

RECEIVED FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

25X1

1. Director of Logistics

[Redacted]

15 MAR 1977

[Handwritten initials]

2.

DD/L

14 MAR 1977

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3.

AEO/OL

14 MAR 1977

[Handwritten initials]

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5.

EO/OL

18 MAR 1977

[Handwritten initials]

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P+PS

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15.

Jim!
 AT LAST
 suggest you
 mention at
 STAFF meet

3-23-77
 Copies of OL 7 1174 w/att
 sent to: PMS, SS, P&TS, RECD,
 SD, PD, LSD, P&PD.

OL 7 1174

DDA 77-1250

11 MAR 1977

MEMORANDUM FOR: Director of Communications
Director of Data Processing
Director of Finance
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training
Chief, Information and Privacy Staff
Chief, Information Systems and Analysis
Staff

FROM : John F. Blake
Deputy Director for Administration

SUBJECT : Procedures for Approval of Assistance
to Other Agencies Pursuant to

25X1

25X1 1. Attached is a memorandum from the General Counsel which, in effect, relaxes previously promulgated requirements for obtaining approval to provide assistance to other Government agencies. In essence, this latest memorandum states that those procedures pertaining to this subject which are outlined in and that regulation's Annex E will govern.

2. Office directors and staff chiefs are requested to review in detail the provisions of to ensure that they are currently familiar with its requirements. As relates to paragraph 3 of Mr. Lapham's memorandum, it is obvious that in many cases we will be dealing with gray areas with imprecise precedents or policy guidance. In any such case where there may be some doubt as to the propriety or legality of providing such support, the matter should be promptly referred to the Office of the DDA for my review and decision or for further processing as may be required.

25X1

/s/John E. Blake

John F. Blake

Attachment: a/s

OL 7 1174

DD/A Registry
11-1-1977

OGC 77-1160
22 February 1977

MEMORANDUM FOR: Inspector General

FROM : Anthony A. Lapham
General Counsel

SUBJECT : Procedures for Approval of Assistance to Other
Agencies Pursuant to [redacted]

25X1

1. CIA procedures regarding relations with federal, state and local agencies currently are set forth in [redacted] Annex E. The Director of Central Intelligence assured the Chairman of the Intelligence Oversight Board in correspondence of 24 April 1976 that Agency policy, at that time expressed in [redacted] required review of requests for assistance to such agencies by the Office of General Counsel. This policy should be construed to mandate OGC review of requests for assistance under procedures established by Agency regulations, currently [redacted] Annex E, which do not require OGC approval of each and every such request. Accordingly, OGC 76-1949, dated 27 July 1976, is rescinded and the procedures of [redacted] and Annex E thereto as described in this memorandum are substituted for the procedure followed to date.

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2. According to these procedures, requests involving the following types of activities may be approved by responsible officials without consultation with a Deputy Director, head of independent office, the Inspector General, or OGC:

a. Undertakings authorized by NSCID's or DCID's.

b. Narcotics intelligence pursuant to Executive Order 11905 and [redacted]

c. Contacts authorized by statute and [redacted] with the U.S. Postal Service, the U.S. Secret Service, and the Immigration and Naturalization Service.

d. Interagency domestic intelligence discussions as described in [redacted]

e. Permission for third agency dissemination.

f. Preparation or passage of information, analyses of information, or reports concerning foreign phenomena, including foreign personalities.

g. Security clearances and related information under Executive Order 10450 or 10865.

h. Employment references.

3. Utilizing the guidelines established by [] Annex E, the Deputy Director or head of independent office may approve, without IG or OGC concurrence, all requests for support to Department of Defense intelligence elements under [], and for initiation or continuation of assistance when the proposed relationship is compatible with relationships previously established as legal and proper and no policy or resource implications of the type described in [] Annex E(3) are involved.

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4. The Deputy Director or head of independent office will forward a request to the IG and OGC for approval when no precedent of legality or propriety has been established, or such policy or resource implications are involved. The IG, with the concurrence of OGC, will recommend initiation, continuation, termination or modification of such activities. The Director will resolve disagreements between the Deputy Directors, the IG, or OGC.

5. The regulation does not require that each and every request for assistance be approved by a Deputy Director, head of independent office, the IG, or OGC. It should be noted that there is no prohibition as to contact with other Government components to discuss the formulation of a request. However, once the request is formulated, the appropriate procedure must be followed to obtain approval for the desired assistance.

[]

25X1

Anthony A. Lapham

cc: DDCI
Asst to DDCI
DDO
OLC
DDI
DDS&T
D/DCI/IC
D/DCI/NIO
DDA
Comptroller

	Description	Date out	Date Ret.
OL-001-77	P&P-D demo + briefing of Terminal Data Corp. Documate II microfilm Camera to State Dept. - 30 Nov 76 (OL 6 5679) - Apr: 7 Dec	19 Nov	12 Dec
OL-002-77	P&P-D Briefing to DIA on microfiche titling techniques on Documate II microfilm Camera - 29 Nov 76 (OL 6 5708) - Apr: 7 Dec	19 Nov	12 Dec
STAT OL-003-77	Provide material to U.S. Military Service for use in training + operations on a reimbursable basis - (SD/OSB - OL 6 5755) - Apr: 7 Dec	24 Nov	12 Dec
OL 004-77	Copies mgmt assistance from the Social Security Administration to OL/P&P-D OL 6 5772 - Apr: 7 Dec	24 Nov	12 Dec
OL-005-77	Run test on Documate II microfilm camera for Securities + Exchange Commission - 2 Dec 76 - P&P-D OL 6 5773 - Apr: 7 Dec	24 Nov	12 Dec
OL-006-77	Release to US Military Service US Mfg + when appropriate foreign material spec'd to Agency where sterility + security not prohibitive. SD/OSB - OL 6 5757 - Apr: 7 Dec	26 Nov	12 Dec

OL-007-77	<p>Atef text editing & Composition system users group meeting - - - Various Commercial firms, PPO, P&PD Mid-December - 1 day - OL 65816</p>	<p>1 Dec apw: (9 Dec)</p>	<p>25 Dec (9 Dec)</p>
OL-008-77	<p>1-day tour of P&PD facility by National Security Agency Panel - Date & time to be determined upon approval (OL 6 5977)</p>	<p>7 Dec apw: (17 Dec)</p>	<p>20 Dec (17 Dec)</p>
OL-009-77	<p>1-day meeting of Federal Government photocomposition equipment users group 5 January - Dept of Commerce Bldg - P&PD (OL 6-6302)</p>	<p>Cancelled 12/30/76 not being submitted [Signature]</p>	<div style="border: 1px solid black; width: 50px; height: 50px; display: flex; align-items: center; justify-content: center;"> EOT </div>
OL-010-77	<p>P&PD - a mtg on 21 Jan 77 deemed operation of Documate II microfiche camera - Dept. Army (OL 7-0139) (apw: 21 Jan 77)</p>	<p>13 Jan 77</p>	<p>24 Jan 77</p>

25X1

DD/A Registry
77-0809

Administrative - Internal Use Only

10 FEB 1977

MEMORANDUM FOR: Deputy Director for Administration

FROM : James H. McDonald
Director of Logistics

SUBJECT : CIA Assistance to Other Government Components

REFERENCES : (a) Memo dtd 12 Jan 77 to DDA fr D/L, same
subj (OL 7 0139)

(b) Memo dtd 7 Sept 76 to DDA fr D/L, same
subj (OL 6 4467) (DDA 76-4509)

1. Paragraph 4 contains a request for your approval.

2. On 20 December 1976, the Office of Logistics was authorized to actively continue providing certain kinds of support to other Government agencies and departments. Those authorizations pertaining to the Printing and Photography Division (P&PD) were contained in attachment B to reference (b).

