





### ROUTING AND RECORD SHEET

**SUBJECT:** (Optional) Arrangements for DDCI Speech to the National Young Leaders Conference  
25 Mar 1988

**FROM:** William M. Baker [Redacted]  
Director, Public Affairs

**EXTENSION NO.:** PAO # 88-0108

**DATE:** 24 Mar 88

**TO:** (Officer designation, room number, and building)

	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1.		24 MAR 1988	[Redacted]	
2.				
3.		25 Mar	RG	
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1.		24 MAR 1988	[Redacted]	
2.				
3.		25 Mar	RG	
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

PAO

DCI  
EXEC  
REG

p. 310-ir

DCI  
EXEC  
REG

~~OFFICIAL USE ONLY~~

PAO 88-0108

Distribution:

- Orig. - DDCI [redacted]
- 1 - FR [redacted]
- 1 - [redacted]
- 1 - [redacted]
- 1 - PAO Registry
- 1 - D/PAO
- 1 - PAO Ames
- 1 - PAO Chrono
- 1 - MED(Subject)
- 1 - Jean
- 1 - DCI Security

24 March 1988

MEMORANDUM FOR: Deputy Director of Central Intelligence

FROM: William M. Baker  
Director, Public Affairs Office

SUBJECT: Arrangements for Your Speech to the  
National Young Leaders Conference

1. You are scheduled to speak to the National Young Leaders Conference (NYLC) sponsored by the Congressional Youth Leadership Council at 1:00 p.m. on Friday, 25 March at the Jefferson Auditorium, US Department of Agriculture, South Building, 1400 Independence Avenue, Wing 4 Entrance, Washington, D.C. Phone: 447-2911. [redacted] will accompany you.

STAT

2. Arrangements: You are asked to be at the US Department of Agriculture South Building Wing 4 Entrance at 12:50 p.m. You will be met by Conference Director Larry Guillemette who will escort you to the Jefferson Auditorium where you will meet with other staff members (see opposite for biographies) and the high school students chosen to host you -- Mary Mace from Georgia and Kathy Sevier from Alabama. Mary Mace will introduce you at 1:00 p.m. and Kathy Sevier will thank you after your presentation. A podium and microphone will be located at floor level. Your remarks are scheduled to begin at 1:05 p.m. The suggested format is 15 minutes of remarks followed by 35 minutes of questions and answers. The conference photographer and students will take photographs during the question and answer period. Adjournment is at 1:55 p.m.

The conference is taping all speeches and plan to publish excerpts in their newsletter. Prior to publication, we have asked to review the article on your appearance.

3. Audience: You can expect 290 outstanding high school students representing 46 states and 2 territories. (See list of attendees opposite.) The media will not be present.

4. Conference Agenda: You are scheduled to speak on the fourth day of the conference. Prior to your appearance, the students will have breakfast with members of the Washington press corps. Then Director of the Office of Management and Budget, James Miller, and Secretary of Housing and Urban Development, Samuel Pierce will speak to the group. You are the only speaker



~~OFFICIAL USE ONLY~~

P310-11

scheduled for the afternoon. (See opposite for agenda and list of distinguished speakers.)

5. Background: The Congressional Youth Leadership Council is a non-profit, non-partisan educational organization located in Washington, D.C. The Council serves as a nationwide educational network by bringing outstanding youth to the nation's capital to experience the dynamics of constitutional democracy. The National Young Leaders Conference is one of the variety of educational programs that is sponsored by the Council. The theme of this conference is "Tomorrow's Leaders Meeting the Leaders of Today." Students are chosen by their school principals or by the Congressional Council for scholastic achievement, extracurricular activities, and leadership capabilities. (See background information opposite including list of the honorary Congressional Board of Advisors.)

STAT



William M. Baker

OFFICIAL USE ONLY

Central Intelligence Agency



Washington, D.C. 20505

21 MAR 1988

Mr. Lawrence F. Guillemette, Jr.  
Conference Director  
Congressional Youth Leadership Council  
1511 K Street, N.W., Suite 842  
Washington, D.C. 20005

Dear Mr. Guillemette:

I accept with pleasure your invitation to address the National Young Leaders Conference on Friday, 25 March at the National Press Club. I look forward to the opportunity of meeting with you and speaking with these outstanding high school students.

