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Notes & Quotes

10 June 1988

NEWEST OL EMPLOYEES

OL would like to take this opportunity to welcome [redacted] an MG Careerist in the Career Trainee Program, who is serving a nine-week interim assignment in OL with Supply Division. [redacted]

We are also pleased to welcome our most recent group of Summer-Only employees:

[Redacted box for newest OL employees]

OL REASSIGNMENTS

The following OL reassignments were announced:

[Redacted box for OL reassignments]

PROMOTIONS

Congratulations are in order to the following OL employees who were recently promoted:

Employee's Name Office

Promoted to GS-13:

[Redacted box for GS-13 promotions]

Promoted to GS-07:

[Redacted box for GS-07 promotions]

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PROMOTIONS (Continued)

To GS-06

25X1
25X1 [Redacted]

To GS-05

25X1 [Redacted]

To IS-02

25X1 [Redacted]

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NOTES AND QUOTES

25X1 It has been brought to our attention that the OL staff notes do not always reach everyone in timely fashion, and this has caused people to miss out on certain functions announced in this medium. For this reason, we are increasing the number of copies being sent to each distribution point. We ask those who are at the distribution points to please ensure that the staff notes are disseminated as soon as possible. If anyone needs additional copies, please call Marie, Brenda, or Dawna [Redacted]

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NOTE TO EXTERNAL LOGISTICS OFFICERS

Many of you work in extremely busy offices and find it next to impossible to get away for training. If you find yourself in this position, you are reminded that the OL Flying Squad can go anywhere, anytime, to do anything, including domestic assignments. For information and assistance in requesting someone to fill in for you while you are in training, contact [Redacted]

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25X1 [Redacted]

DATES TO REMEMBER

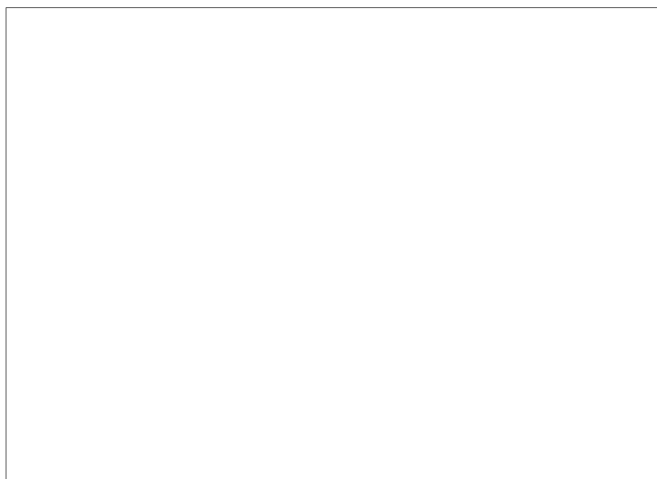
16 June 1300- Hqs Auditorium "The Psychology of
1500 [Redacted] Treason" [Redacted]
[Redacted] of OMS

21 June 1400 Hqs Auditorium "Is the Government
Getting Its Money's
Worth from
Computers" by guest
speaker Dr. Carl
Hammer

28 July 1000 Hqs Auditorium OL Quarterly

29 July 1000 [Redacted] OL Quarterly

[Redacted] *****



REMINDER FROM IMSS:

IMSS is looking for suggestions of interesting OL-related activities to photograph or videotape for possible use in OL quarterlies, annual reports, briefings and so forth. These photos may include people, operations, processes, new developments, locations, etc. Please contact Bob [Redacted] with your suggestions. [Redacted]

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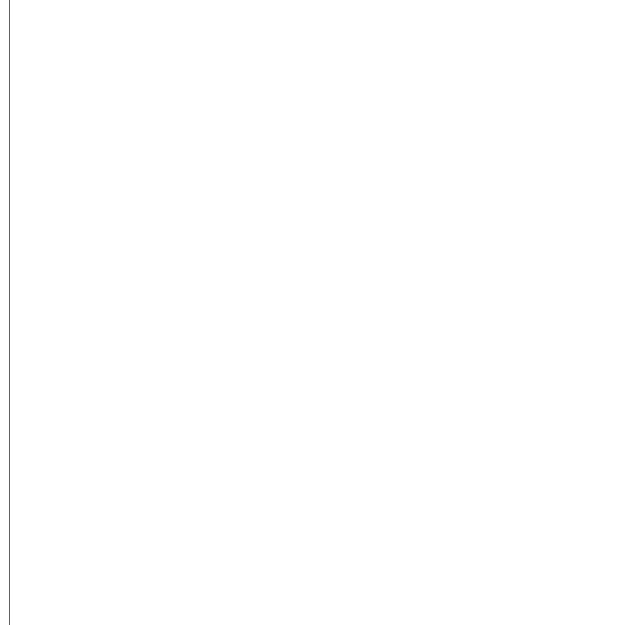
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INITIATIVES FOR EFFICIENCY

During 1988, the Office of Logistics (OL) is committed to enhancing the logistical support rendered to its Agency customers. An important aspect of this concentrated effort is the reduction of bureaucratic procedures and the streamlining of functions resident in OL. We are, unfortunately, doing a number of things today as we have done them for the past 25 years! By persisting in this mode of operation, we are not utilizing our resources as efficiently as possible, and we will be handicapped in meeting the many, varied challenges which will confront us on the horizon.

A Logistics Notice has been issued encouraging every OL employee, regardless of grade level, to submit suggestions and recommendations which will permit tasks, responsibilities or entire functions to be performed more efficiently. These submissions will be reviewed by the OL Training and Awards Panel and depending on the potential impact of the suggestion, the Panel will make recommendations for cash awards for employees ranging from \$200 to \$1,000. Further, the fact that employees have submitted suggestions will be noted in their Performance Appraisal Reports.



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MAP SERVICES LIBRARY MOVE

OL is again preparing to move the Office of Information Resources (OIR) Map Services Library to its permanent location OL and General Services Administration representatives have inspected and accepted the space. The move is estimated to take two weeks and will commence on 13 June.



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ONE INDIVIDUAL CAN MAKE A DIFFERENCE

The Director of Logistics extends a sincere "*well done*" to the following employees who, by their outstanding performance, have not only received acknowledgment from OL customers but have helped to enhance the "*can-do*" image of our office:

A letter of appreciation, from Fritz W. Ermath, Chairman, National Intelligence Council, dated 27 May 1988, commended the **Printing and Photography Group** for their outstanding efforts in the production of a three-volume publication entitled, [redacted]

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[redacted] This publication was completed in time for the beginning of the INF Treaty ratification hearings in the Senate. [redacted]

[redacted] Logistics Officer, formerly of the New Building Project Office (NBPO), was recognized in a letter of appreciation, dated 27 May 1988, from [redacted] Acting Chief, Communications Engineering Division, EG/OIT, for his fine support during his tenure in NBPO. Mr. [redacted] stated that Art was always ready, willing, and able to work with OIT in resolving conflicts and discrepancies which arose in the financial transactions of the programs.

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In a cable from the Chief, Logistics Officer, EUCA, dated 31 May 1988, [redacted] Supply Officer, was commended for her fine support while TDY. The cable stated that Sandy quickly adapted to the job of transportation officer and helped to prepare requisitions. Her assistance enabled the station to operate efficiently and effectively.

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A note of appreciation, from [redacted] OIT Marketing Group, dated 2 June 1988, recognized [redacted] of the Design and Presentation Center/P&PG, for her support in an OIT Briefing Package. [redacted] stated that Ann is eager to please, has the OL "can-do" attitude, and she always produces a polished product.

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[redacted]

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