

B+C 2

23 December 1986

MEMORANDUM FOR: Executive Assistant to the DDA

FROM: John M. Ray
Director of Logistics

SUBJECT: Space

Jim:

1. Attached herewith are two memoranda, one from the Director of Finance and one from the Director of Security requesting 3200 square feet of office space [redacted] I apologize for the delay in getting these memoranda up to you; it will not happen again.

STAT

2. As I discussed with you on the phone, I do not feel that my role is to be the Agency's decisionmaker as far as space allocation is concerned. Our proper role, in my opinion, is to administer space. Consequently, I defer to you, the ADDA, and the DDA to advise us as to what we should do in this situation.

STAT

[redacted signature box]

John M. Ray

Attachment

O-DL/JRAY:mgk [redacted] (23 Dec 86)

STAT

- Distribution:
- Orig - Addressee
 - 2 - DDA
 - 1 - OL Files
 - 1 - C/RECD/OL

OL 0065-86



ADMINISTRATIVE - INTERNAL USE ONLY

Page Denied

05 NOV 1986

MEMORANDUM FOR: Deputy Director for Administration

VIA: Director of Logistics

FROM: [Redacted] Director of Security

STAT

SUBJECT: Request for Approval to Acquire/Renovate Office Space for the Office of Security in

[Redacted]

STAT

1. Action Requested: It is requested that you approve the use of the Director of Central Intelligence Agency Authority as provided for in Section 8 of the Central Intelligence Act of 1949, as amended to lease and renovate office space in support of the Directorate of Administration.

2. Background: The acquisition of the new office space will provide 3,200 square feet of additional office space to satisfy our current requirement. Approximately 1,200 square feet of space will be used to relocate the [Redacted] files now located [Redacted] and the remainder of the office space will be needed to accommodate the increase in our staffing compliment, that resulted from an extensive reorganization.

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[Redacted]

STAT

4. Recommendation: Your approval is requested to proceed with the acquisition of the space cited above.

[Redacted]

STAT

OS 6 1296

ADMINISTRATIVE INTERNAL USE ONLY

SUBJECT: Request for Approval to Acquire/Renovate Office
Space for the Office of Security

[Redacted]

[Redacted]

STAT
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CONCUR:

Director of Logistics

Date

APPROVED:

Deputy Director for Administration

Date

OS/LS [Redacted] laj (4 November 86)

STAT

Distribution:

- Orig - Return to D/S
- 2 - DDA
- ✓ 1 - D/OL (OL Files)
- 1 - D/S
- 1 - OS Reg
- 1 - LS
- 1 - OL/RECD

ADMINISTRATIVE INTERNAL USE ONLY

Page Denied

OK Bill

ADMINISTRATIVE - INTERNAL USE ONLY

OF 0719-86
29 October 1986



MEMORANDUM FOR: Deputy Director for Administration

VIA: Director of Logistics

FROM:
Director of Finance

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SUBJECT: Request for Approval to Acquire/Renovate Office
Space for the Office of Finance

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1. Approval Requested: Approval is requested for the leasing and renovation of approximately 3,200 square feet of office space for the Office of Finance's Financial Systems Division

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2. Background: Space to house the Price Waterhouse contractors who are presently engaged in work on the development of the new payroll system in connection with the Automated Compensation and Information System (ACIS) project for the Office of Finance (OF) was included in the 1986 contract in hopes that Price Waterhouse would be able to locate and provide the space. It appears that the contractor will be able to provide satisfactory space at a total

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ADMINISTRATIVE - INTERNAL USE ONLY

Subject: Request for Approval to Acquire/Renovate Office Space
for the Office of Finance [redacted]

STAT

DD/FS/OF [redacted] 28 October 1986)

STAT

Distribution:

- Orig - Addressee
- 2 - DDA
- 1 - D/OL
- 1 - D/OF Chrono
- 1 - DD/FS/OF Chrono

Distribution:

- ~~1~~ - OL Files
- 1 - OL/RECD Official
- 1 - OL/RECD Chrono

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