

SECRET
(When Filled In)

RMD

| | | | | | |
|--|--------------|--|--|--|--|
| RECORDS RETIREMENT REQUEST | | | | ASSIGNED BY RECORDS CENTER | |
| Submit original, and 4 copies to Records Center. Two copies will be returned to the originating office. Additional copies may be prepared as indicated by your RAO. | | | | JOB NO. 70B 447 | |
| | | | | For Reference Service on Records Transferred to Storage Complete Form 490 and Refer to Above Job Number. | |
| PART I (TO BE COMPLETED BY THE RECORDS CUSTODIAN) | | | | | |
| TO: CHIEF, ARCHIVES AND RECORDS CENTER | | FROM: (Office) DDS&T | | DIVISION OSA | |
| | | BRANCH COFC FINANCE | | SECTION | |
| APPLICATION IS MADE FOR RETIREMENT OF THE RECORDS DESCRIBED BELOW | | | | | |
| DESCRIPTION OF FILE SERIES (Use description in Records Control Schedule and inclusive dates.) IF NECESSARY TO LIST RECORDS, USE FORM NO. 140a, RECORDS SHELF LIST (Check appropriate box below.) | | | | | |
| CONTRACT FILES | | | | | |
| THESE FILES CONTAIN FINANCIAL RECORDS RESULTING FROM TRANSACTIONS IN FULLFILLING THE TERMS OF OSA CONTRACTS. FOR SUPPLIES, EQUIPMENT PERSONNEL SERVICES, ETC, UNDER CONFIDENTIAL FUND RESTRICTIONS THESE FILES UNCLUDE VENDOR INVOICES, PAYMENT SHEETS CHANGE ORDERS, SUPPLEMENTAL AGREEMENTS, ETC USED AS THE BASIS FOR AUDIT. | | | | | |
| <input type="checkbox"/> SHELF LIST ATTACHED | | <input type="checkbox"/> SHELF LIST INCLUDED IN TRANSFER | | | |
| CLASSIFICATION OF RECORDS TS-B | | | FILE EQUIPMENT OCCUPIED BY RECORDS | | |
| | | | <input type="checkbox"/> LETTER <input type="checkbox"/> OTHER (Specify) <input checked="" type="checkbox"/> LEGAL _____ NUMBER OF DRAWERS | | |
| APPROXIMATE REFERENCE ACTIVITY PER MONTH | | | | | |
| LOCATION OF RECORDS | | | | | |
| BUILDING | ROOM | EXTENSION | DATE | SIGNATURE OF RECORDS CUSTODIAN | |
| | 1D-08 | | 1/16/74 | | |
| PART II (TO BE COMPLETED BY THE RECORDS ADMINISTRATION OFFICER) | | | | | |
| TYPE OF MATERIAL | | | | | |
| <input type="checkbox"/> RECORD <input checked="" type="checkbox"/> NON-RECORD | | | | | |
| RESTRICTIONS ON USE OF RECORDS (If no restrictions write "None") | | | | | |
| TO BE OPENED BYS OAS AND RECORDS CENTER PERSONNEL ONLY | | | | | |
| DISPOSITION AUTHORIZATION | | | | | |
| CITE SCHEDULE OR AUTHORITY | | | | SCHEDULED DESTRUCTION DATE | |
| 93-67-3 ITEM 4 A | | | | PERMANENT | |
| BUILDING | ROOM | EXTENSION | DATE | | |
| | 1D-08 | | 1/16/74 | | |

25X1

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FORM 11-69

PREVIOUS EDITIONS

SECRET

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PART III (TO BE COMPLETED BY THE RECORDS CENTER)

REFERENCE ACTIVITY

| YEAR | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | TOTAL |
|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
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STORAGE LOCATION

| | | | |
|---------------------|------|-----|-------|
| JOB NO. 75-B-444 | AREA | ROW | SPACE |
|---------------------|------|-----|-------|

DISPOSAL ACTIVITY

| | | | | |
|---------------------------|----------|--------|---------|-----------------------|
| OFFICE 75-B-444 OSA | DIVISION | BRANCH | SECTION | DISPOSAL DATE PERM |
|---------------------------|----------|--------|---------|-----------------------|

AUTHORITY FOR DISPOSAL

| | | | |
|------------------------|------|------------|------|
| SCHEDULE NO. (or List) | PAGE | ITEM 4A | 25X1 |
|------------------------|------|------------|------|

REMARKS

RECEIPT PROCESSING

| | | | | |
|-----------------|------------------------|--------------------------|-------------------------------|---------------------|
| CUBIC FEET 4 | NO. OF CONTAINERS 4 | TYPE OF CONTAINERS RC | DATE RECEIVED. 20 Jan 1975 | RECEIVED BY 25X1 |
|-----------------|------------------------|--------------------------|-------------------------------|---------------------|

