

DDIT subject

DDA - 2342X-PP

ROUTING AND TRANSMITTAL SLIP

Date

3 November 1988

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1.	CHIEF, PROCUREMENT MANAGEMENT STAFF/OL		
2.			
3.			
4.			
5.			

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

#1 FOR ACTION - PLEASE PROVIDE APPROPRIATE RESPONSE AND A DROP COPY FOR DDA.

SUSPENSE: 24 NOVEMBER 1988

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org symbol, Agency/Post)

Room No.—Bldg.

Phone No.

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

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PACIFIC ARCHITECTS AND ENGINEERS INCORPORATED

1601 North Kent Street, Rosslyn Plaza C, Suite 907, Arlington, VA 22209 (703) 243-6464

DD/A Registry

88-2342X

October 31, 1988

Mr. Raymond Huffstetler
Director of Administration
Central Intelligence Agency
Washington, D.C. 20505

Dear Mr. Huffstetler:

The purpose of this letter is to both introduce Pacific Architects and Engineers and to express our interest in providing Operations and Maintenance (O&M) services for your facility at Langley.

PAE is one of the largest U.S. Government O&M Contractors. Our 35-year history of providing O&M services includes successful performance of contracts for the U.S. Government throughout the world - contracts ranging from 10 to 28,000 employees and with all levels of sensitivities including O&M of the the U.S. Embassy in Moscow.

It is important to note PAE entered the O&M industry from the engineering field. In your environment, where fail-safe and redundant systems are understood, you need more than the very best executive level of custodial services. It is imperative that state-of-the-art Predictive as well as Preventive Maintenance systems are being employed to insure that all mechanical and electrical systems never suddenly break down from years of unintentional neglect. PAE is considered an industry leader in O&M services, understands and is qualified to provide all the services you require.

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This is to assure you that PAE understands security and, through experience, knows how to phase into an ongoing operation with absolutely no disruption to client operations.

We are extremely interested in submitting a proposal to provide the services that were procured approximately five years ago under RFP No. 84 (PMS) 001. It is our understanding that this contract is about to be reprocured.

Accordingly this is to respectfully request that:

- (1) PAE is afforded an opportunity to bid the above-mentioned solicitation.
- (2) An appointment to meet with you at your convenience.

Sincerely,



Michael L. Gulino
Senior Vice President