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1 May 1986

MEMORANDUM FOR: Edward J. Maloney  
Acting Director for Information Technology

25X1 VIA:

[REDACTED]  
Chief, Human Resource Program/OIT

25X1 FROM:

[REDACTED]  
Management Development Officer/OIT

SUBJECT: OIT Fellowship Recommendations

1. Attached you will find the appropriate forms for four candidates who have been selected by the OIT Personnel Management Board for the OIT Fellowship Program. The names of the individuals, the type of program (undergraduate or postgraduate) and the total costs for each candidate follow:

<u>Name</u>	<u>Program</u>	<u>Total Cost</u>
[REDACTED]	Undergraduate	\$ 2,280.00
[REDACTED]	Undergraduate	3,200.00
[REDACTED]	Postgraduate	3,069.00
[REDACTED]	Postgraduate	<u>18,134.00</u>
Grand Total		\$26,683.00

25X1 2. If you wish to negotiate the amount that you are prepared to support with any of these candidates, now is the time to do it. In my opinion, the candidates, [REDACTED] fall within normal ranges for such support and could be signed and forwarded without further delay to the Deputy Director for Administration. The Budget and Finance Officer/OIT has already signed their Forms 136 to indicate money is available in the budget for this training.

25X1 3. [REDACTED] study proposal differs from the others in significant ways, and I wish to draw your attention to that fact. Normally, an academic year runs from August-September 1986 to May-June 1987, covering two semesters. The proposed study plan

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25X1 for [redacted] extends from August 1986 to August 1987, thus covering three semesters, and adding extra registration/tuition fees. In addition, his proposed place of study is out-of-state, thus transportation and per diem have been calculated into the cost. You may wish to discuss his proposed activities to reach a mutually agreeable figure which you are prepared to support and which can be written on his Form 136. Prior to forwarding Mr. [redacted] package to the Deputy Director for Administration, the Form 136 must be signed by the OIT Budget and Finance Officer and by [redacted] as the Training Officer to assure the Director of Training and Education that appropriate funds are allocated by the Office of Information and Technology for this training. Copies of the signed form should be given to the Employee Development Assistant.

25X1 4. I have alerted [redacted] to the possibility that you may wish to discuss his proposed course of study and the associated costs. I tried to help him to understand that the Director of Training and Education may review these proposed fellowships from the perspective that the total cost for [redacted] plan could potentially support about six students if they chose to attend local universities!

25X1 5. I have also attached the Training Notice and Instruction concerning the OIT Fellowship Program for your perusal. I hope this information is helpful to you.

25X1 [redacted]

Attachments: As stated

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