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DIRECTOR OF CENTRAL INTELLIGENCE  
HUMINT Committee

06 OCT 1988

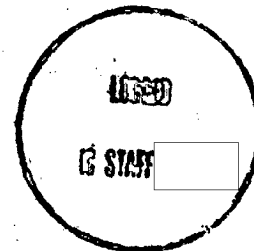
*Cnto 5-SP*

HC 88-161  
5 October 1988

OFFICE OF THE CHAIRMAN

MEMORANDUM FOR: [redacted]  
Director, Planning and Policy Staff

SUBJECT: Transition Team Fact Book



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1. Per DCID 3/7, the mission of the HUMINT Committee is to advise and assist the DCI in the discharge of his responsibilities for the efficient allocation and effective use of Community human resources for the collection of foreign intelligence by monitoring, coordinating, and striving for improvement of human source collection programs and activities. [redacted]

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2. HUMINT Committee functions are to:

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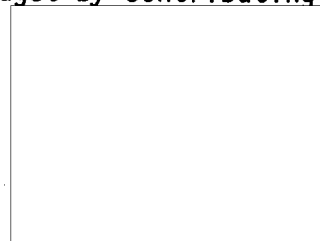
- o Examine problems and consider improvements in human source collection and procedures for dissemination of intelligence.
- o Develop, guide, and coordinate priorities for national HUMINT collection activities of National Foreign Intelligence Program (NFIP) agencies based on the needs of policymakers and analysts.
- o Draft, coordinate, and issue National HUMINT Collection Plans (NHCPs), providing candid assessments of current reporting by collectors in response to national intelligence needs, and recommending improvements or changes in collection priorities.

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- o Review and evaluate the effectiveness of collection and reporting activities to ensure systematic tracking with national intelligence needs.
- o Develop more fully the contribution of open source intelligence to the national intelligence effort.
- o Support development of the NFIP and its budget by contributing expertise on HUMINT collection activities.



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3. Intelligence Community Interface

a. Interface with the Community is accomplished primarily through the interagency HUMINT Committee which consists of senior representatives of the IC Staff, CIA, DIA, NSA, FBI, the Service intelligence chiefs, and the Department of State. Continuing contact at the action level is also accomplished by the Committee and through the activities of the Collection Coordination Subcommittee and the Science and Technology Subcommittee. [redacted]

b. The range of the HUMINT Committee's work has expanded during the past year and senior Intelligence Community management has looked increasingly to the Committee staff to take the lead in a number of special projects. [redacted]

4. Key functions of the Collection Coordinating Subcommittee and the Science and Technology Subcommittee are discussed in the attachments. [redacted]

[redacted]

Atts as stated (2)

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COLLECTION COORDINATING SUBCOMMITTEE

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1. The most familiar activities of the HUMINT Committee (HC) are those associated with its Collection Coordination Subcommittee (CCS), which has responsibilities to:

- o develop National HUMINT Collection Guidance;
- o conduct National HUMINT Reporting Assessments; and
- o coordinate National HUMINT Collection Plans (NHCP).

2. The HC publishes country and subject oriented NHCPs that reflect national priority collection objectives and designate the specific agencies responsible for collection and reporting against them. NHCPs are written by the HC staff, under the guidance of the Chairman of the CCS, with the active participation and concurrence of elements of the Intelligence and Foreign Affairs Communities.

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3. Through the following NHCP process, the HC provides candid assessments of reporting in response to national needs and makes recommendations for improvements or changes in the Community's HUMINT collection efforts.

- o Selection. Based on a review of the National Intelligence Topics and other national intelligence guidance documents, and in consultation with NIOs and DIOs, the Chairman of the CCS draws up a list of countries and global topics to be addressed in NHCPs for the next calendar year. Currently, there are  NHCPs, with  updated annually and new ones added as required.

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- o Assessment. The CCS staffer responsible for writing a plan conducts a series of Community-wide interviews of policy officials, analysts, and collection managers to identify the priority issues and obtain candid comments on the current state of collection, including gaps, obstacles, resource shortfalls, and suggestions for improvement. The Chairman, CCS then invites the appropriate NIO to chair a formal interagency assessment seminar to discuss the plan.

- o Drafting and Coordination of the Plan. Following the Community assessment seminar, the plan is drafted and distributed to the Community for comments and formal approval by a meeting of the CCS, during which agencies are assigned primary and supporting collection responsibilities for specific collection objectives. DCI-level correspondence is then prepared forwarding the NHCP to heads of collection agencies or Chiefs of Missions discussing any special problems the Community has identified and recommending operational improvements.

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DISTRIBUTION: HC 88-161 w/two attachments

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DCI/ICS/HC, [redacted] 5 October 88

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