Best wishes.

Sincerely,

/s/ Robert M. Gates

Robert M. Gates  
Deputy Director of Central Intelligence

STAT  
DCI/PAO/WMB [Redacted]

Distribution:

- Orig. - Addressee
- STAT 1 - ER [Redacted]
- STAT 1 - D/Ex Staff - [Redacted]
- STAT 1 - [Redacted]
- 1 - D/PAO
- 1 - PAO Registry
- 1 - PAO Ames
- 1 - PAO Chrono
- 1 - MED(Subject)



P-310-111

ADMINISTRATIVE INTERNAL USE ONLY

PAO 88-0090

3 March 1988

DDCI:

RE: Speaking Invitation  
National Young Leaders Conference  
Congressional Youth Leadership Council  
National Press Club  
Washington, D.C.  
25 March or 29 March 1988

Director of the National Young Leaders Conference, Larry Guillemette, has invited you to speak at the Conference sponsored by the Congressional Youth Leadership Council on Friday, 25 March or Tuesday, 29 March at the National Press Club. The suggested format is 10 minutes of remarks followed by 40 minutes of questions and answers. You are asked to speak on how the Agency fits within the Executive Branch or any other topic of your choice. The audience would include 350 outstanding high school students from throughout the US. The meeting is not open to the media. The Council is expecting Secretary of Energy John Herrington, Secretary of Interior Donald Hodel, and Secretary of HUD Samuel Pierce to speak at the Conference session covering the Executive Branch. (See opposite for background material.)

Since this is a high school audience, and we normally reserve our student briefings for the college level, I recommend that you decline this invitation. If you agree, a letter of regret is attached for your signature.

STAT



Bill Baker

STAT DCI/PAO/WMB



STAT Distribution:

Orig. - Addressee

1 - ER

1 - D/Ex Staff

1 - D/PAO

1 - PAO Registry

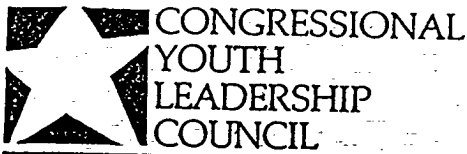
1 - PAO Ames

1 - PAO Chrono

1 - MED(Subject)

STAT  
STAT

ADMINISTRATIVE INTERNAL USE ONLY



January 20, 1988

The Honorable Robert M. Gates  
Director C.I.A.  
The White House  
Washington, D.C. 20500

Dear Mr. Gates:

This spring the Congressional Youth Leadership Council will once again sponsor the National Young Leaders Conference. During a five week period, over 1,600 outstanding high school students will come to our nation's capital for an intensive educational program. This group represents the best and brightest of today's youth - tomorrow's leaders. The enclosed information will serve to illustrate the scope and content of our program.

The National Young Leaders Conference provides a unique opportunity for the students to gain an insider's view of government by interacting with those individuals who shape public policy. I know you share our concern for educating youth for responsible citizenship and join us in promoting active involvement in the democratic process. We are a non-profit, non-partisan organization which encourages our students to consider all viewpoints as they endeavor to come to an understanding of current issues facing our nation. We certainly hope you can assist us by contributing to the balance of our program and will honor us by accepting our invitation to address the young leaders of tomorrow during one of the Conference weeks this spring.

It is our philosophy that we can be of no greater service to our country than by instilling an appreciation of our American heritage and democratic institutions in the "successor generation." It is our hope that your calendar can accommodate this request and we trust that you will respond favorably.

For your convenience I have enclosed an RSVP memorandum. If you have any questions or need any additional information, please contact Rick McDonald at (202) 638-0008. Thank you for your time and consideration.

Sincerely,

Lawrence F. Guillemette, Jr.