3. We are frequently being asked by elements of the Department of Defense (see reference (a)) and other Government components to provide technical and professional information and assistance in the field of printing and photography which are often limited to the operation and effectiveness of a particular piece of equipment. Individual requests of this type and their attendant delays associated with approval/disapproval often result in missed opportunities for the beneficial exchange of information and are not conducive to continuing and effective liaison.

4. In accordance with [] Annex E, it is requested that P&PD be granted blanket authority to conduct continuing liaison with other governmental agencies such as described in paragraph 3 above. Of course, where we are asked to be more substantive in our support, individual approvals will be requested.

STAT

[]

James H. McDonald

STAT

OL 7 0478

Administrative - Internal Use Only

Administrative - Internal Use Only

SUBJECT: CIA Assistance to Other Government Components

CONCURRENCES:

~~John H. Waller~~ *NOT NECESSARY* _____ Date
 Inspector General

~~Anthony A. Lapham~~ *NOT NECESSARY* _____ Date
 General Counsel

*
 Per OGC Memo,
 dated 22 Feb 77,
 Subject: Pro-
 cedures for
 Approval of
 Assistance to
 Other Agencies
 Pursuant to
 [Redacted] STAT

APPROVED:

[Redacted Signature]

~~John F. Drake~~
 Deputy Director
 for
 Administration

* Per DDA Registry 3-11-77.
 They to fwd ok copy.
 OL Registry

7 MAR 1977

 Date

- Distribution:
- 0 - OL/P&PS
 - 1 - OL Official
 - 2 - DDA
 - 1 - IG
 - 1 - OGC
 - 1 - OL/P&PD

Administrative - Internal Use Only

UNCLASSIFIED

INTERNAL
Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

CONFIDENTIAL

SECRET

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

CIA Assistance to Other Government Components

FROM:

Director of Logistics
Room

EXTENSION

NO.

OL 7 0478

DATE

10 FEB 1977

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. *601* DDA
Room 7D26, HQS

[Handwritten Signature]

2.

3. IG
Room 2E24, HQS

Concurrence

4.

5. General Counsel
Room 7D01, HQS

Concurrence

6.

7. DDA
Room 7D26, HQS

[Handwritten Signature]

Approval

8.

9. D/L *Enma*

ex to ADD, 5-11-77

D/L

15 MAR 1977

[Handwritten Signature]

10.

11.

12.

13.

R/S

14.

15.

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

STAT

STAT

TAB

~~CONFIDENTIAL~~

R. PS

1 MAR 1977

MEMORANDUM FOR: Deputy Director for Administration

FROM : James H. McDonald
Director of Logistics

SUBJECT : CIA Assistance to Other Government Components

REFERENCES : (a) Memo dtd 10 Feb 77 to DDA fr D/L,
same subj (OL 7 0478)

(b) Multiple Adse Memo dtd 9 Feb 77 fr EO/DDA,
Subj: Recommendation of the Inspector
General Survey of the Directorate of
Administration (DDA 77-0739; OL 7 0674)

(c) Memo dtd 7 Sept 76 to DDA fr D/L, same
subj (DDA 76-4509; OL 6 4467)

1. In response to reference (b), the combined requirements of references (a) and (c) by and large establish the parameters of the Office of Logistics' involvement in rendering assistance to other Government components. Official cognizance will be taken of new requirements as they arise.

2. Activities commonly practiced in support provided other Government components include, but are not limited to, the following categories (ordnance support is provided only to DoD and State Department elements):

- a. Materiel support consisting of Agency-peculiar items;
- b. Materiel support consisting of
- c. Support of experimental, developmental, and/or research activities of mutual benefit;
- d. Materiel/service support under provisions of the Economy Act;

STAT

OL 7 0674a

25X1

~~CONFIDENTIAL~~

SUBJECT: CIA Assistance to Other Government Components

e. Materiel support involving protective and/or defensive items for use in hazardous areas of the world;

f. Support of established facilities around the world which serve a mutual purpose;

g. Provide printing and photography support as covered by Memoranda of Understanding or Agreement;

h. Provide Agency-produced publications for sale through the Superintendent of Documents, U. S. Government Printing Office;

i. Provide technical or professional information and assistance of a nonsubstantive nature.

3. There is precedent as to legality and propriety of the support items listed herein. This list is rather comprehensive, and we see no need to expand in other areas at this time. We have received approval for all categories except 2i above which was requested in reference (a).

~~7/~~ James H. McDonald

James H. McDonald

Distribution:

- 0 + 1 - Adse
- ① - OL/P&PS (Official)
- 1 - OL Files
- 1 - D/L Chrono

OL/P&PS:

(22 Feb 77)

6

25X1

DDA 77-0739

9 February 1977

MEMORANDUM FOR: Director of Communications
Director of Data Processing
Director of Finance
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training
Chief, Information Systems Analysis Staff

25X1 FROM : [REDACTED]
Executive Officer, DDA

SUBJECT : Recommendation of the Inspector General
Survey of the Directorate of Administration

1. One of the Inspector General recommendations approved by the Acting Director concerns the delegation of approval authority for routine requests to provide assistance to other government agencies. The ADCI's memorandum on this recommendation reads:

Recommendation: That approving authority be delegated by DDA to subordinate levels in cases of routine administrative contacts with other government agencies.

25X1 The Office of General Counsel is currently reviewing its memorandum to the IG dated 27 July 1976 which stated that the Director had assured the Chairman of the Intelligence Oversight Board (24 April 1976) that OGC "will review each and every proposed request for Agency assistance to other government components ([REDACTED] Annex E -- formerly [REDACTED])". This apparently has been the policy which we have been following since that time. I have been informally advised that at the conclusion of this review the Office of General Counsel will likely rule that only those requests covered by Paragraph (3) of Annex E,

25X1

25X1

25X1 [redacted] should be forwarded to the General Counsel for review. If that ruling is made, the DDA should identify all types of requests for assistance from other agencies which are within the categories in Paragraph (1) of Annex E, [redacted] and/or for which there is precedent as to legality and propriety. The DDA should ask the General Counsel to concur in the designation of these types of requests as proper and in the delegation of authority to responsible officers with the Directorate of Administration to act on the same.

25X1

2. Please submit those common types of activities for which there is "precedent as to legality and propriety." We will then ask the General Counsel to concur in the delegation of approval authority to provide such assistance to other government agencies. Your response would be appreciated by Friday, 4 March 1977.

[redacted]

25X1

UNCLASSIFIED

INTERNAL
"USE ONLY

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SECRET

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3
ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Recommendation of the Inspector General
Survey of the Directorate of Administration

FROM:

Executive Officer, DDA

EXTENSION

NO.

DDA 77-0739

DATE

9 February 1977

TO: (Officer designation, room number, and building)

DATE

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Director of Logistics

2. DD/L

11 FEB 1977

[Handwritten initials]

3. EO/OL

10 FEB 1977

[Handwritten initials]

4. AEO/OL

10 FEB 1977

[Handwritten initials]

5. C/P&RS

*DL Suspense:
1 March 1977*

Bob:

*Re TP 2.,
anything else we
want to ask for?*

Pls prepare response

Thanks

[Handwritten signature]

DL 7 0674

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

TAB

DD/A Registry
77-0248

INSPECTOR GENERAL
77-0101

13 JAN 1977

MEMORANDUM FOR: Deputy Director for Administration

FROM : James H. McDonald
Director of Logistics

SUBJECT : Request for Approval of Assistance to Another
Government Component

REFERENCE :

25X1

1. In accordance with Annex E of the reference, we are forwarding the attached report regarding a meeting to discuss the operation of the Documate II microfiche camera between the Department of Army and the Office of Logistics, Printing & Photography Division. Additional copies of the report are provided herewith for the Inspector General and the General Counsel.