SECRET

| RECORDS SHELF LIST | | | JOB NO. 75-B-444 |
|--|-------------------------|--------|------------------------------|
| <i>NOTE: Prepare in Triplicate and submit original and one to Records Center</i> | | | TOTAL NO. OF CONTAINERS 4 |
| OFFICE | DIVISION | BRANCH | SECTION |
| DDS&T | NPFB- SD | NPFB | |
| CONTAINER NO. | DESCRIPTION AND DATES | | |
| Box 1 Item 4a | ACTRON IND. INC. | | HY-3217 |
| | " " | | HY-3222 |
| | AEROJET GENERAL CORP. | | AG-1112 |
| | " " | | AG-1118 |
| | " " | | AG-1125 |
| | " " | | AG-1130 |
| | AMERICAN ELEC. LABS. | | AE-1013 |
| | " " | | AE-1016 |
| | " " | | AE-1017 |
| | " " | | AE-1018 |
| | " " | | AE-1019 |
| | " " | | AE-1021 |
| | " " | | AE-1022 |
| | APPLIED SYS. TECH. INC. | | AP-9901 |
| | ARO OF BUFFALO | | AB-2303 |
| | BARID ATOMIC | | BA-1504 |
| | BEECH AIRCRAFT CORP. | | BE-8203 |
| | " " | | BE-8204 |
| | CEI-WATKINS JOHNSON | | CE-8402 |
| | " " | | CE-8403 |
| | COLLINS RADIO CO. | | CR-1613 |
| | " " | | CR-1618 |
| | " " | | CR-1620 |
| | " " | | CR-1622 |

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|---|--|-------------------|-------------------------------------|
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| OFFICE | DIVISION | BRANCH | SECTION |
| DDS&T | SD | NPFB | |
| CONTAINER NO. | DESCRIPTION AND DATES | | |
| BOX 2 Item 4a | DAVID CLARK CO. | DC -1712 | |
| | " " " | DC- 1713 | |
| | " " " | DC- 1715 | |
| | EASTMAN KODAK | EK- 1904 T. O. 11 | |
| | " " | EK 1917 | |
| | EG&G | EG- 2196 t.o. 73 | |
| | " | EG- 2197 | |
| | <div style="border: 1px solid black; width: 400px; height: 50px; margin: 0 auto;"></div> | | 25X1 |

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| OFFICE | DIVISION | BRANCH | SECTION |
| DDS&T | SD | NPFB | |
| CONTAINER NO. | DESCRIPTION AND DATES | | |
| BOX 3 Item 4a | ESL, INC. | ES- | 6903 |
| | " " | ES- | 6904 |
| | " " | ES- | 6912 |
| | HUGHES AIRCRAFT | HU- | 3108 |
| | " " | HU- | 3110 |
| | " " | HU- | 3111 |
| | HUNT PROCESS-CALIF. | HP- | 3700 |
| | ITEK CORP. | IK- | 3320 ✓ |
| | ITT FED. LABS. | IT- | 3436 |
| | ITT OPTICAL DIV. | IT- | 3440 |
| | " " | IT- | 3441 |
| | ITT AEROSPACE | IT- | 3442 |
| | ITT OPTICAL DIV. | IT- | 3443 |
| | " " " | IT- | 3444 |
| | " " " | IT- | 3451 |
| | LAC- | LK- | 3644 |
| | LOVELACE | LV- | 3802 |
| | MELPAR | MP- | 9404 |
| | MINN. MIN & MFG CO. | MC- | 9500 |
| | PRATT & WHITNEY | PW- | 7890 (L) |
| PROBE SYS. INC. | PS- | 9308 | |
| " " " | PS- | 9312 | |
| " " " | PS- | 9316 | |
| " " " | PS- | 9319 | |

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| OFFICE | DIVISION | BRANCH | SECTION |
| DDS&T | SD | NPFB | |
| CONTAINER NO. | DESCRIPTION AND DATES | | |
| BOX 4 Item 4a | RAYTHEON | RY- | 5200 |
| | RIXON ELEC. INC. | RE- | 7306 |
| | SANDERS | SA- | 5334 |
| | " | SA- | 5342 |
| | SPECTRAL DATA CORP. | SD- | 2000 |
| | SYLVANIA | WC- | 1600 |
| | " | SY- | 5817 |
| | " | SY- | 5820 |
| | " | SY- | 5821 |
| | " | SY- | 5822 |
| | " | SY- | 5827 |
| | " | SY- | 5828 |
| | " | SY- | 5829 |
| | " | SY- | 5832 |
| | " | SY- | 5833 |
| | TASKER INSTR. CORP. | TK- | 6104 |
| | TRW, INC. | TR- | 6300 |
| | " " | TR- | 6302 |
| | UNIVAC | UN- | 6404 |