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28 JAN 1988

MEMORANDUM FOR: CMCDS User Services Working Group (USWG)

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FROM:

[Redacted]

Chairman, User Services Working Group

SUBJECT: Working Group Status and Actions Remaining

This memo summarizes where we have been (as well as where we are going) regarding the User Services Working Group's (USWG) role in developing a systems definition for a Community Multilateral Counterterrorist Data System (CMCDS). Hopefully the attachments should provide all the background information necessary to prepare for our next USWG meeting on 7 December.

Background:

At Tab A is the Terms of Reference (TOR) paper produced by the ICS/IHC office in coordination with CIA, DIA, and NSA. The paper kicked-off our efforts to define a system capable of supporting 'national level' counterterrorism intelligence activities. The formation of the USWG and its basic taskings are outlined at pages 3 and 4 of the TOR.

The USWG first met on 20 October '88. At that meeting a basic 'charter' concerning USWG purpose and plan of action was discussed and generally accepted (Tab B).

At Tab C is a draft of the functional capabilities description for the CMCDS. The draft represents the USWG efforts to define CMCDS required capabilities and reflects only the inputs of State/INR, State/DS, DOE, CIA, and the NIO/CT. While this 'first cut' appears to be comprehensive, there was consensus that the associated descriptive paragraphs (definitions of the functional requirements) were inadequate for developing an architectural approach for CMCDS. The functional capabilities requirement definitions at Tab C have been rewritten and remain an open item for the USWG.

At Tab D is a status report from the Architectural and Communications Working Group (A&CWG). The report requests specific information regarding functional capabilities definitions, and therefore should be used in our review of Tab C.

At Tab E is the first draft of the CMCDS Concept of Operations produced by the CONOPS Working Group. The tentative revisions shown reflect incorporation of the USWG recommendations (Tab F) to accept an overarching criterion for defining CMCDS functional capabilities, and reciprocally, for determining agency/organizational access to the future CMCDS. The USWG's responsibilities in defining and prioritizing CMCDS functional capabilities, and to begin identifying 'what information should be resident in CMCDS', i.e. data bases, etc., is critical to the actions of all other working groups.

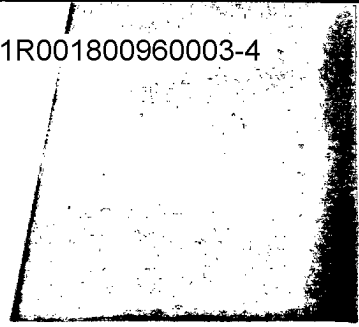
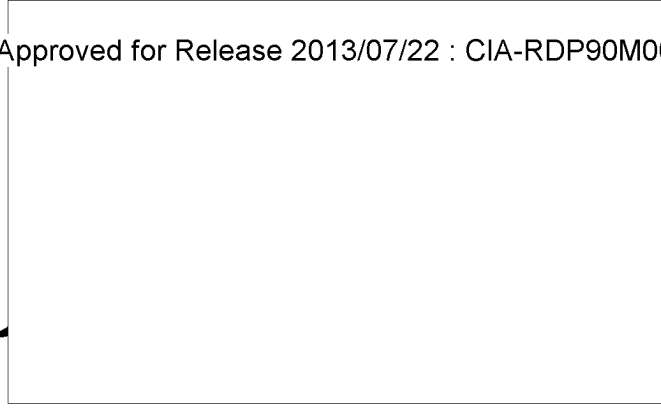
Distribution:

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STAT/ICS/IHC [Redacted] (11/29/88)

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Actions Pending:

It is essential that USWG participants complete their review and criticism of the functional capabilities 'baseline' (Tab C), prioritizing the existing titles as 'Essential', 'Required', 'Desired' or 'Not Required/NA'. Associated definitions for each capability must also be reviewed, edited and/or validated. In order to meet the overall schedule, this review and validation must be completed by 6 December 1988. Please provide your inputs to Lt Col

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[redacted] ICS/IHC, [redacted] Washington, DC 20505, NLT that date.

At Tab G is a 'strawman' outline of the information/data base requirements for CMCDS. Our goal is to develop a paper that identifies appropriate data base requirements, defines their content, identifies source (if the data already exists) and agency/organization responsibilities for maintenance. Using the strawman at Tab G as a departure point, please provide your comments, additions and suggestions NLT 7 December '88.

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The next USWG meeting is scheduled for 0930, Wednesday, 7 December, in the Forsman Room of the DIAC, Bolling AFB. Please insure your clearances are passed to DIA/OS-4A and identify [redacted] DB-5, as the POC.

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