

ROUTING AND TRANSMITTAL SLIP

20 September 1988

DDA-1883X-88
31 Aug

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1.	OL/EXO		
2.			
3.			
4.			
5.			

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

[Redacted]

This is the third inquiry that we have received from or about ServiceMaster, one of which was from Senator Orrin Hatch. The previous inquiries were responded to by OL/PMS and OCA. I thought that you should see this one and discuss its handling with D/OL or DD/OL.

STAT

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

STAT

DDA REGISTRY

45-1

Log 5-20-AR

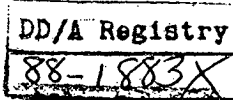
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ServiceMASTER®

**Industrial
Management
Services**

**ServiceMaster Industrial
Management Services**
983 Old Eagle School Road
Wayne, PA 19087
215/687-6950



31 August 1988

Mr. Ray Huffstutler
Deputy Director for Administration
The Central Intelligence Agency
Washington, DC 20505

Dear Mr. Huffstutler:

On 30 June 1988 I sent to your attention several pieces of material about the ServiceMaster Company, along with a cover letter requesting the opportunity to discuss with you ServiceMaster's unique facility support services program. On 17 July I received in response a letter from the Procurement Management Staff advising that I would be placed on the Agency's "Bidders Mailing List" upon my completion of the two enclosed forms. Because it is highly doubtful that preemptive solicitation will be sought by the Agency on this type of facility support management service, I would again request to meet with you personally to discuss this hybrid currently receiving much D.o.D. interest and action.

Mr. Huffstutler, I enclose a copy of ServiceMaster's annual report which details our financial stability and corporate direction. I also enclose a completed Certificate Pertaining To Foreign Interest. I will plan to call your office to make arrangements for a meeting together.

Respectfully yours,

A handwritten signature in cursive script that reads "Roger D. Thorne".

Roger D. Thorne
Division Manager - East Coast

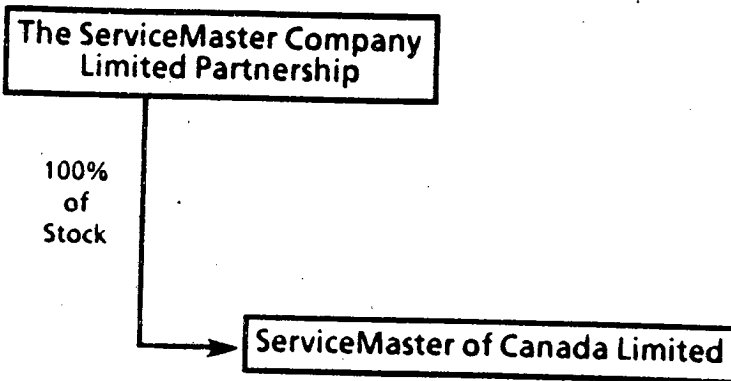
RDT:cjr
Enclosures



*The ServiceMaster Company
Limited Partnership
ServiceMaster Management
Corporation*

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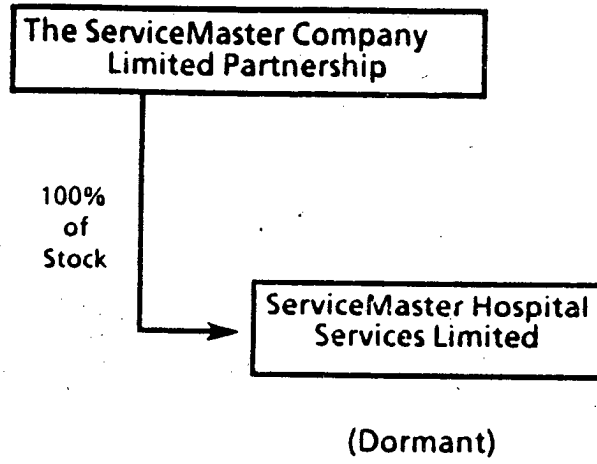
Directors

Kent H. E. Plumley

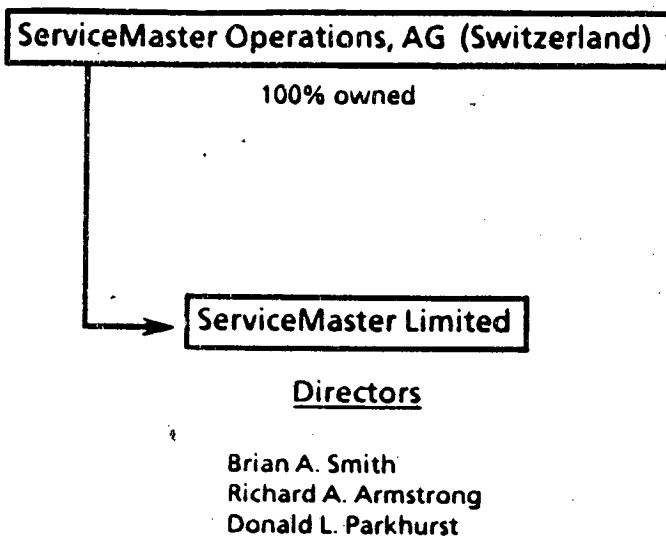
Officers

C. William Pollard, President
Robert D. Erickson, Executive Vice President
and Chief Financial Officer
Charles W. Stair, Executive Vice President
Vernon T. Squires, Senior Vice President and
General Counsel
Edward L. Olsen, Vice President & Associate
Counsel
Robert F. Keith, Treasurer
Susan D. Krause, Secretary
Kent H. E. Plumley, Assistant Secretary