2. It is recommended that the request for assistance be approved.

James H. McDonald

25X1

Att

CONCUR:

25X1

John H. Watter
Inspector General

14 Jan 1977
Date

25X1

Anthony A. Lapiani
General Counsel

18 Jan 77
Date

SUBJECT: Request for Approval of Assistance to Another
Government Component

APPROVED:



JOHN F. BLAKE
Deputy Director
for
Administration

for *Acting*
EO

21 JAN 1977

Date

Distribution:

- 0 - DDA, w/att (For return to D/L)
- 4 - DDA, w/att
- 1 - OL Official, w/att

OL Assistance
Request No. OL-010-77

AGENCY ASSISTANCE TO OTHER
GOVERNMENT COMPONENTS

DIRECTORATE: Administration

COMPONENT : Office of Logistics

DETAILED DESCRIPTION OF ACTIVITY:

A meeting on 21 January 1977 to discuss the operation of the Documate II microfiche camera.

LOCATION OF ASSISTANCE:

Printing & Photography Building

ORGANIZATION INVOLVED:

Department of Army

BASIS OR REASON FOR ACTIVITY:

Department of Army would like to purchase a Documate II microfiche camera to place some of their publications on microfiche.

FINANCIAL COSTS:

None

MANPOWER REQUIREMENTS:

1 - 1 1/2 Hours

AGENCY EMPLOYEE TO CONSULT FOR ADDITIONAL INFORMATION:

Name:

Organization: OL/P&PD

Telephone Extension:

25X1

25X1

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CONFIDENTIAL

SECRET

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Request for Approval of Assistance to Another Government Component

FROM:

Director of Logistics

EXTENSION

NO.

13 JAN 1977

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Deputy Director for Administration
7D18 Headquarters

14 JAN 1977

[Signature]

APPROVAL

2. Inspector General

14 Jan 77

[Signature]

3. TUBE - BX 5
General Counsel

17-77 1/18

[Signature]

4. ~~Director of Logistics~~

[Redacted]

5. DDA

1/21/77

[Signature]

6. Emma
Director of Logistics

25 JAN 1977

[Signature]

1-24-77
Telecom approval to P+PD (Karen).

9. RPS (file) 1/25

[Signature]

Retain

01 7 0139

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

STAT

TAB

SECRET

11 JAN 1977

MEMORANDUM FOR: Assistant Director for Liaison, O/Fin
FROM: [REDACTED]
Chief, Plans and Programs Staff, OL
SUBJECT: Rendering Agency Assistance to Other
Government Components
REFERENCE: Memo dtd 7 Sep 76 to DDA fr D/L, Subj:
CIA Assistance to Other Government
Components

1. We have received approval of certain Agency assistance to other governmental activities as requested in referent memorandum.

2. Since reimbursement is involved in some instances, copies of the aforementioned approvals are forwarded herewith for your information, in accordance with [REDACTED] Annex B. Future requests will be coordinated with your office.

[REDACTED]

Atts

Distribution:

- 0 + 1 - Adse, w/atts A & B of ref
- ① - OL/P&PS (Official), w/ref
- 1 - OL Files, w/o atts
- 1 - OL/SD, w/att A of ref
- 1 - OL/P&PD, w/att B of ref
- 1 - OL/RECD, w/att C of ref
- 1 - OL Reader File, w/o atts

OL/P&PS: [REDACTED] (11 Jan 77)

When removed from the Attachments,
this paper may be considered
Administrative - Internal Use Only

[REDACTED]

SECRET

OL 7 0121

TAB

SECRET

INSPECTOR GENERAL
76-3609

DDA 76-6208
OGC 76-7132
13 December 1976

MEMORANDUM FOR: Inspector General

FROM :
Assistant General Counsel

SUBJECT : Rendering Agency Assistance to Other Government
Components

REFERENCES : A. Part 1c of Your Memorandum 76-3061, dated
1 Oct 1976

B. DDA Memorandum 76-4509, dated 7 Sep 1976

1. In response to your query, this Office has made a detailed review of the Agency activities described in Reference B and the basic authorities under which they are conducted.

2. It is our opinion that all the activities, as described therein, are within the bounds of law and directive, and can be conducted by the Agency.

3. Comments or clarification may be useful with respect to several of the activities described. References are to DDA Memorandum 76-4509, and the attachments thereto.

25X1

026-6253

SECRET

25X1

~~SECRET~~

b. Attachment A, Item 13 - The wording of this statement is awkward, and thus somewhat misleading. In fact, the parking spaces which are provided temporarily are within an Agency



25X1

c. Attachment B, Item 3 - While the Nuclear Regulatory Commission has been vested with law enforcement authority, an earlier opinion from this Office has held, as you know, that the printing support described here is not in violation of the National Security Act of 1947. Since the time of that opinion, Executive Order 11905, which sets out certain further restrictions on intelligence organizations, has been promulgated. It is our opinion that the printing activity described here falls within the exception provided by Section 5(e)(2)(ii) of Executive Order 11905, and thus may continue to be performed by the Agency.

d. Attachment C - It is our understanding that, when this type of advice and oversight is provided, the travel expenses of the Agency employee(s) involved are borne by [redacted] [redacted], and the employee(s) salary during the period is paid by the Agency. However, in virtually all of these cases, the construction project will provide certain advantages to the Agency, at least in indirect form. (Source - [redacted] O/L). We consider this to be an acceptable working arrangement.

25X1

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~~SECRET~~

SECRET

INSPECTOR GENERAL
76-3061

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

1 OCT 1976

AGC 76-5446
10-4-76

MEMORANDUM FOR: General Counsel

FROM : John H. Waller
Inspector General

VIA : Director of Finance

SUBJECT : Rendering Agency Assistance to Other
Government Components

REFERENCE : Annex E

25X1

1. Attached herewith are four memoranda requesting approval for the initiation or continuation of assistance by this Agency to other government components. Included are the following requests:

a. Office of Data Processing requests concerning assistance to the FBI, the Defense Supply Agency and NASA. (DDA memorandum to Office of General Counsel dated 14 September 1976 - DDA 76-4601 and Director of Data Processing memorandum to DDA dated 28 September 1976 - DDA 76-4852 attached.)

25X1

b. Office of Personnel request concerning assistance to the Civil Service Commission and various other government departments and agencies for the purpose of exchanging information on position classification matters. (Director of Personnel memorandum to DDA dated 20 August 1976 - DDA 76-4201 attached.)

c. Office of Logistics request concerning assistance to a number of other government components. These support arrangements are limited to the Supply Division, the Printing and Photography Division, and the Real Estate and Construction Division of the Office of Logistics. (Director of Logistics memorandum to DDA dated 7 September 1976 - DDA 76-4509 attached.)

25X1

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

SECRET

SECRET

2. This office has examined these requests which were sent to us pursuant to [] Annex E. It is our opinion that these requests dealing with non-intelligence support are in conformance with the provisions of [] Annex E, as well as with the Economy Act. This office has no objection to the requests.

3. Inasmuch as some of the requests will entitle the Agency to an advance or reimbursement, I am also referring the requests to the Director of Finance for his consideration before final commitment is made.

