

12 May 1987

MEMORANDUM FOR: Director of Security

FROM: John M. Ray
Director of Logistics

SUBJECT: Visitor Control Center Modifications

REFERENCE: Memo for D/L from D/OS, dtd 8 Apr 87, Subject:
Request for Addition to Visitor Control Center
and Enlargement of Rt. 193 Control Point

Jm

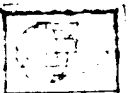
1. I agree with your desire to process visitors and employees into the compound in an efficient and safe manner. The Office of Logistics will initiate whatever facility work is required to enable you to do so. However, there are a number of significant issues which must be addressed before I can initiate the specific actions you have requested.

2. The aesthetic treatment of our perimeter areas and our traffic management are matters of considerable concern to the National Capital Planning Commission (NCPC), local residents, community leaders, and local Congressmen. This has been particularly true for the areas adjacent to Savile Lane (Rt. 123 VCC) and the Turkey Run Park (now Claude Moore Farm Park) side of the compound. In fact, the treatment of these two areas was specifically singled out as a key issue in the master plan (MP) and the NCPC approval of that plan. The NCPC approval memorandum specifically noted that under the revised MP, visitors would be restricted to the Rt. 123 entrance, and the Turkey Run gate would continue to be restricted to employees.

3. Your people should be aware that we are going to do anything possible to avoid increases in traffic into the Rt. 123 entrance. If we are not successful, the Virginia Highway Department will widen Rt. 123, which will, in turn, cause the citizens of McLean and the politicians to revolt against us.

4. We were reasonably comfortable proceeding with your earlier requests to make changes to the Rt. 123 VCC and the Rt. 193 checkpoint because we believed they were within the spirit of the MP approved by NCPC. However, your requested addition of a new lane at the Rt. 123 VCC would encroach further on Savile Lane and might be viewed by some as outside the approved MP. Likewise, enlargement of the facility at Rt. 193, with its obvious implications that more people would be processed

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SUBJECT: Visitor Control Center Modifications

through that gate, goes contrary to Agency public commitments and the MP. The MP states that to alleviate community concerns, additional traffic will be diverted to the George Washington Memorial Parkway (GWMP) gate. Further, the Rt. 193 and GWMP gate areas have very little property to work with, and enlargement of that area will undoubtedly result in traffic congestion.

5. The decision to approach NCPC has to be made by the DDA. I prefer not to ask him to do so if there are reasonable options. In this regard, I urge your people to consult closely with [redacted] Chief, Facilities Management Division, OL, and [redacted] Chief, New Building Project Office, OL, each of whom have a wealth of information, including professional studies made of traffic management on the Headquarters Compound by our consultant, Bellomo-McGee, Inc. (BMI). You may, in fact, wish to have this firm look at specific options for you. BMI has conducted traffic management analyses for us and is quite familiar with the traffic flow into, within, and out of the compound. They also may have experience in the processing of personnel at control points. The objective of this in-depth analysis should be to identify procedures which not only would satisfy your physical security requirements but also would minimize, if not eliminate, additional design and construction at the VCC's. Hopefully, an in-depth analysis at this time will ensure that, if we must make additional changes to the VCC's, they will be final.

6. If all else fails, I will ask the DDA to approach the NCPC with a dramatic change to our plans, but only as a last resort, given the political whiplash which will result therefrom.

Please have your people contact [redacted] C/FMD/OL, on [redacted] to [redacted] discuss possible options before we proceed any further.

[redacted]

John M. Ray

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STAT

OL/NBPO

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Rewritten: O-DL/JMRAY:mgk

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)


Request for Addition to Visitor Control Center

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[Redacted]

EXTENSION

NO.

05 0483-87 

Director of Security

DATE

8 APR 1987

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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1. Director of Logistics

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8 APR 1987

MEMORANDUM FOR: Director of Logistics

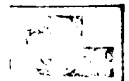
STAT FROM:
Director of Security

SUBJECT: Request for Addition to Visitor Control Center
and Enlargement of Route 193 Control Point

1. Action Requested: This memorandum requests your approval for the addition of a second inbound visitor vehicle lane and second Security Protective Officer (SPO) control point at the Visitor Control Center (VCC) located on the the Route 123 compound access road. Also requested is approval for the enlargement of the yet to be constructed Security Control Point on the Route 193 access road leading into the West parking lot and parking garage.

2. Background: The original concept for the control of all visitors to the Headquarters compound was to stop them at the VCC, establish bona fides, complete sign-in procedures, issue a badge, and provide parking directions and a temporary parking permit. Since conception of that plan several years ago, a recent survey has established that the number of visitors has grown beyond that which was estimated at that time. Evaluation of the survey data shows that the configuration of the VCC will not be capable of processing the number of visitors as planned. The VCC is nearing completion and will have only one inbound lane for visitor processing. One additional lane and one SPO Control Point should be added. This solution would not totally rectify the situation, but would alleviate it during rush hours, allowing many of the pre-registered visitors to be processed at the VCC and all non-registered visitors to be completely processed there. Those pre-registered visitors not processed at the VCC would proceed to the Headquarters Building and be processed as they are now.

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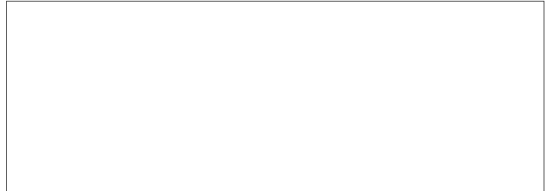
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Enlargement of Route 193 Control Point

3. The opening of the new Headquarters Building will further impact the processing of visitors at the VCC. Projections indicate that the number of visitors will far exceed the capacity of the VCC to process all visitors even with an additional lane and SPO control point. Those visitors to components in the new Headquarters Building would best be served by processing through a secondary VCC. The most convenient would be the planned control point at the entrance to the compound from Route 193 which is scheduled for construction within the next several months. That control point is currently planned to accommodate a maximum of two SPOs and was not intended to process visitors.

4. The security control point at the George Washington Parkway Gate, although not intended nor advertised as a secondary VCC, is being equipped with automated visitor processing equipment and will be capable of processing a limited number of visitors as is now the case.

5. Recommendation: To fully process the maximum number of registered visitors and all the nonregistered visitors to the Headquarters compound, the VCC should be reconfigured/extended to accommodate a second SPO control point and a second visitor vehicle lane. The Route 193 security control point should be enlarged to accommodate additional personnel and automated visitor processing equipment to process visitors. Vehicle lanes at this security control point should also be widened to accommodate a visitor lane and parking. Your approval and assistance concerning this request is solicited.

STAT



APPROVED:

Director of Logistics

Date