

CSP-9/11/72

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CHARTER  
OFFICE OF RESEARCH AND DEVELOPMENT  
CAREER SERVICE PANEL

1. GENERAL

This notice outlines the organization and general responsibilities of the Office of Research and Development Career Service Panel.

2. ORGANIZATION

a. The ORD Career Service Panel will consist of the following members:

- (1) Ex Officio Member  
Director (non-voting) OK
- (2) Chairman  
Deputy Director/ORD (voting) - OK
- (3) Permanent Members  
Division Chiefs (voting)  
Such other personnel as appointed - OK  
by the D/ORD (voting)
- (4) Deputy Division Chiefs will serve  
in a rotating membership position  
for 3 months duration each. (voting)  
*Two* ~~Three~~ Deputy Chiefs will serve  
simultaneously. For promotion  
actions, no more than one vote per  
division will be allowed. 25X1  
*See*
- (5) Executive Secretary  
Administrative Officer (non-voting) OK
- (6) Recording Secretary (non-voting) OK

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c. The ORD Career Service Panel will review and make recommendations to the D/ORD in the following areas. (All recommendations will be a matter of consensus by vote. Voting will be by a show of hands, or by proxy in writing that has been submitted to the Chairman, CSP, prior to the meeting.)

(1) Selection of individuals for Career Employee status;

(2) Requests for promotion to grades through 15 in accordance with

25X1

(3) Requests for all external training in excess of two weeks and costing \$500 or more;

(4) Requests for internal training of more than 160 hours;

(5) Recommendations regarding honorary, merit, and QSI awards.

(6) Recommendations regarding marginal professional employees.

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Director of Research and Development