4. It is requested that the Office of General Counsel render an opinion on each of the four separate requests.

[]

John H. Waller

Attachments:
As Stated

SECRET

SECRET

DD/A Registry
76-4509

7 SEP 1976

MEMORANDUM FOR: Deputy Director for Administration

FROM : James H. McDonald
Director of Logistics

SUBJECT : CIA Assistance to Other Government Components

REFERENCES : (a)
(b)

25X1

1. Paragraph 4 contains a request for your approval of Attachments A, B, and C.

2. The references state the responsibilities of Deputy Directors and Heads of Independent Offices with regard to the initiation or continuation of assistance to other Government components. More specifically, reference (b) requires each responsible official to report such assistance to his Deputy Director for approval. This office provides a considerable amount of various kinds of support to other Government components. While such activities have been approved at appropriate levels as requirements arose, not all of them have been approved at the directorate level in accordance with the references. We have, therefore, combined those continuing support arrangements into the attached papers so that we might have your blanket approval to proceed with them under the provisions of reference (b). Approvals of support to other Government components not covered by the blanket approval will be sought on a case-by-case basis.

3. We are in the process of centrally collecting basic agreement documents which support the assistance described in the attachments. Such documentation does not exist in every instance however (e.g., our real estate assistance to Department of State has been on an ad hoc basis). Those existing documents will be available for review by the Inspector General and the Office of General Counsel if desired. You will note, also, that we do not address the broad subject of accommodation procurement on behalf of other Government components. Since such actions are initiated by offices other than Logistics, they are presumed to have the necessary approvals before they reach us.

OL 6 4467

SECRET

25X1

SECRET

SUBJECT: CIA Assistance to Other Government Components

4. Continuing support arrangements are limited to Supply Division, Printing and Photography Division, and Real Estate and Construction Division. So that each of those divisions can be provided with a copy of its own support authorities, they are forwarded for your approval as Attachments A, B, and C respectively. Copies of the approved authorities will also be provided to the Director of Finance in accordance with paragraph (2) of reference (b).

[Redacted Signature Box]

25X1

M. James H. McDonald ✓

Atts

Distribution:

- ✓ 0 - OL Official, w/atts
- 2 - DDA, w/atts

SECRET

TAB

25X1

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

Next 2 Page(s) In Document Exempt

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

TAB

~~SECRET~~

ATTACHMENT B

ASSISTANCE TO OTHER GOVERNMENT COMPONENTS
PRINTING AND PHOTOGRAPHY DIVISION, OFFICE OF LOGISTICS

1. Provide printing and photographic support for the production of textual and map work of a classified nature to the Department of State. This support is based upon an agreement dating back to 1947 when the Map Intelligence Division was transferred from the Department to the Agency. Such support is reimbursable and has ranged roughly between \$15-20 thousand per fiscal year.
2. Provide printing and photographic support to the Energy Research and Development Administration (ERDA). In 1957, when the Government Printing Office (GPO) facility located in South Building (known as the Department of State Services Office) was transferred to the Agency, one of the conditions of the agreement to transfer was that the Agency would provide classified printing and photographic support to the Atomic Energy Commission (AEC). In January 1975, the AEC split into two organizations, ERDA and the Nuclear Regulatory Commission (NRC). Approval to continue support to ERDA was granted by the Deputy Director for Administration (DDA) on 15 May 1975. This reimbursable support has been at a rate of less than \$10 thousand per fiscal year.
3. Provide printing and photographic support to NRC. Although NRC had been vested with law enforcement authority when it was split off from AEC, the Office of General Counsel (OGC), in April 1975, held that the Agency would not be in violation of the National Security Act of 1947 if it provided classified printing services to the NRC. Accordingly, the DDA approved the provision of such support on a continuing basis on 15 May 1975. Support is on a reimbursable basis and amounted to slightly over \$1,300 during FY 1976.
4. Provide certain unclassified Agency-produced publications to the GPO, Superintendent of Documents (Sup Docs) for sale to the public. This type of support began with the Agency unclassified atlas program. GPO, after realizing the deficiencies of having the atlases produced commercially using the Agency's reproduction material, asked that its requirements be added to our own production run. Again, an OGC opinion was sought and held that the Agency would not be in violation of any statute if it provided such service. Unclassified publications to be provided are those mutually agreed

~~SECRET~~

~~SECRET~~

Assistance to Other Government Components
Printing and Photography Division, Office of Logistics

upon between Printing and Photography Division and Sup Docs as being of particular interest to the public. Costs of performing this service are reimbursable and amounted to slightly over \$7 thousand during FY 1976.

5. Provide printing and photographic support to the Arms Control and Disarmament Agency (ACDA). Provision of this service is also based upon a condition of transfer of the GPO Department of State Services Office printing facility to the Agency in 1957. ACDA had received classified printing support from that facility and, under terms of our agreement with GPO, would continue to do so. Costs to the Agency are reimbursable and, although the support provided is negligible, the agreement continues to exist.

25X1

APPROVED:

[Redacted Signature Box]

John F. Blake
Deputy Director
for
Administration

31 DEC 1976

Date

~~SECRET~~

TAB

~~SECRET~~

ATTACHMENT C

ASSISTANCE TO OTHER GOVERNMENT COMPONENTS
REAL ESTATE AND CONSTRUCTION DIVISION, OFFICE OF LOGISTICS

Assistance to the Department of State overseas in the form of technical or engineering advice and oversight on construction projects, generator installations, and related support. Ad hoc requests for assistance usually arise in the Foreign Buildings Office, and our response to them has been approved by the Director of Logistics with the concurrence of the area division concerned.

25X1

APPROVED:

[Redacted Signature]

John F. Blake
Deputy Director
for
Administration

20 DEC 1976

Date

~~SECRET~~

[Redacted]

25X1

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

CIA Assistance to Other Government Components

FROM:

Director of Logistics

EXTENSION

NO.

OL 6 4467

DATE

7 SEP 1976

TO: (Officer designation, room number, and building)

EG/DDA

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DDA
Room 7D26, HQS

Approval

2.

Jack:

3. D/L

The closing paragraph of Annex E to [redacted] address-
es the roles of the Inspector General and General Counsel in their actions on certain undertakings of an assistance nature. We are not clear whether the attached are the types of things that you should, or would want to, forward to them for concurrence or information. In any event, [redacted] requires your approval first and then you might decide whether it is appropriate to send them on.

Hal
Hal

4.

5.

6.

7.

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14.

15.

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM: EXTENSION NO.
 DD/A Registry
 DATE 14 December 1976 6208-76

TO: (Officer designation, room number, and building) DATE RECEIVED FORWARDED OFFICER'S INITIALS COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.	EO/DDA TUBE: BX-4	20 DEC 1976		<i>[Signature]</i>	Attached herewith is OGC response to OL 6 4467, 7 Sep. 1976, DDA 76-4509. Pls forward a copy of memo w/atts to OIG when approved by DDA. <div style="border: 1px solid black; width: 100px; height: 20px; margin: 10px auto; text-align: center;">OIG</div> <p style="text-align: right;"><i>Copy 12/28</i></p> <p style="text-align: right;"><i>Jerry:</i></p> <p style="text-align: right;">For file. Pls advise Div. & Staff chiefs plus return copy of OGC & IG notes for DD/L & D/L info.</p> <p style="text-align: right;"><i>Thanks, glen</i></p>
2.					
3.	Director of Logistics				
4.	<i>EO</i>	27 DEC 1976		<i>[Signature]</i>	
5.					
6.				<i>Done on 12/29/76</i>	
7.	<i>PPS</i>	12/28		<i>[Signature]</i>	
8.					
9.					
10.				<i>Done on 12/28/76</i>	
11.					
12.					
13.					
14.					
15.					

OL 6 6253

25X1

25X1

25X1

12/28

Plan

This, finally, is the approved support arrangements package that went forward in our 7 September memo.

I have ~~sent~~ sent copies ^{of Atte} to SO, POPD, + RCD (their own stuff only).

I've also given copies of the OGC and IG memos to front office per Glenn's request.

25X1
[] After you've done what you need to do, ask Bob to prepare a short memo to D/Fin forwarding copies of Atte A + B (reimbursables) per para 2 of [] Annex E)

Thanks
Jerry

TRANSMITTAL SLIP		DATE
TO: Inspector General <i>JR</i>		
ROOM NO. 2E24	BUILDING Hqs	
REMARKS:		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

TAB

MEMORANDUM FOR: Executive Officer, DDA
FROM: [redacted] Executive Officer, OL
SUBJECT: CIA Assistance to Other Government Components

1. Since 19 November, we have submitted requests for approval of seven individual assistance actions, five of which concern briefings/demonstrations to be provided to representatives of other agencies by Printing and Photography Division (P&PD). To date none has been returned approved or disapproved. As a result, P&PD has had to contact three agencies so far and postpone briefings or demonstrations scheduled for 29 and 30 November and 2 December.

2. We agree that some of the assistance actions for which we have requested approval are substantive and warrant a review by the Inspector General and the General Counsel; however, our image suffers when we are unable to respond quickly and positively to something as innocuous as a request to view, and be briefed on, a piece of equipment which we are operating. We clearly need some flexibility in this particular area and suggest that the approval of the DDA would be sufficient to satisfy the requirements of paragraph 3, Annex E, of [redacted]. We shall appreciate anything you can do to assist in this matter.

[redacted]

WTD
MTB/12
je

STAT

STAT

STAT

MEMORANDUM FOR: Executive Officer, DDA
FROM : [Redacted]
Executive Officer, OL
SUBJECT : CIA Assistance to Other Government Components

1. Since 19 November, we have submitted requests for approval of seven individual assistance actions, five of which concern briefings/demonstrations to be provided to representatives of other agencies by Printing and Photography Division (P&PD). To date none has been returned approved or disapproved. As a result, P&PD has had to contact three agencies so far and postpone briefings or demonstrations scheduled for 29 and 30 November and 2 December.

2. We agree that some of the assistance actions for which we have requested approval are substantive and warrant a review by the Inspector General and the General Counsel; however, our image suffers when we are unable to respond quickly and positively to something as innocuous as a request to view, and be briefed on, a piece of equipment which we are operating. We clearly need some flexibility in this particular area and suggest that the approval of the DDA would be sufficient to satisfy the requirements of paragraph 3, Annex E, of [Redacted]. We shall appreciate anything you can do to assist in this matter.

[Redacted]

Distribution:

- 0 + 1 - Adse
- ① - OL/P&PS (Official)
- 1 - OL Files
- 1 - OL/EO Chrono
- 1 - OL Reader File

OL/P&PS: [Redacted] (3 Dec 76)

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

CIA Assistance to Other Government Components

FROM:

Executive Officer, OL

EXTENSION

NO.

OL 6 5927

DATE

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1.

EO/DDA
Room 7D26, HQS

2.

A/C

3.

EO/OL

4.

5.

[Large handwritten signature]

6.

7.

8.

9.

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15.

Hali

(Jim): Agree - this should go out

This memo looks good to me if it ties with your conversation w/ Jack & Mike.

Glenn

Glenn

Pls see me

[Signature]

STAT

TRANSMITTAL SLIP			7 DEC 1976
TO: OL/P&PS (Jean)			
ROOM NO.	BUILDING		
REMARKS:			
<p>The att'd memo is not necessary to forward at this time. Believe we have finally gotten release from OGC of our previous memo's. Please cancel the ticket and number. You may want to keep a copy of the voided memo for your records (file). Whatever you want to do is fine with me.</p> <p style="text-align: right;">thanks, <i>Deb</i></p>			
FROM:			
ROOM NO.	BUILDING	EXTENSION	

FORM NO. 241
1 FEB 55

REPLACES FORM 36-8
WHICH MAY BE USED.

(47)

P&PS DAILY REPORT

10 December 1976

25X1 1. Mr. [redacted] (OGC) called requesting clarification on four items in our 7 September request for approval to continue assistance to other Government components. That was the comprehensive request for approval of those support activities being carried out by Supply, Printing and Photography, and Real Estate and Construction Divisions. The four items/questions are:

25X1 a. Mr. [redacted] presumed that the excess material being released on a nonreimbursable basis to ERDA is primarily "communications" in nature. He was advised that that is so and that it is done only as a result of negotiations between ERDA and the Office of Communications.

[redacted]

25X1

c. Regarding the "parking space" for State-owned vehicles awaiting armoring [redacted] our request was not clear as to the location of that "parking space." He was told that space is provided

25X1

25X1

[redacted]

[redacted]

25X1 2. Mr. [redacted] was satisfied with the clarifications and stated that he expected to have the package ready to begin its return trip to us in the next day or two.

[redacted]

25X1

[redacted]

25X1

TAB

9 DEC 1976

0-16-1021
12-16-76

MEMORANDUM FOR: Deputy Director for Administration
FROM : James H. McDonald
Director of Logistics
SUBJECT : Request for Approval of Assistance To Another
Government Component
REFERENCE :

25X1

1. In accordance with Annex E of the reference, we are forwarding the attached report regarding a 1-day tour of the printing and photographic facility to be given to National Security Agency personnel by the Office of Logistics, Printing & Photography Division. Additional copies of the report are provided herewith for the Inspector General and the General Counsel.

2. It is recommended that the request for assistance be approved.

25X1

JH James H. McDonald

Att

CONCUR:

25X1

JH
John H. Waller
Inspector General

16 December 1976
Date

25X1

JH
Anthony A. Lapiani
General Counsel

16 Dec. '76
Date

AIUO upon removal of
attachment.

25X1

CONFIDENTIAL

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

SUBJECT: Request for Approval of Assistance to Another
Government Component

APPROVED:



John F. Blake
Deputy Director
for
Administration

12/17/76
Date

Distribution:

- 0 - DDA, w/att (For return to D/L)
- 4 - DDA, w/att
- 1 - OL Official (P&PD)

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

CONFIDENTIAL

CONFIDENTIAL

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

OL Assistance

Request No. OL-008-77

AGENCY ASSISTANCE TO OTHER
GOVERNMENT COMPONENTS

DIRECTORATE: Administration

COMPONENT : Office of Logistics

DETAILED DESCRIPTION OF ACTIVITY:

A 1-day tour of the printing and photographic facility will be given to a small group of NSA personnel. Date and time of this tour will be determined upon approval.

LOCATION OF ASSISTANCE:

Printing & Photography Building

ORGANIZATION INVOLVED:

National Security Agency

BASIS OR REASON FOR ACTIVITY:

NSA officials had a meeting with Agency COMSEC representatives and the subjects of photography and printing were mentioned in connection with COMSEC material production. Since NSA is involved in various printing and photographic processes, many of which are in support of unique Agency requirements, a tour was suggested. Mr. Myers, Chief, Communications Security Staff, OC, has requested that OL/P&PD arrange this tour.

FINANCIAL COSTS:

None

MANPOWER REQUIREMENTS:

3 Man-hours

AGENCY EMPLOYEE TO CONSULT FOR ADDITIONAL INFORMATION:

Name:

Organization: OL/P&PD

Telephone Extension:

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

CONFIDENTIAL

25X1

25X1

25X1

ROUTING AND RECORD SHEET

OL-008-77

SUBJECT: (Optional)

Request for Approval of Assistance to Another Government Component

FROM:

EXTENSION

NO.

Director of Logistics

8

DATE

9 DEC 1976

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. Deputy Director for Administration
7D18 Headquarters

13 DEC 1976

APPROVAL

2. Office of Inspector General

14 DEC 1976

16

Qu

JFK

3. ~~Director of Logistics~~

[Redacted]

4. TUBE BX-5
Office of General Counsel

12-16 76 12/16

RHP

5. DDA

17 DEC 1976

[Handwritten initials]

6. Director of Logistics

21 DEC 1976

J

7. RPS

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15.