Lawrence F. Guillemette, Jr.  
Conference Director

Enclosures  
1511 K Street, N.W., Suite 842  
Washington, D.C. 20005  
(202) 638-0008



CONGRESSIONAL YOUTH LEADERSHIP COUNCIL  
NATIONAL YOUNG LEADERS CONFERENCE

REPLY MEMORANDUM

TO: Lawrence F. Guillemette, Jr.  
Conference Director  
The Congressional Youth Leadership Council  
1511 K Street, N.W., Suite 842  
Washington, D.C. 20005

FROM: The Honorable Robert M. Gates  
Director C.I.A.  
The White House  
Washington, D.C. 20500

YES, I accept your invitation to be a speaker at the National Young Leaders Conference. (Approximately 375 scholars attend each session.)

I would prefer to participate on the following date(s):

- Friday, February 26, 1988
- Friday, March 4, 1988
- Wednesday, March 16, 1988
- Friday, March 25, 1988
- Tuesday, March 29, 1988

STAFF CONTACT: \_\_\_\_\_ PHONE: \_\_\_\_\_

If you have any questions or need any additional information, please call Rick McDonald at (202) 638-0008.

No, I cannot participate.

COMMENTS:



ADMINISTRATIVE INTERNAL USE ONLY

PAO 88-0090

3 March 1988

DDCI:

RE: Speaking Invitation  
National Young Leaders Conference  
Congressional Youth Leadership Council  
National Press Club  
Washington, D.C.  
25 March or 29 March 1988

Director of the National Young Leaders Conference, Larry Guillemette, has invited you to speak at the Conference sponsored by the Congressional Youth Leadership Council on Friday, 25 March or Tuesday, 29 March at the National Press Club. The suggested format is 10 minutes of remarks followed by 40 minutes of questions and answers. You are asked to speak on how the Agency fits within the Executive Branch or any other topic of your choice. The audience would include 350 outstanding high school students from throughout the US. The meeting is not open to the media. The Council is expecting Secretary of Energy John Herrington, Secretary of Interior Donald Hodel, and Secretary of HUD Samuel Pierce to speak at the Conference session covering the Executive Branch. (See opposite for background material.)

Since this is a high school audience, and we normally reserve our student briefings for the college level, I recommend that you decline this invitation. If you agree, a letter of regret is attached for your signature.

STAT

[Redacted Signature Box]

Bill Baker

STAT DCI/PAO/WMB

[Redacted Box]

STAT Distribution:

Orig. - Addressee

1 - ER

1 - D/Ex Staff -

STAT SIAI

1 - D/PAO

1 - PAO Registry

1 - PAO Ames

1 - PAO Chrono

1 - MED(Subject)

ADMINISTRATIVE INTERNAL USE ONLY

Central Intelligence Agency



Washington, D.C. 20505

Mr. Lawrence F. Guillemette, Jr.  
Conference Director  
Congressional Youth Leadership Council  
1511 K Street, N.W., Suite 842  
Washington, D.C. 20005

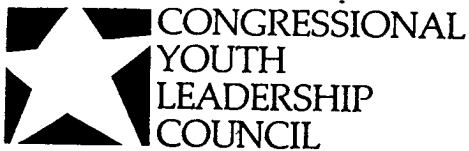
Dear Mr. Guillemette:

Thank you for your invitation to address the National Young Leaders Conference on either March 25th or 29th. Unfortunately, I will not be able to speak to the students at that time. However, I commend you for sponsoring this forum so that our young leaders can learn more about government. Please give them my congratulations for participating in this conference.

Best wishes for a successful program.

Sincerely,

Robert M. Gates  
Deputy Director of Central Intelligence



January 20, 1988

The Honorable Robert M. Gates  
Director C.I.A.  
The White House  
Washington, D.C. 20500

Dear Mr. Gates:

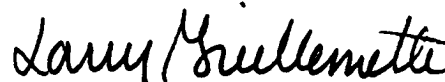
This spring the Congressional Youth Leadership Council will once again sponsor the National Young Leaders Conference. During a five week period, over 1,600 outstanding high school students will come to our nation's capital for an intensive educational program. This group represents the best and brightest of today's youth - tomorrow's leaders. The enclosed information will serve to illustrate the scope and content of our program.

