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ORD 2863-75

11 JUL 1975

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MEMORANDUM FOR: [REDACTED]

SUBJECT : Membership - Special Panel of the
ORD Career Service Panel

1. Last year I appointed two non-supervisory people to the Career Service Panel as a way to bring the views of non-supervisory personnel into Panel discussions and deliberations. In turn, these representatives have provided their peers with feedback on the functioning of the Panel. This arrangement has worked out successfully and I have decided to extend its use by appointing you as a representative of the secretarial and clerical personnel on the Special Panel. I would like you to serve on the Panel from 14 July 1975 to 12 July 1976.

2. Prior to the next meeting of the Special Panel in July you will be furnished with material which will prepare you to participate in the proceedings of the Panel.

/s/ JAMES V. HIRSCH

James V. Hirsch
Director of Research and Development

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(8 July 1975)

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