OL-008-5977

25X1

25X1

TAB

ADMINISTRATIVE
INTERNAL USE ONLY

76-5992

INSPECTOR GENERAL
76-3536

DEC 1978

OGC 76-6922
12-7-76

MEMORANDUM FOR: Deputy Director for Administration
FROM : James H. McDonald
Director of Logistics
SUBJECT : Request for Approval of Assistance to Another
Government Component
REFERENCE :

STAT

1. In accordance with Annex E of the reference, we are forwarding the attached report regarding participation in an Atex text editing and composition system users group meeting. Various commercial concerns and the Government Printing Office will be attending as well as a representative from the Office of Logistics, Printing and Photography Division. Additional copies of the report are provided herewith for the Inspector General and the General Counsel.

2. It is recommended that the request for assistance be approved.

m James H. McDonald

STAT

Att

CONCUR:

John H. Waller
John H. Waller
Inspector General

9 Dec 76
Date

STAT

Anthony A. Lapham
Anthony A. Lapham
General Counsel

7 Dec 76
Date

STAT

ADMINISTRATIVE
INTERNAL USE ONLY

OL 6 5816

ADMINISTRATIVE
WORK ONLY

SUBJECT: Request for Approval of Assistance to Another
Government Component

APPROVED:

STAT

[Redacted Signature Box]

12/9/76
Date

[Handwritten Signature]
Deputy Director
for
Administration

Distribution:

- 0 - DDA, w/att (For return to D/L)
- 4 - DDA, w/att

ADMINISTRATIVE
WORK ONLY

OL Assistance
Request No. OL-007-77

AGENCY ASSISTANCE TO OTHER
GOVERNMENT COMPONENTS

DIRECTORATE: Administration

COMPONENT : Office of Logistics

DETAILED DESCRIPTION OF ACTIVITY:

Participation in an Atex system users group meeting sometime in mid December 1976 for a period of one day. Items of mutual interest concerning the application of the Atex 8000 electronic text editing and composition system (ETECS) to the tasks of text editing and typographic composition will be discussed.

LOCATION OF ASSISTANCE:

Washington, D. C. area. Specific location has not yet been determined.

ORGANIZATIONS INVOLVED:

An as yet unspecified number of commercial printing and publishing concerns, and the Government Printing Office.

BASIS OR REASON FOR ACTIVITY:

Office of Logistics, Printing and Photography Division utilizes an Atex 8000 ETECS. The interchange of ideas relative to the use of the system will prove valuable.

FINANCIAL COSTS:

None, so far as is known.

MANPOWER REQUIREMENTS:

8 - 16 Man-hours

AGENCY EMPLOYEE TO CONSULT FOR ADDITIONAL INFORMATION:

Name:

Organization: OL/P&PD

Telephone Extension:

ROUTING AND RECORD SHEET

OL-007-77

SUBJECT: (Optional)
Request for Approval of Assistance to Another Government Component

FROM: Director of Logistics	EXTENSION	NO. DDA 76-5992
		DATE 1 December 1976

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		

1. EO/DDA				
2. Inspector General	7 DEC 1976	<i>De</i>	<i>JF</i>	Please note meeting to be held in <u>mid-December 1976</u> . <i>As EXPEDITE!</i> <i>z</i>
3. General Counsel <i>TUBE BX-5</i>	12-7-76	<i>12/7</i>	<i>RA</i>	
4. EO/DDA	9 DEC 1976		<i>[Signature]</i>	
5.				
6.				
7. Director of Logistics			<i>[Signature]</i>	
8. <i>C/R+PS</i>				
9.				
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14.				
15.				

TAB

DDI Registry
76 3936

SECRET

MEMORANDUM FOR: Deputy Director for Administration
FROM : James H. McDonald
Director of Logistics
SUBJECT : Request for Approval of Assistance to
Another Government Component
REFERENCE :

25X1

1. In accordance with Annex E of the reference, we are forwarding the attached report regarding the release of Agency excess materiel to the U.S. Military Services. Additional copies of the report are provided herewith for the Inspector General and the General Counsel.
2. It is recommended that the request for assistance be approved.

25X1

Att - AS

JH James H. McDonald

CONCURRENCES:

John H. Waller
Inspector General

Date

25X1

JH Anthony A. Lapham
General Counsel

6 Dec. 76

Date

APPROVED:

25X1

Deputy Director for Administration

7 DEC 1976

Date

25X1

SECRET

11 6 5 76

Distribution:

- Orig - DDA. w/att (For return to D/L)
- 2 - DDA, w/att
- 1 - OIG, w/att
- 1 - OGC, w/att

SECRET

Date _____

OL Assistance Request No. OL-006-77

AGENCY ASSISTANCE TO OTHER GOVERNMENT AGENCIES

Directorate: Administration

Component : Office of Logistics

Detailed Description of Activity:

Release to the U.S. Military Services, United States manufactured and, where appropriate, foreign materiel which becomes excess to Agency needs and where sterility and security are not prohibitive.

Location of Assistance: Worldwide

Organizations Involved:

- a. Office of Logistics
- b. Agency cognizant office
- c. U.S. Military components

Basis or Reason for Activity:

Federal Property Management Regulation (FPMR) 101-45.102 states, "Any need for personal property expressed by any Federal Agency ... shall be paramount to any disposal,"

Financial Cost:

None - Receiving activity pays transportation costs

Manpower Requirements:

That required to process documentation and load carriers

SECRET

SECRET

SUBJECT: Agency Assistance to Other Government Agencies

Agency Employee to Consult for Additional Information:

Name 25X1

Organization: Chief, Supply Division, OL

Telephone : 25X1

SECRET

UNCLASSIFIED

INTERNAL

CONFIDENTIAL

SECRET

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

ROUTING AND RECORD SHEET

02-006-77

SUBJECT: (Optional)

FROM:

Director of Logistics

EXTENSION

NO.

DATE

28 NOV 1976

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. Deputy Director for Administration
7D26 Hqs

30 NOV 1976

2.

3. Office of Inspector General
2E25 Hqs

2 DEC 1976

4.

5. Office of General Counsel
7D01 Hqs

6 Dec. RHP

TUBE: BX-5

6.

DDA

7 DEC 1976

7. Director of Logistics

8.

C/P+PS

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Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

01 6 5754

25X1

25X1

25X1

TAB

ADMINISTRATIVE

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

DD/A Registry
76-5851
76-3451

24 NOV 1976 OGC 76-6735
11-30-76

MEMORANDUM FOR: Deputy Director for Administration

FROM : James H. McDonald
Director of Logistics

SUBJECT : Request for Approval of Assistance To Another
Government Component

REFERENCE :

STAT

1. In accordance with Annex E of the reference, we are forwarding the attached report regarding a test run on the Documate II microfilm camera for the Securities and Exchange Commission to be given by the Office of Logistics, Printing & Photography Division. Additional copies of the report are provided herewith for the Inspector General and the General Counsel.

2. It is recommended that the request for assistance be approved.

m James H. McDonald

STAT

Att

CONCUR:

STAT

John H. Watter
Inspector General

29 Nov 76
Date

STAT

Anthony A. Lapnam
General Counsel

for

6 Dec. 76
Date

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

OL 6 5773

ADMINISTRATIVE
INTERNAL USE ONLY

SUBJECT: Request for Approval of Assistance to Another
Government Component

APPROVED:

[Redacted Signature Box]

John D. Brune
Deputy Director
for
Administration

7 JUN 1978
Date

Distribution:

- 0 - DDA, w/att (For return to D/L)
- 4 - DDA, w/att

ADMINISTRATIVE

INTERNAL USE ONLY

OL Assistance
Request No. OL-005-77

AGENCY ASSISTANCE TO OTHER
GOVERNMENT COMPONENTS

DIRECTORATE: Administration

COMPONENT : Office of Logistics

DETAILED DESCRIPTION OF ACTIVITY:

Run a test on the Documate II microfilm Camera for the Securities and Exchange Commission. The test will be run on 2 December 1976.

LOCATION OF ASSISTANCE:

Printing & Photography Building

ORGANIZATION INVOLVED:

Securities and Exchange Commission

BASIS OR REASON FOR ACTIVITY:

CIA is the only organization in the area that has a Documate II with the capability of filming at a 48X reduction ratio. The Securities and Exchange Commission is getting ready to send out an RFP and they need to run this test before doing so.

FINANCIAL COSTS:

None

MANPOWER REQUIREMENTS:

1 - 1 1/2 Man-hours

AGENCY EMPLOYEE TO CONSULT FOR ADDITIONAL INFORMATION:

Name:

Organization: OL/P&PD

Telephone Extension:

STAT

STAT

ROUTING AND RECORD SHEET

OL-005-77

SUBJECT: (Optional)

Request for Approval of Assistance to Another Government Component

FROM:

Director of Logistics

EXTENSION

NO.

DATE

24 NOV 1976

STAT

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. Deputy Director for Administration
7D18 Headquarters

RECEIVED

OFFICER'S INITIALS

APPROVAL

2. IG / [redacted]
OGC / [redacted]

26 Nov 76
1-30-76

FORWARDED

OFFICER'S INITIALS

3. Director of Logistics

[redacted]

4. DDW

7 DEC 1976

5. [redacted]

6. D/L

7. C/P + PS

8. [redacted]

9. [redacted]

10. [redacted]

11. [redacted]

12. [redacted]

13. [redacted]

14. [redacted]

15. [redacted]

OL 6 5773

TAB

24 NOV 1976 OGC 76-6737
11-30-76

MEMORANDUM FOR: Deputy Director for Administration

FROM : James H. McDonald
Director of Logistics

SUBJECT : Request for Approval of Assistance From Another
Government Component

STAT REFERENCE :

1. In accordance with Annex E of the reference, we are forwarding the attached report regarding copier management related assistance from the Social Security Administration to the Office of Logistics, Printing & Photography Division. Additional copies of the report are provided herewith for the Inspector General and the General Counsel.

2. It is recommended that the request for assistance be approved.

pm
James H. McDonald

Att

CONCUR:

for
John H. Watter
Inspector General

29 Nov 76
Date

for
Anthony A. Lapnam
General Counsel

6 Dec 76
Date

OL 6 5772

ADMINISTRATIVE

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

INTERNAL USE ONLY

SUBJECT: Request for Approval of Assistance From Another
Government Component

APPROVED:

[Redacted Signature Box]

7 DEC 1976

Date

Deputy Director
for
Administration

Distribution:

- 0 - DDA, w/att (For return to D/L)
- 4 - DDA, w/att

ADMINISTRATIVE

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

INTERNAL USE ONLY

OL Assistance
Request No. OL-004-77

AGENCY ASSISTANCE FROM ANOTHER
GOVERNMENT COMPONENT

DIRECTORATE: Administration

COMPONENT : Office of Logistics

DETAILED DESCRIPTION OF ACTIVITY:

Upon approval by the DDA, OL/P&PD will contact the Social Security Administration via telephone to request independent productivity information on various office copying machines.

LOCATION OF ASSISTANCE:

Printing & Photography Building

ORGANIZATION INVOLVED:

Social Security Administration

BASIS OR REASON FOR ACTIVITY:

To support the copier management activity with pertinent information, the Systems Staff, P&PD/OL, would like to contact an outside Agency that produces productivity reports on office copiers/duplicators.

FINANCIAL COSTS:

None

MANPOWER REQUIREMENTS:

Not more than 1 man-hour.

AGENCY EMPLOYEE TO CONSULT FOR ADDITIONAL INFORMATION:

Name:

Organization: OL/P&PD

Telephone Extension:

STAT

STAT

ROUTING AND RECORD SHEET

OL-004-77

SUBJECT: (Optional)
Request for Approval of Assistance From Another Government Component

FROM: Director of Logistics *pr B* [Redacted] EXTENSION NO. DATE

TO: (Officer designation, room number, and building) DATE RECEIVED FORWARDED OFFICER'S INITIALS COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

STAT
STAT

TO:	DATE		OFFICER'S INITIALS	COMMENTS
	RECEIVED	FORWARDED		
1. Deputy Director for Administration 7D18 Headquarters			<i>[Signature]</i>	APPROVAL
2. <i>IG</i> [Redacted] <i>OGC</i>	<i>Nov. 11-30-76</i>	<i>Nov. 16-02</i>	<i>[Signature]</i>	
3. Director of Logistics [Redacted]				
4. <i>DDA</i>	<i>7 DEC 1976</i>		<i>[Signature]</i>	
5. <i>R/K</i>				
6. <i>C/IPS</i>				
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15.				

DL 6 5772

TAB

25X1

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

Distribution:

Orig - DDA, w/att (For return to D/L)
2 - DDA, w/att
1 - OIG, w/att
1 - OGC, w/att

25X1

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

SECRET

SUBJECT: Agency Assistance to Other Government Agencies

Manpower Requirements:

That required to process documentation and load carriers.

Agency Employee to Consult for Additional Information:

Name :

25X1

Organization: Chief, Supply Division, OL

Telephone :

25X1

SECRET

UNCLASSIFIED

INTERNAL

CONFIDENTIAL

SECRET

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3

ROUTING AND RECORD SHEET

OL-003-77

SUBJECT: (Optional)

FROM:

Director of Logistics

EXTENSION

NO.

DATE

24 NOV 1976

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. Deputy Director for Administration
7D26 Hqs

24 NOV 1976

[Handwritten initials]

2.

3. Office of Inspector General 2E25 Hqs

76
Nov

28
Nov 76

[Handwritten initials]

4.

5. Office of General Counsel 7D01 Hqs

11-30-76 DEC 1976

[Handwritten initials]

6.

DDA

7 DEC 1976

[Handwritten initials]

7. Director of Logistics

[Redacted box]

[Handwritten initials]

8.

C/P+PS

9.

10.

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12.

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15.

OL 6 5755

Approved For Release 2004/05/13 : CIA-RDP91-00607R000100210001-3



25X1

25X1

25X1

TAB

19 NOV 1976 CGC 76-6634
11-23-76

MEMORANDUM FOR: Deputy Director for Administration

FROM : James H. McDonald
Director of Logistics

SUBJECT : Request for Approval of Assistance to Another
Government Component

REFERENCE :

1. In accordance with Annex E of the reference, we are forwarding the attached report regarding a briefing on microfiche titling techniques on the Documate II microfilm camera to be given to Defense Intelligence Agency micrographics personnel on 29 November 1976 by the Office of Logistics, Printing & Photography Division. Additional copies of the report are provided herewith for the Inspector General and the General Counsel.

