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**COMMITTEE ON ARMED SERVICES**  
**Washington, D.C. 20515**  
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JOHN J. FORD, STAFF DIRECTOR

February 2, 1984

The Honorable Clair E. George  
 Director, Office of Legislative Liaison  
 Central Intelligence Agency  
 Washington, D. C. 20505

Dear Mr. George:

In response to a Memorandum dated 31 May 1983 regarding the handling of the National Intelligence Daily (NID), the following arrangements and procedures are followed by this committee:

- one copy of each NID is received daily by this committee via a CIA courier;
- Ms. Ann R. Willett will be signing for the sealed envelope (as soon as she has been cleared to receive this document); and,
- the envelope will be given directly to Mr. G. Kim Wincup, the Staff Director.

In addition to Mr. Wincup and Ms. Willett (after she has been cleared), the following individuals have authority by the committee to sign for and have access to the document:

- Mr. William H. Hogan, Jr., General Counsel
- Ms. Nancy S. Jones, Executive Secretary
- Ms. Emma M. Hofford, Financial Assistant
- Ms. Rita D. Argenta, Secretary

Until Ms. Willett is cleared to receive this document, one of the above-mentioned individuals, or Mr. Wincup, will be receiving the document.

Reproduction or extraction of the NID is not allowed and it is closely monitored to ensure this does not occur.

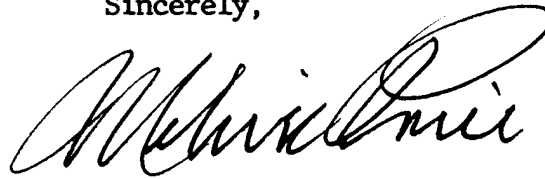
Mr. George

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February 2, 1984

The document is picked up by the CIA courier each day at approximately 4 p.m. and returned to the CIA.

Sincerely,

A handwritten signature in cursive script, appearing to read "Melvin Price". The signature is fluid and somewhat stylized, with a large loop at the end of the last name.

Melvin Price  
Chairman

MP:eh