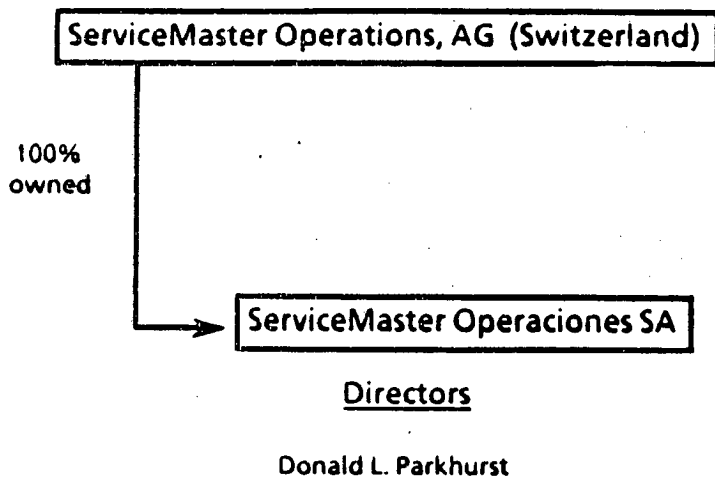
Purpose:
Management services in Canada



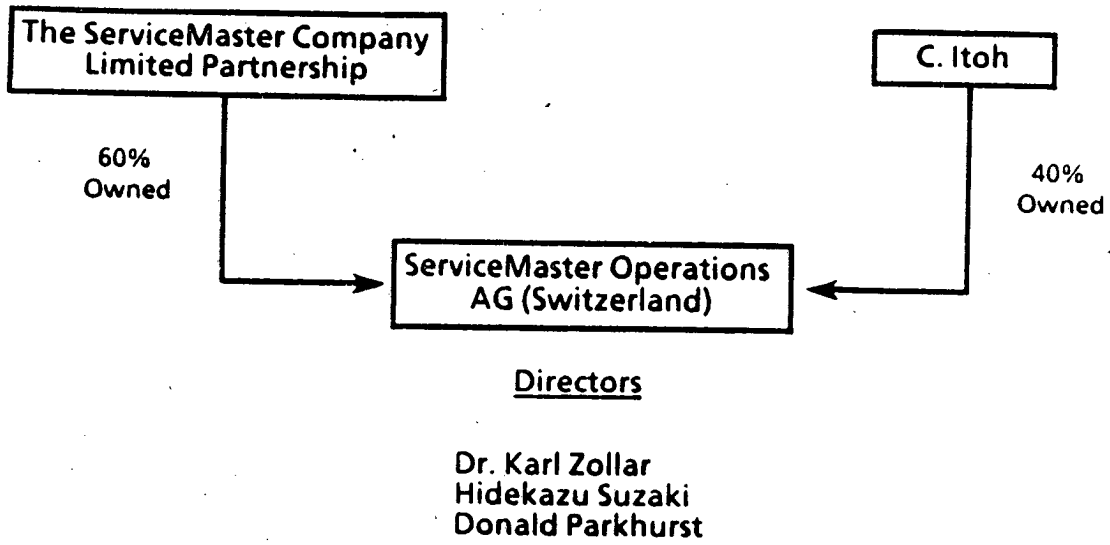
Purpose:
Management services in United Kingdom



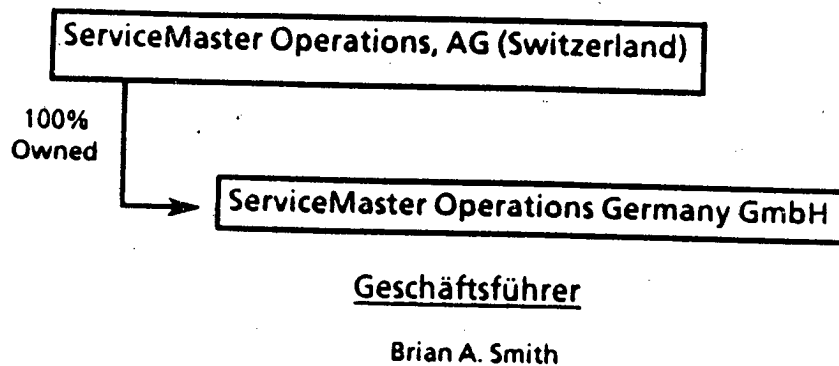
Purpose:
Foreign franchise subsidiary.
United Kingdom



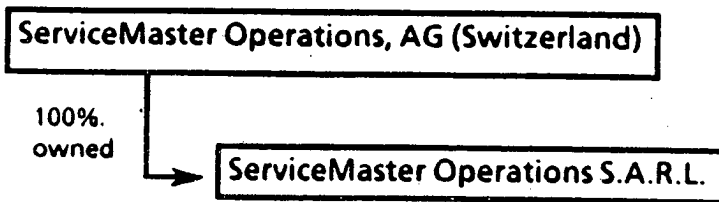
Purpose:
Distributor services in Spain.



Purpose:
Residential/commercial foreign franchising
Subsidiary operating through
its subsidiaries: ServiceMaster Limited (UK)
ServiceMaster Operations Germany GmbH
ServiceMaster Operations S.A.R.L. (France)
ServiceMaster Operaciones SA



Purpose.
Distributors services in Germany



Gerant

Brian A. Smith

Purpose:
Distributor services in France

1988

DM SFP

ServiceMASTER.

Management
Services

ServiceMaster East
Management Services
983 Old Eagle School Road
Wayne, PA 19087
215/687-6950

ServiceMASTER.

Mr. Ray Huffstutler
Deputy Director for Administration
The Central Intelligence Agency
Washington, DC 20505

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SERVICEMASTER