2. It is recommended that the request for assistance be approved.

hm James H. McDonald

Att

CONCUR:

John H. Warren
Inspector General

23 Nov 76
Date

Anthony A. Lapham
General Counsel

6 Dec 76
Date

**ADMINISTRATIVE
INTERNAL USE ONLY**

SUBJECT: Request for Approval of Assistance to Another
Government Component

APPROVED:

STAT

7 DEC 1976

Date

[Handwritten Signature]
for
Administration

Distribution:

- 0 - DDA, w/att (For return to D/L)
- 4 - DDA, w/att

ADMINISTRATIVE

INTERNAL USE ONLY

OL Assistance
Request No. OL-002-77

AGENCY ASSISTANCE TO OTHER
GOVERNMENT COMPONENTS

DIRECTORATE: Administration

COMPONENT : Office of Logistics

DETAILED DESCRIPTION OF ACTIVITY:

Brief DIA micrographics personnel on microfiche titling techniques on the Documate II microfilm camera on 29 November 1976.

LOCATION OF ASSISTANCE:

Printing & Photography Building

ORGANIZATION INVOLVED:

Defense Intelligence Agency

BASIS OR REASON FOR ACTIVITY:

DIA is purchasing a Documate II camera to film some of the same types of material CIA is filming. They would like to make their titles compatible to CIA's. In order to do this they would like to discuss our titling methods.

FINANCIAL COSTS:

None

MANPOWER REQUIREMENTS:

1 - 1 1/2 Man-hours

AGENCY EMPLOYEE TO CONSULT FOR ADDITIONAL INFORMATION:

Name:

Organization: OL/P&PD

Telephone Extension:

STAT

STAT

ROUTING AND RECORD SHEET

OL-002-77

SUBJECT: (Optional)

Request for Approval of Assistance to Another Government Component

FROM:

EXTENSION

NO.

Director of Logistics

DATE

19 NOV 1976

STAT

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. Deputy Director for Administration
7D18 Headquarters

11/22

[Handwritten Signature]

APPROVAL

2.

3.

Inspector General
2E24 Hqs

23 Nov 76

23 Nov 76

[Handwritten Signature]

4.

5.

General Counsel
7D07 Hqs

11-23-76

12/6

[Handwritten Signature]

6.

IG - 2E24

12/6/76

12/6/76

[Handwritten Signature]

7.

DDA
7D24 Hqs

1 DEC 1976

[Handwritten Signature]

8.

9.

Director of Logistics

[Handwritten Signature]

10.

C/P+PS

11.

12.

13.

14.

15.

OL 6 5708

STAT

STAT

TAB

ADMINISTRATIVE
INTERNAL USE ONLY

INSPECTOR GENERAL	DD/A Registry
10-3427	76-5814

19 NOV 1976

OGC 76-6635
11-23-76

MEMORANDUM FOR: Deputy Director for Administration

FROM : James H. McDonald
Director of Logistics

SUBJECT : Request for Approval of Assistance to Another
Government Component

REFERENCE :

STAT

1. In accordance with Annex E of the reference, we are forwarding the attached report regarding a demonstration and briefing of the Terminal Data Corporation Documate II microfilm camera to be given to State Department personnel on 30 November 1976 by the Office of Logistics, Printing & Photography Division. Additional copies of the report are provided herewith for the Inspector General and the General Counsel.

2. It is recommended that the request for assistance be approved.

STAT

m James H. McDonald

Att

CONCUR:

John H. Walter
Inspector General

23 Nov 76
Date

STAT

Anthony A. Lapham
General Counsel

6 Dec 76
Date

STAT

ADMINISTRATIVE
INTERNAL USE ONLY

SUBJECT: Request for Approval of Assistance to Another
Government Component

APPROVED:

STAT

7 DEC 1976

Date

For
Administration

Distribution:

- 0 - DDA, w/att (For return to D/L)
- 4 - DDA, w/att

ADMINISTRATIVE
INTERNAL USE ONLY

OL Assistance
Request No. OL-001-77

AGENCY ASSISTANCE TO OTHER
GOVERNMENT COMPONENTS

DIRECTORATE: Administration

COMPONENT : Office of Logistics

DETAILED DESCRIPTION OF ACTIVITY:

Demonstration and briefing on 30 November 1976 for 1 hour on the Terminal Data Corporation Documate II microfilm camera.

LOCATION OF ASSISTANCE:

Printing & Photography Building

ORGANIZATION INVOLVED:

State Department

BASIS OR REASON FOR ACTIVITY:

State Department is considering procurement of a Documate II camera and would like to see the equipment in operation and discuss our use of the equipment.

FINANCIAL COSTS:

None

MANPOWER REQUIREMENTS:

1 - 1 1/2 Man-hours

AGENCY EMPLOYEE TO CONSULT FOR ADDITIONAL INFORMATION:

Name:

Organization: OL/P&PD

Telephone Extension:

STAT

STAT

ADMINISTRATIVE
INTERNAL USE ONLY

ROUTING AND RECORD SHEET

OL-001-77

SUBJECT: (Optional)

Request for Approval of Assistance to Another Government Component

FROM:

EXTENSION

NO.

Director of Logistics

19 NOV 1976

STAT

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

20/ Deputy Director for Administration
7D18 Headquarters

11/22

APPROVAL

2.

3.

Inspector General
2E24 Headquarters

23 Nov 76

23 Nov 76

J.L.

4.

5.

General Counsel
7D07 Headquarters

11-23-76

12/6

R.H.

6.

7.

DDA
7D24, Headquarters

7 DEC 1976

J

8.

9.

Director of Logistics

G

10.

C/P+PS

11.

12.

13.

14.

15.

DL 8 5679

STAT

STAT

TAB

15 OCT 1976

MEMORANDUM FOR: Executive Officer to the DDA

FROM : [redacted]
Executive Officer, OL

SUBJECT : Support of Other Agencies

Attached is the memorandum for the record on P&PD's contact with the State of Virginia. In our submission of activities in support of other agencies for approval under [redacted] we took the term "support" literally and certainly did not include day-to-day liaison which is merely exchange of technical information but not necessarily related to intelligence production or processes. P&PD, of course, is our major source of widespread liaison with other governmental elements; however, SD and RECD also have numerous contacts in DOD, GSA, Corps of Engineers, Naval Facilities Engineering Command, ERDA, and others. We are going to need clarification on what is necessary to report or gain clearance for with relation to other agency "liaison" vice "support."

[redacted]

Att

Distribution:

- Orig & 1 - Addressee, w/att
- 1 - OL Official, w/att
- ✓ 1 - OL/P&PS, w/att (via DD/L & D/L)
- 1 - OL/EO Chrono, wo/att

EO/OL/[redacted] (14 October 1976)

RCC

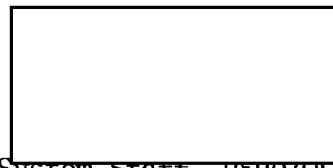
KC

5 October 1976

MEMORANDUM FOR THE RECORD

SUBJECT: Contact with Outside Agency

1. On 27 September 1976, Mr. Jim Nelms, Purchasing and Supply Officer, Commonwealth of Virginia, contacted the Systems Staff, P&PD, concerning performance of certain equipment his office is considering purchasing as part of a photocomposition system.
2. The device under consideration is a Datum magnetic tape reader. Mr. Nelms' concern is over the reliability of this reader in an environment where they must produce 22,000 to 38,000 typeset pages in a 9-month period and cannot afford any lengthy downtime.
3. I advised him that of the two readers P&PD has, one has performed satisfactorily over a 3-year period under a light work load, and the other has operated effectively only 2 to 3 weeks out of a 6-month period under heavy production.
4. This was the extent of the information Mr. Nelms requested and he seemed satisfied with the responses.



System Staff, P&PD/OL

STAT

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Executive Officer, OL

EXTENSION

NO.

DATE

15 OCT 1976

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. D/L

15 OCT 1976

[Handwritten initials]

2. DD/L

20 OCT 1976

[Handwritten initials]

3. C/P&PS/OL

10/20

[Handwritten initials]

Jerry:

Please file the attached in file. I suspect we'll start to build quite a volume of these.



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