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8 FEB 62

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MEMORANDUM FOR: Chief, International Activities Division, DDO


FROM: James H. McDonald  
Director of Logistics

SUBJECT: Additional Positions for the Office  
of Logistics 

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1. Over the past few months, we have seen our support to your activities grow like "Topsy" and, from discussions with you and your people, this will continue for some time. We have tried to be as responsive as we can in providing both materiel support as well as personnel resources. However, it is in this latter area that I have concerns. While you have been forthcoming where able to provide positions when asked, we find ourselves now having assigned a number of officers without positions, and, more importantly, we are projecting additional assignments as your programs grow. Our immediate problem, is, of course, that we will be exceeding our Full Time Equivalency (FTE) and even our authorized ceiling if no formal positions are established on your Staffing Complement. This, in turn, affects our ability to hire replacements and causes shortages elsewhere. 

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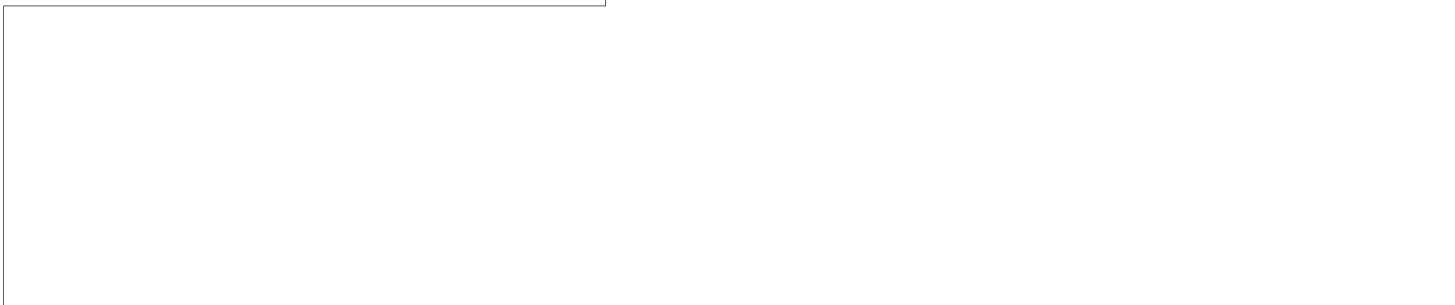
2. The following is a recap of officers we have assigned, their position status, and a projection of future needs of IAD for OL personnel. The projection of future needs is based upon planning discussions to this date. We recognize that they may never be implemented or may be radically changed. In either event, I think it's important that you have our thoughts on this area in order to proceed with your planning.

POSITION

INCUMBENT

SLOT STATUS

Senior Log Planning Officer  
Contracting Officer  
Logistics Officer



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