The National Young Leaders Conference provides a unique opportunity for the students to gain an insider's view of government by interacting with those individuals who shape public policy. I know you share our concern for educating youth for responsible citizenship and join us in promoting active involvement in the democratic process. We are a non-profit, non-partisan organization which encourages our students to consider all viewpoints as they endeavor to come to an understanding of current issues facing our nation. We certainly hope you can assist us by contributing to the balance of our program and will honor us by accepting our invitation to address the young leaders of tomorrow during one of the Conference weeks this spring.

It is our philosophy that we can be of no greater service to our country than by instilling an appreciation of our American heritage and democratic institutions in the "successor generation." It is our hope that your calendar can accommodate this request and we trust that you will respond favorably.

For your convenience I have enclosed an RSVP memorandum. If you have any questions or need any additional information, please contact Rick McDonald at (202) 638-0008. Thank you for your time and consideration.

Sincerely,



Lawrence F. Guillemette, Jr.  
Conference Director

## Enclosures

1511 K Street, N.W., Suite 842  
Washington, D.C. 20005  
(202) 638-0008



**SECRETARIAT**  
**ROUTING SLIP**

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS				
5	DDI				
6	DDA				
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/OCA				
14	D/PAO	X			
15	D/PERS				
16	D/Ex Staff				
17					
18					
19					
20	<b>ER</b>		X		
21					
22					

SUSPENSE \_\_\_\_\_  
 Date

Remarks

STAT

*011*  
 Executive Secretary  
 1 Feb '88  
 Date

**3637** (10-81)



January 20, 1988

The Honorable Robert M. Gates  
Director C.I.A.  
The White House  
Washington, D.C. 20500

Dear Mr. Gates:

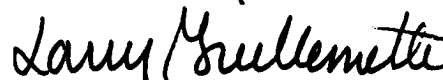
This spring the Congressional Youth Leadership Council will once again sponsor the National Young Leaders Conference. During a five week period, over 1,600 outstanding high school students will come to our nation's capital for an intensive educational program. This group represents the best and brightest of today's youth - tomorrow's leaders. The enclosed information will serve to illustrate the scope and content of our program.

The National Young Leaders Conference provides a unique opportunity for the students to gain an insider's view of government by interacting with those individuals who shape public policy. I know you share our concern for educating youth for responsible citizenship and join us in promoting active involvement in the democratic process. We are a non-profit, non-partisan organization which encourages our students to consider all viewpoints as they endeavor to come to an understanding of current issues facing our nation. We certainly hope you can assist us by contributing to the balance of our program and will honor us by accepting our invitation to address the young leaders of tomorrow during one of the Conference weeks this spring.

It is our philosophy that we can be of no greater service to our country than by instilling an appreciation of our American heritage and democratic institutions in the "successor generation." It is our hope that your calendar can accommodate this request and we trust that you will respond favorably.

For your convenience I have enclosed an RSVP memorandum. If you have any questions or need any additional information, please contact Rick McDonald at (202) 638-0008. Thank you for your time and consideration.

Sincerely,



Lawrence F. Guillemette, Jr.  
Conference Director



Enclosures  
1511 K Street, N.W., Suite 842  
Washington, D.C. 20005  
(202) 638-0008

CONGRESSIONAL YOUTH LEADERSHIP COUNCIL  
NATIONAL YOUNG LEADERS CONFERENCE

REPLY MEMORANDUM

TO: Lawrence F. Guillemette, Jr.  
Conference Director  
The Congressional Youth Leadership Council  
1511 K Street, N.W., Suite 842  
Washington, D.C. 20005

FROM: The Honorable Robert M. Gates  
Director C.I.A.  
The White House  
Washington, D.C. 20500

YES, I accept your invitation to be a speaker at the National Young Leaders Conference. (Approximately 375 scholars attend each session.)

I would prefer to participate on the following date(s):

Friday, February 26, 1988

Friday, March 4, 1988

Wednesday, March 16, 1988

Friday, March 25, 1988

Tuesday, March 29, 1988

STAFF CONTACT: \_\_\_\_\_ PHONE: \_\_\_\_\_

If you have any questions or need any additional information, please call Rick McDonald at (202) 638-0008.

No, I cannot participate.

COMMENTS: